

## MOUNT PROSPECT Village News

#### **WINTER 2009**



## Mount Prospect Tops Businessweek.com List Best Place to Raise Kids

High reading and math test scores coupled with a low crime rate put Mount Prospect on the top of Businessweek.com's list as "Best Place to Raise Kids." But it's more than just numbers that earned Mount Prospect this national honor. The cost of living, recreational and cultural activities, and diversity helped raise Mount Prospect to the top.

"We are thrilled with this distinction," said Mount Prospect Mayor Wilks. "Mount Prospect and its leaders work hard to make our Village appealing to families and anyone looking for a hometown. We value the sense of friendliness that is here, and to foster that we offer family activities and events throughout the year to bring people of all ages together."

"Because of our proximity to Chicago we have a diverse business sector. Mount Prospect is fortunate to have the amenities of a larger city and the benefits of being in an urban area, but still has that small town charm," said the Mayor.

Mount Prospect has a variety of housing options from rentals and condominiums to traditional Chicago bungalows to typical suburban one story ranch homes. The environment is such that it encourages children that were raised in the community to return to Mount Prospect and raise their families.

"Mount Prospect may not be considered flashy, but it feels right in so many areas that are important to young families," said Tom Zander, of Picket Fence Realty. "That lack of flashiness may be one of our greatest strengths. Stability, peacefulness and family activities are all elements that have appeal to those seeking a place to put down roots."

Many of Mount Prospect businesses are now multi-generational and serve as role models for young entrepreneurs who see a need in the market place and are rolling up their sleeves to start successful businesses here.

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# See Insert For COMMUNITY PREPAREDNESS GUIDE

#### VILLAGE **PHONE NUMBERS**

Emergency	911
Village Hall	
Television Services	870-5685
Community Development Building Division Environmental Health Planning Division	870-5668
Fire Dept. (non-emergency)	870-5666
Human Services Dept	870-5680
Police Dept. (non-emergency) Crime Line Crime Prevention Records	870-5649 870-5650
Public Works Dept	870-5640
Water Billing	392-6000
TDD	

TDD numbers are for hearing-impaired callers only who must use a Telecommunications Device for the Deaf (TDD or TTY).

All phone numbers in the Village News are (847) area code unless otherwise noted.

#### **SIGN UP FOR E-NEWS**

Subscribe to the Village's E-Newsletter to receive the latest news and updates from the Village. We also have an "Experience Mount Prospect" E-Newsletter featuring shopping, dining and events highlights in the community. Sign up today!

Just go to <a href="https://www.mountprospect.org">www.mountprospect.org</a> and click on "Sign up for E-News" on the left side of the page.

#### VILLAGE HALL

Village Hall hours are: 8:30 a.m. to 5:00 p.m. Monday through Friday. The Village Hall is located at 50 S. Emerson Street, on the northwest corner of Emerson Street and Busse Avenue.

WEBSITE www.mountprospect.org

**E-MAIL** the Village at pio@mountprospect.org

#### VILLAGE BOARD MEETINGS

Village Board meetings are held in the Village Board Room of the Village Hall, 50 S. Emerson Street at 7:00 p.m. on the first and third Tuesday of each month.

#### **COMMITTEE OF THE WHOLE (COW)**

Committee of the Whole meetings are held in the Village Board Room of the Village Hall, 50 S. Emerson Street. Committee of the Whole (COW) meetings are held by the Village Board on the second and fourth Tuesday of each month at 7:00 p.m.

#### MPTV - Channel 17

Village Board meetings and Committee of the Whole meetings are cable cast on MPTV - Channel 17. Consult your program schedule listings.

#### THE MOUNT PROSPECT VILLAGE NEWS

is published by the Village as a public information service for residents.

#### **VILLAGE OF MOUNT PROSPECT**

50 S. Emerson Street Mount Prospect, IL 60056 (847) 392-6000 www.mountprospect.org

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M. Lisa Angell



## COFFEE WITH COUNCIL

Meet informally with the Village's Board of Trustees and Department Directors about anything concerning Mount Prospect that's on your mind. Coffee with Council is held on the second Saturday of every month (unless there is a conflict with a holiday) from 9:00 a.m. to 11:00 a.m. at Village Hall, 50 S. Emerson Street. For more information about Coffee with Council, please call the Village Manager's Office at 392-6000, or visit the Village's web site at www.mountprospect.org.

**UPCOMING DATES:** 

JANUARY 10 FEBRUARY 14 MARCH 14

# News, Notes and Reminders

#### Dog Owner Responsibility

The Police Department reminds dog owners that village code obligates owners or the person in control of a dog that they are to insure the dog, while in public or on private property in an unsecured area, is securely fastened to a leash or tether and that they are to properly clean up after the animal. A violation of either of these two sections of the village code may result in the owner or the person in control of the dog receiving a ticket and a fine.

Sec. 20.101 Stray Animals Prohibited: An animal shall be deemed to be stray and unlawfully at large unless: a) under control of the owner or keeper or member of the owner's or keeper's immediate family over ten (10) years of age by leash or tether; or b) supervised by the owner or keeper in a fenced yard; or c) restrained by leash or tether within the property borders; or d) kept within the property borders by electronic means; or e) kept in an area such as a kennel run.

If the above guidelines are not followed, even on private property, a dog can be deemed a stray animal.

Sec.20.204 Control of Defecation: It shall be unlawful for any person in control of, causing or permitting any dog to be on any property, public or private, not owned or possessed by such person to fail to remove excrement left by such dog to proper receptacle located on the property owned or possessed by such person.

#### Thank You for Caring and Sharing

Thanks to the generosity of Village residents, employees, local businesses, churches, schools and civic organizations, the Human Services department was able to provide assistance to a large number of needy residents, again in 2008. Recipients were given several bags of groceries, a turkey or ham, and a gift certificate for perishable foods. This year the need was greater than ever before. Thank you all.

## A Starry Night in Paris: Celestial Celebration - Saturday, Feb. 7

Each year, the Village honors our Shining Stars - the people that help to make our community a great place in which to live and work. They will be recognized at the 16th annual Celestial Celebration banquet to be held Saturday, February 7, 2009 at Bristol Court. Tickets are priced at \$40. This year's slogan is: "A Starry Night in Paris," featuring a French theme. See Page 16 for a ticket order form.

#### Remove Holiday Decorations

Keep your home safe! Village Code requires holiday decorations to be removed within 60 days of the holiday. Besides aesthetics, there's a safety value in removing these items. Remember, the lighting and electrical devices for outdoor displays are designed for temporary installation. Insulated wiring exposed to the wind, rain, sun, snow, and cold can wear and crack increasing the risk of an electrical short and a possible fire.

## Traffic Unit

The Police Department's Traffic Unit employs unmarked police vehicles, each of which are equipped with three different state of-the-art speed detection (radar) systems that afford officers a great deal of flexibility when deploying radar in the field. To find out where the Traffic Unit will be concentrating their efforts in the coming months, visit the web site, www.mountprospect.org. Contact Sergeant Mike Eterno at 818-5248 with your traffic law enforcement concerns or questions.



#### Vehicle Stickers

The deadline for displaying 2008-2009 vehicle stickers was April 30, 2008. The Police Department issues citations to drivers of locally registered vehicles if the 2008-2009 vehicle sticker is not displayed. Vehicle stickers purchased after April 30 are subject to a late payment penalty. The penalty does not apply if you either moved into the Village or purchased the vehicle within 30 days of the date the vehicle sticker is purchased. Proof of your relocation or vehicle purchase is required to receive the waiver of the penalty.

#### 2009-2010 Vehicle Stickers

If you purchased a vehicle sticker in 2008, you should be receiving a renewal notice in the mail during the first week of February. If you have recently moved to the Village or if you do not receive your renewal notice by February 13, 2009 you must come to Village Hall to pick up an application. If you have any questions, please call the Finance Department at 392-6000.

#### Water Rate Increase

The Village Board recently approved a 4% increase to water and sewer utility rates. The current combined rate for water and sewer is \$5.96. Effective with all billings after January 1, 2009, the new combined rate will be \$6.19. For a Mount Prospect household that uses 15,000 gallons of water over a twomonth period, their bimonthly water and sewer usage fee would be \$102.85, an increase of \$3.45. This includes the \$5 monthly sewer construction charge. There was no change is the sewer construction flat fee. For more information, contact the Water Billing Department at 392-6000.



## Community Events/Programs

#### Mount Prospect Public Library www.mppl.org 253-5675

#### Movies @ MPPL

Once a month, the Library transforms itself into a movie theater. Forget the small screen; come enjoy a FREE showing of a hot movie on our big screen. At 7:30 p.m. on the first Wednesday and 1 p.m. on the second Thursday of the month, the Library shows a recently released DVD of a popular movie title. Check our Web site for titles and reserve your seat by visiting www.mppl.org/events, calling 847/253-5675, or stopping by the Library.

#### Take Your Reading to New Heights

Sunday, February 1 – Saturday, February 28 Everyone's a winner when you take part in our winter reading challenge! It's one of the simplest reading programs we've ever done. Read a book, fill out a slip, and you'll be entered to win fabulous prizes. No reading logs; read whatever you like. If you need a suggestion, stop in and we will gladly make a recommendation. Let's see how many books you can read in just 28 days.

## Mount Prospect Historical Society

www.mtphist.org 392-9006

#### President's Day Skating Party - Feb. 16th

Hosted by ther Mount Prospect Historical Society and the Mt. Prospect Park District. Central Community Center (CCC) 1000 W. Central Rd. Noon to 5 p.m. \$5 admission charge All proceeds go toward MPHS educational programs.

#### Mount Prospect Historical Society Annual Meeting – January 22nd

Village Community Room at Village Hall Pot luck dinner starts at 6 p.m. (please bring a dish to share) Program presented by Executive Director Greg Peerbolte.

#### Mt. Prospect Park District

www.mppd.org 255-5380

#### Fitness Centers Membership Sale - Save Green Get Lean!

Purchase or renew a one-year all-facility or fitness center membership or either PLUS memberships and save \$50 through January 15, 2009.

#### Winter Athletic Leagues

Men's winter basketball leagues and co-ed volleyball leagues (both 18 years – adult) begin play in mid-January. Register your team at RecPlex. Sign up early these leagues fill quickly!

#### Mt. Prospect Community Band Spring Concert

The Mt. Prospect Community Band will present its first concert of the season on Sunday, March 22 at Forest View Educational Center. Advance tickets are \$7 each and will be available at RecPlex beginning February 17. At the door tickets will run \$9 per person. Mark you calendars to enjoy the melodious strains of our own community band under the direction of Ralph Wilder. To reserve tickets, call 847-640-1000.

#### Calling All Musicians!

Now in its 31st year under the sponsorship of the Mt. Prospect Park District, the community band invites anyone with musical experience to join in bringing music to our residents. There are no auditions for membership. All we ask is for your time and enthusiasm. Music and percussion equipment is provided. Practices begin January 5. Call 847-640-100 ext. 229 for more information.

#### **Indoor Garage Sale**

Instead of throwing out those unwanted items from your garage or attic, why not sell them at the RecPlex Indoor Garage Sale. Whether you're selling or buying, be sure to stop by RecPlex on Saturday, February 7 between 9am and 1pm.

To reserve a table (\$15R/\$20/NR) call RecPlex at 847-640-1000.

## River Trails Park District www.rtpd.org

255-1200

Pizza & Pasta Night - January 21 5:30 p.m.-8:30 p.m. Rob Roy Golf Course Clubhouse

Wine Flights - February 18

7:00 p.m.-8:30 p.m. Rob Roy Golf Course Clubhouse

Dad & Daughter Red Carpet Event – February 20 7:00 p.m.-9:00 p.m.

Mom & Son Pirate Adventure Night – March 13 7:00 p.m.-9:00 p.m.

## Solid Waste Agency of Northern Cook County (SWANCC)

www.swancc.org 724-9205

#### Paying it Forward

The Freecycle Network is an organization made up of over 6 million people worldwide. It is an online resource where you can post materials to give away, as well as materials to obtain – for free. This service helps keep 40 tons of materials a day out of the landfill. Do not let usable items go to the landfill, list them on the Freecycle Network and give them another life. Go to www.freecycle. org and find your community's group or surrounding area in Illinois. If there is not a group for your area, you can easily start a new one.

#### I Did Not Sign Up For That!

The Direct Marketing Association's (DMA) Mail Preference Service (MPS) can get you off of junk mail lists for five years. When you register for MPS, your name will be placed on the "do not send" list. The DMA only gives names out to companies to take your name off their lists. This service is for residential mail only. There are two ways to register for the Mail Preference Service, a mail-in option or an on-line option.

DMA: www.dmaconsumers.org Do-it-yourself: www.obviously.com/ junkmail/

Privacy Rights Clearinghouse: www. privacyrights.org/fs/fs4-junk.htm

## **Economic Development**

The start of a new year usually brings with it new challenges, hopes, and changes in our lives. This year the Village will be undergoing some changes of its own with two large scale redevelopment efforts planned within the community in 2009. The following provides an update on the status of the Randhurst Village and Wal-Mart projects.

#### RANDHURST VILLAGE:

The redevelopment of the Randhurst Shopping Center was formally approved by the Village of Mount Prospect in August 2008. But when is construction scheduled to begin? The answer, it already has. Casto Lifestyle Properties started performing interior demolition of the existing mall in late November. Although no work is currently visible on the exterior of the mall, crews are working inside with the demolition of existing store fronts and removal of equipment and fixtures. The interior demolition is being performed by Casto in an effort to save as much existing materials (aluminum and steel) as possible for recycling. In addition to interior work, the developer will shortly be delivering clay and top soil materials to the property in anticipation of later construction stages to fill the basement of the existing mall. Exterior demolition of the primary mall structure will take place in early 2009. Randhurst will be under construction for all of 2009, and but will reopen for business in Spring 2010. During construction, existing retail stores such as Costco, Bed Bath and Beyond, Carson Pirie Scott, and the outlot buildings surrounding the mall will remain open to customers.

#### **WAL-MART:**

The Wal-Mart retail store located in Mount Prospect Plaza will be undergoing a facelift in 2009. The project is part of Wal-Mart's plan to update some of its older stores, and will be the first such project that Wal-Mart will undertake in the country. Proposed renovations include a complete remodel of the interior of the store, upgrades to the exterior façade, new wall signs, and the installation of additional landscaping on the property. The interior renovations will add a grocery component to the retail store and a drive-through pharmacy. Construction on the Wal-Mart is anticipated to start in February 2009. Although the store will be closed to customers during construction, it will reopen for business by September/October 2009. The proposed redevelopment will be a welcome improvement and demonstrates Wal-Mart's commitment to maintain a presence within Mount Prospect.









#### Businesswseek.com continued from Page 1

National developers and retailers recognize Mount Prospect's favorable business atmosphere and are investing millions of dollars in development even in this economic downturn. One economic highlight is the redevelopment by Casto Lifestyle Properties of Randhurst Mall, one of the first indoor malls in the country, into a modern lifestyle center.

Note: The article referenced only appeared on the Businessweek web site, it did not appear in the print edition. The article can be viewed at: http://www.businessweek.com/investor/content/nov2008/pi2008117\_238652.htm





## ALTERNATIVE DISPUTE RESOLUTION (ADR) MEDIATION PROGRAM

If you are currently involved in a neighborhood dispute, Village's Alternative Dispute Resolution, Mediation Program, may be the answer.

The mediation process allows participants to identify and discuss issues of mutual concern, explore solutions and develop mutually acceptable agreements. The sessions are facilitated by a neutral third party trained in mediation techniques.

- Mediation is a voluntary process available at no cost to participants; proceedings are private and confidential.
- Mediation can preserve the relationship between participants far better than litigation. It is a cooperative process, not an adversarial one.
- Mediation agreements have a high rate of compliance as participants maintain control of the outcome of the mediation.

Mediation is a viable approach to resolving a number of civil disputes including but not limited to: Neighbor to Neighbor Disputes; Landlord/ Tenant Disputes; Contractor/ Homeowner Disputes; Consumer/ Business Disputes.

Disputes of a criminal nature, municipal code violations, issues already in litigation or with another governmental entity will not be mediated.

If you are interested in participating in the ADR program, please call Lisa Angell at 818-5333,

## Village Clerk

#### ACROSS THE BOARD

Since the last publication of the Mount Prospect Newsletter, the Village Board of Trustees has enacted the following ordinances from September 3, 2008 through November 18, 2008:

5710 amends Chapter 13 (Alcoholic Liquors) of the Village Code by deleting (1) Class "R" (restaurant only) liquor license for Osaka Corporation d/b/a Nina Restaurant 1730 West Golf Road and increasing the number of Class "XX" (License with Special Conditions) liquor license for Osaka Corporation d/b/a Nina Restaurant 1774-1778 Wes Golf Road;

5711 amends Chapter 5 "Boards and Commission" of the Village Code by adding a new Article XVIII, entitled "Citizen Corps Commission";

5712 grants a Conditional Use permit to allow for a drive through and a parking setback variation for property located at Wal-Mart, 930 East Rand Road;

5713 grants a Plat of Vacation for vacation of public right-of-way for property located at 1-38 Judith Ann Drive;

5714 amends Chapter 13 (Alcoholic Liquors) of the Village Code by increasing the number of Class "C-1" (packaged liquors grocery store) liquor license for Wal-Mart, 930 East Rand Road;

5715 grants a variation for storage of a motorized vehicle (antique farm tractor) in an accessory structure (shed) for property located at 1504 North Larch Drive.

2009 CONSOLIDATED ELECTION

Tuesday, April 7, 2009

The 2009 Consolidated Election is quickly approaching ...are you registered to vote? To be eligible to vote in the April 7th Consolidated Election you must be registered to vote by March 10th. If you have moved or changed your name since the last election you need to re-register.

Voter registration is available at:

Village Hall 50 South Emerson Street Village Clerk's Office – 3rd floor Monday – Friday, 8:30 a.m. - 5:00 p.m. or

Mount Prospect Public Library 10 South Emerson Street Registration Desk Monday - Friday 9:00 a.m. - 10:00 p.m. Saturday 9:00 a.m. - 5:00 p.m. Sunday 12:00 p.m. - 5:00 p.m.



- United States Citizen
- At least 18 years of age by Election Day
- A resident of your precinct for at least 30 days prior to an election.
- You must present two forms of identification with at least one showing your current address.

For additional voter registration/ election information please visit the Cook County Elections website at www.voter.infonet.com, or call 312.603.0906 or call the Village Clerk's office at 818-5308.

## Finance **Department**



The Village of Mount Prospect provides a complete range of services for its residents and business community. They include police and fire protection, emergency ambulance service, street and highway maintenance, health and social services, refuse disposal, public improvements, planning and zoning, engineering and inspection, water and sewer utility service, and general administrative services.

To pay for all of this, the Village obtains revenues from a number of sources, including property taxes which account for about 14.0% of the Village's total budget of \$101.6 million (2009). Sales tax, service charges, licenses, fees, state income and motor fuel taxes, and several other revenue sources make up the balance. The Village uses the money it receives from property taxes for three basic purposes: public safety, refuse disposal, and public improvements.

The owner of a residential property in Mount Prospect having an equalized assessed value of \$101,000 (approximate market value of \$372,000) will pay the Village about \$523 in property taxes from the 2008 levy. Of that, \$290 was used for police and fire protection, \$107 for public safety pensions, \$77 for refuse disposal, and \$49 for public improvements.

#### **Other Taxing Districts**

Within and including the Village of Mount Prospect, there are 34 separate and independent taxing districts. They include the Mount Prospect Public Library, Cook County, the Metropolitan Water Reclamation District, 6 public school districts, 5 park districts, and 14 other tax districts, plus Elk Grove and Wheeling townships.

With the exception of the Village and Public Library, the taxing districts in Mount Prospect do not share common boundaries. Thus, not all of the 34 tax levies appear on every tax bill here. Typically, there are 16 or 17 districts on each individual tax bill.

#### Village's Share

The pie chart below shows the breakdown of property taxes for the Village of Mount Prospect in Elk Grove Township from the 2007 tax bill (payable in 2008). The Village is to receive just over \$14.0 million or about 10.8% of the total. The percentages vary depending on the area of the Village and the tax districts included.

The Mayor and Board of Trustees have made a determined effort to keep property taxes as low as possible while enabling the Village to provide a wide range of high quality services. For more information on property taxes and the Village budget, visit the web site at www.mountprospect.org, or contact the Finance Department at 392-6000.

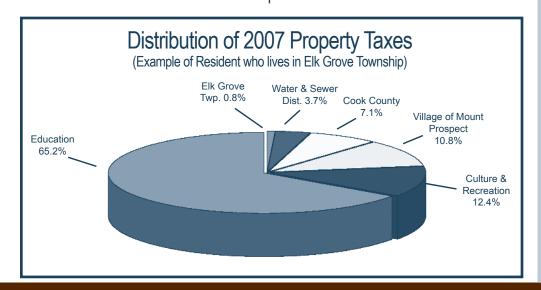
# Pay Village Utility Bills Online or through Direct Debit

The Village offers several different payment options for your Water/Sewer and Refuse utility bill. In addition to coming into Village Hall or mailing in your payment, you can opt to pay online through the Village's website or direct debit of your checking account.

The online payment option, or E-Pay, is an easy to use process that allows for payment of the utility bills using a credit or debit card. E-Pay is secure and available 24 hours a day for your convenience. A minimal convenience fee applies. If you prefer direct debit, funds for payment on your utility account will be withdrawn on the due date, thus avoiding late fees. Authorization forms are available on our website at www.mountprospect.org. Utility customers may elect to end participation in the direct debit program at any time. If you have any questions concerning either of these two programs, please contact Utility Billing at 847-392-6000.

## Submit your Water Meter Reading on the Web

Mount Prospect is pleased to provide another option for residents serviced by Village water to submit their water meter reads. In addition to submitting your reads on the bill payment stub, phone, fax or e-mail, you can now submit electronically on the website www.mountprospect. org/watermeter. If you have any questions, please call 847-392-6000.





## Community **Development**

## BUILDING PERMITS AND BOND REFUNDS

The Building Division would like to remind residents that ALL permits require a final inspection. Building Permits and any bond monies paid for that permit are valid for one year from the date of issuance. Failure to schedule and pass a final inspection on your project results in forfeiture of applicable bond money and a hold being placed on your real estate transfer stamp. If a hold is placed on your property, you will not be able to transfer ownership until that hold is cleared.

Final inspections are your insurance that a job was completed in accordance with building codes. Upon successful completion of your final inspection, your permit is automatically processed for a bond refund. Bond refunds are issued to the party who paid for the permit.

Important things to remember:

- ALL permits require final inspection
- Permits valid for one year from issuance date
- Bond money expires with the permit

## BUILDING DIVISION INSPECTIONS

The Building Division has remained extremely busy this fall and we continue to book 48-72 hours out for inspections. If your project will need an inspection, we encourage you to schedule your inspection as far in advance as possible. We make every effort to accommodate requests for inspections within 48 hours; however with the winter weather staying at bay, the demand for inspections continues to be very high. Please have your permit number, address and a contact phone number when you call to schedule your inspection. Inspections can be scheduled by calling the Building Division at 870-5675.

## HOME BUYER AND HOME REPAIR GRANT PROGRAMS AVAILABLE TO RESIDENTS

Several grants funded by the U.S. Department of Housing and Urban Development (HUD) are available to assist low and moderate income residents purchase or repair homes. The funds are also used for public infrastructure and public service programs.

#### First Time Buyer Program

The Village was awarded a two year grant in the amount of \$42,000 by the Illinois Housing Development Authority for down payment and closing cost assistance. In 2007 the Village assisted one homebuyer purchase a condo. In 2008 the Village assisted 3 homebuyers to realize their dream of owning a home. We have applied for renewed funding in 2009/2010 and have started a waiting list of applicants.

#### **Home Repair Programs**

Community Development Block
Grant Funds are used to assist our
residents through a number of home
repair programs. The Village's Home
Weatherization Grant Program provides a
matching grant up to a maximum of \$1,500
for residents to make energy conservation
improvements to their home. Our Single
Family Rehabilitation Loan Program
provides 0% loans up to \$25,000 for home
improvements and repairs. In 2008, the
Village has completed 10 home repair
projects, there are 10 additional projects
currently underway and 3 more projects
ready to start up.

For more information, visit the web site www.mountprospect.org.

#### **Group Home Repair**

This year, the Village is using Community Development Block Grant Funds to assist Search Development Center with remodeling for handicap accessibility at one of their group homes. Search Development Center is an organization that helps disabled individuals to live fully integrated in the community.

#### **Public Infrastructure Projects**

The Village has undertaken several neighborhood studies in South Mount Prospect relating to the condition and presence of infrastructure as well as pedestrian safety. Vital projects funded with Community Development Block Grant funds that were started in 2008 and will continue into 2009 include: Busse Road and Dempster Road sidewalk improvements and pedestrian improvements at the intersection of Algonquin, Busse and Dempster Streets.

#### **Public Service Programs**

The Village has provided \$78,500 in Community Development Block Grant Funds for assistance to Public Service Programs. These sub-recipients provide invaluable services and activities for the low and moderate income residents of Mount Prospect.

# WANTED: A FEW GOOD GENERAL CONTRACTORS

Are you interested in doing work for the Village of Mount Prospect's CDBG Single Family Rehab Program? The Village pre-qualifies general contractors for availability to bid on rehabilitation projects.

All general contractors who seek the addition of their names to the Village's approved contractor's list should email jsaewert@mountprospect.org and ask for a CDBG Contractor Information Form. The Village treats all potential contractors fairly and equitably but does have the authority to refuse contractors who do not meet their minimum standards.

## Public Works

#### PUBLIC WORKS "NEW" SALTING PROGRAM

With salt supplies being limited and the importance of performing snow removal in an economical and environmentally friendly way, the Village has revamped its snow salting operations.

Last winter we tried a pilot program of using Geomelt 55 Anti-icing Fluid (a beet juice product) as a pre-wetting agent when applying salt to our roads. Salt normally is effective down to temperatures in the mid-twenties, but by pre-wetting it with Geomelt 55 the salt will remain effective down to temperatures of -40 degrees. The pilot program showed a decrease in salt usage of 30%.

Public Works has also installed rear wetting spray systems on their salt trucks to get a more even distribution of Geomelt onto the salt and minimize any product runoff.

We hope to keep up the quality and speed of which we clear snow form our streets and complete this process in the most cost effective and environmentally friendly way.

#### MAILBOX POLICY AND DAMAGE

Mailboxes physically hit by a Village snowplow or truck, will be replaced by the Village at no charge. The Village will not replace mailboxes that are hit by snow thrown from snow plowing operations and damaged. The Village will provide a temporary mailbox until weather permits the resident to make the repairs in the spring. The only mailboxes considered for reimbursement must be installed per Village ordinance, which can be found on the Village Website at www.mountprospect.org. If your mailbox is damaged during snow plowing operations, please contact the Public Works Department at 870-9540.



#### **WINTER TIPS**

Please remember that it is hazardous to shovel, plow, or blow snow onto any public street. All shoveled, plowed, or blown snow should be piled in your yard or parkway.

- Shovel the snow to the side, in the direction of traffic, and clear a pocket of snow on the opposite side of your driveway.
- The accumulated snow in the plow will dump into the pocket and NOT in your driveway.
- This simple procedure will minimize the amount of residual snow being plowed from the street into your driveway.

#### When will my street be plowed?

Since all streets can't be plowed at the same time after a snowfall, there is a priority system.

- 1. Principal intersections are plowed and salted first.
- 2. Primary collector streets are then plowed enough to allow two-way traffic to pass safely. Cul-desacs are plowed after a 2- inch accumulation of snow.
- 3. Feeder streets and dead ends are plowed last.

When all roads have been opened, repeat passes will be made to clear them curb-to-curb, and intersections also will be cleared completely.

#### **OVERNIGHT PARKING**

Residents are reminded that overnight parking on Village streets is prohibited. All vehicles must be off the street between the hours of 2:00 a.m. and 6:00 a.m. This allows the Police Department to quickly notice suspicious vehicles in your neighborhoods and allow our Public Works Department to remove snow from the streets in the most efficient manner. On the occasion that you have overnight guests or work being done on your driveway, permission to park on the street can be received by calling the Police Department's Front Desk at 870-5656.





## Public Works

## RECORD YEAR FOR PARKWAY TREE PLANTING

The Village of Mount Prospect's 2008 tree planting season was a huge success. This year marks the largest parkway tree planting on record in the Village; nearly 900 new parkway trees were planted! The Village is hoping to offset the large amount of trees lost in recent years. "Our tree population has been hit pretty hard in recent years by drought, storms (especially the storm of August 23, 2007) and various disease problems" said Forestry/Grounds Superintendent Sandy Clark. "I'm really pleased that the Village Board was able to appropriate funds this year for widespread tree planting, and that many of our citizens contributed as well. Trees provide so many benefits to our community. The fact that they generally increase in value each year makes them a unique community asset unlike any other."

Many of the trees were planted through the Village's Cost-Share program. Under this program residents can choose a  $2''-2\frac{1}{2}''$  diameter tree, from a predetermined list, to be planted in the parkway in front of their home. The resident's cost per tree is \$100.00, currently about one third of the total cost.

Additionally, the Village has continued to plant trees as part of the ongoing Reforestation program. The Reforestation program is used to promote underutilized species and create diversity throughout the Village. A number of different species are used to accomplish this. Species diversity promotes a healthy urban forest. Many communities have learned the hard way that utilizing only a few species can lead to devastating losses of urban tree cover, due to diseases/insects such as Dutch Elm Disease. Currently, many communities are starting to experience this with their ash tree populations, due to Emerald Ash Borer.

Some of the trees Mount Prospect has planted to increase diversity are American Hornbeam, Autumn Gold Ginkgo, Serviceberry, Dawn Redwood and various Oak species. Additionally, the Village has continued to plant such trees as Hackberry, several Linden species, and an improved cultivar of Planetree. The trees selected for parkway use are chosen not only for their appearance but also because of their hardiness and disease/insect resistance.

Cost-Share planting programs are done twice a year, each spring and fall. Cost-Share trees may be planted on publicly owned parkways in Mount Prospect wherever there is adequate room and proper growing conditions, as defined by Village Code. Interested property owners can request an order form for the spring 2009 planting program by calling 870-5640 before March 1, 2009.

#### EMERALD ASH BORER CONTINUES TO SPREAD THROUGH ILLINOIS



As of this writing (November 2008), the dreaded Emerald Ash Borer (EAB) has not yet been found in Mount Prospect. However, it has continued to spread, with recent findings in four central Illinois counties. The state quarantine zone

has now been expanded to include 21 Illinois counties. The Forestry/Grounds Division wishes to remind residents that it is extremely important not to move firewood or any ash debris for fear of spreading this pest, which has killed millions of ash trees since its arrival in the U.S.!

The Village of Mount Prospect will continue to follow the Compliance Agreement guidelines set forth by the Illinois Department of Agriculture. These guidelines include restrictions on moving ash wood/debris out of the quarantined area and using licensed tree care contractors that have signed a Compliance Agreement.

For residents who use firewood, the Village encourages you to burn all of the wood before the next flight season begins in May. For future firewood purchases, ask for the source. Ideally, use firewood from locally grown trees. If the wood may have crossed state lines, look for the



shield (shown at the right) to insure that it has been inspected by the USDA.

Additionally, residents with healthy, high value ash trees may want to consider using preventative insecticides if they are able to afford multiple treatments. Factors to consider when making this decision can be found on the Village website at www. mountprospect.org.

Finally, if you think you have an ash tree that may be infested, call the Public Works office at 870-5640. We will be happy to inspect any suspect ashes, whether on public or private property in Mount Prospect.

## Public Works



#### **Basic Services:**

## Unlimited Recycling of Acceptable Items

Newspaper, mixed paper, corrugated cardboard, glass food and beverage containers, steel/tin/bi-metal containers, empty aerosol cans, aluminum cans, aluminum foil/formed foil and plastic containers identified as a #1, #2, #3, #5, #6 or #7 plastic and wax/polycoated "gable-topped" beverage containers such as milk cartons, juice drink boxes, whipping cream cartons and fabric softener refills. Corrugated cardboard of any size will be collected; boxes must be flattened.

#### **Bulk Item Collection**

Bulk items are collected weekly with refuse on the same day as the resident's regularly scheduled pick up day.
Collection must be scheduled and is provided at no additional charge. There is no limit on the number of items a resident may set out as long they appear on the following list: Carpet (rolls not to exceed 6'), Furniture, Microwave ovens, Mattresses/boxsprings, Large toys, Plumbing fixtures, Bicycles, Swing Sets (5' lengths), Snow blowers/shovels, Barbecue grills, Lawn care equipment.

## Unlimited Brush Collection [April 1 – December 15]

Residents may set out an unlimited number of properly prepared bundles of brush. Properly prepared brush bundles will be collected at no cost; no sticker is required.

Tree limbs/branches are not to exceed 3.5" in diameter, 5' in length or 50 pounds in weight and must be secured with a biodegradable material.

The following services are available at an additional fee paid by the resident on your regular refuse collection day.

#### **User Fee Services**

#### **Residential Appliances**

Residents are responsible for the proper disposal of residential appliances. Please call the Public Works Department at 870-5640 for information on disposal options. Please do not set your appliance out at the curb without making proper arrangements.

#### **Containerized Yard Material**

(see information on right)

## MINIMIZE HOUSEHOLD HAZARDOUS WASTES

#### • BUY ONLY WHAT YOU NEED

To reduce the amount of waste generated and minimize the need for disposal become an earth friendly and money wise consumer.

This practice will minimize headaches and frustrations when you need to dispose of the excess material and save you money!

#### GREEN PAGES

This reference book contains information regarding acceptable disposal methods and earth friendly practices and products. It is available for use at the library. Residents can also call Public Works at 870.5640 for additional information.

#### • DON'TS!

Don't pour hazardous material into the Village's sewer system.

Don't store the unwanted material in your basement or garage for the next owner!

#### YARD MATERIAL COLLECTION RESUMES APRIL 1, 2009

Yard waste stickers cost \$2.25 each and can be purchased at various locations throughout the Village.

If you are using a rigid container a yard waste decal will need to be attached in addition to the yard waste sticker. Decals are free and are available at all locations that sell the yard waste sticker.

#### Guide to Solid Waste Services

All residents should have a copy of *Guide to Solid Waste Services* booklet. The brochure details specific guidelines and restrictions that apply to both

Basic and User Fee
Services. The booklet
is also available on
the web site, <u>www.</u>
mountprospect.
org. You can call call
Public Works with
your solild waste
questions at
870-5640.



#### Holiday Schedule

If a holiday falls on a weekday and your regularly scheduled pickup is on that day or after, your pickup will be delayed by one day. Friday pickups will be done on Saturday. The following week will return to the regular collection schedule. There will be no garbage, recycling or yard material collection on the following holidays:

New Years Day (2009) Memorial Day Independence Day Labor Day Thanksgiving Day Christmas Day



## Police **Department**

#### CRIME FREE HOUSING

In March of 2007 the Village Board adopted Ordinance 5619 creating the Crime Free Housing Program that was intended to reduce criminal activity and improve living conditions in rental properties. ALL rental properties (2 flats, duplexes, condominiums, townhomes, and single family homes) must be licensed. In order to obtain the license, landlords (or their agents) are required to attend the full day Crime Free Housing seminar and all tenants must sign a Crime Free lease addendum making criminal activity a lease violation. For further program information and seminar schedules check the Village web site, www.mountprospect.org.

#### POLICE DEPARTMENT HOSTS FIRST-EVER DISABILITY FAIR

The Mount Prospect Police Department will host a Disability Fair from 10 a.m. to 1 p.m. on Saturday, March 21, in the Community Room of the Village Hall, 50 South Emerson Street.

The fair will bring together a wide variety of social, health and public safety service providers as well as local school district representatives to facilitate access to information and resources. The fair is geared toward northwest suburban residents living with disabilities and their parents, guardians or caretakers.

The event will include a special focus on Autism Spectrum of Disorders. For more information, contact the Mount Prospect Police Department Crime Prevention Unit at 870-5650.

## PROTECT YOURSELF FROM CAR BURGLARY



Whenever you park your car, whether you are just "running in for a minute" or parking for the evening. Here are some tips:

- Close your windows and lock your doors.
- Remove loose valuables from your vehicle. G.P.S. devices and radar detectors are popular items for car thieves. If you must leave valuables in your car place them out of sight in the trunk or under the seats.
- Don't hesitate to call 9-1-1 to report suspicious persons.

#### WINTER DRIVING TIPS

With winter upon us, it is important we remember safe winter driving tips.

- Be prepared for the unexpected emergency and always carry a First Aid kit, ice scraper, snow brush, matches, candles, flashlight, warning triangles or flares, bag of sand, blanket, gloves, emergency HELP sign, and cell phone (if you have one) in your vehicle.
- Keep a safe distance of at least five seconds behind other vehicles.
- Use your headlights during overcast and gloomy fall days.
- Remove all snow and ice from all windows of your vehicle before starting your drive.



#### **Cook County Sheriff's Law Enforcement Award of Merit**



On October 14th Addante, Meister, Riordan and Roscop were awarded the Cook County Sheriff's Law Enforcement Award of Merit. Pictured L to R: Trustee Hoefert, Officers Addante, Meister, Investigator Riordan and Officer Roscop, and Chief Dahlberg.

## Fire **Department**

#### PORTABLE GENERATOR SAFETY TIPS

Portable generators are useful when temporary or remote electric power is needed but they can be hazardous. The primary hazards to avoid when using them are carbon monoxide poisoning, electric shock or electrocution and fire. The most common improper placement of portable generators that result in injury and death are in crawl spaces, basements, attached garages, within or close proximity to the home. The U.S. Fire Administration and the Consumer Product Safety Council (CPSC) offer the following life-saving tips.

- Always use generators outdoors, away from doors, windows and vents. NEVER
  use generators inside homes, garages, basements, crawl spaces, or other enclosed
  or partially enclosed areas, even with ventilation.
- Keep the generator dry. Use on a dry surface under an open, canopy-like structure.
- Plug appliances directly into the generator or use a heavy-duty outdoor-rated extension cord. Make sure the entire extension cord is free of cuts or tears and the plug has all 3 prongs, especially a grounding pin.
- NEVER plug the generator into a wall outlet (known as back-feeding). This
  practice can cause an electrocution risk to utility workers and others served by the
  same utility transformers.
- Before refueling the generator, turn it off and let it cool. Fuel spilled on hot engine parts could ignite.
- Always store fuel outside of living areas in properly labeled, non-glass containers.
- Store fuel away from any fuel-burning appliance.

For more information on how you can help prevent fire and fire deaths, please contact the Mount Prospect Fire Prevention Bureau at 818-5253.



#### WINTER FIRE **SAFETY**

Here are a few life saving tips to help you keep warm and safe this winter season.

- Have your fuel burning appliances professionally checked once a year.
- If you have a fireplace, keep the fires small and always use a fireplace screen to prevent sparks from flying into the room. Never burn trash or paper in a fireplace. Remove ashes in a metal container and store them outside. Never leave children unattended in the presence of fire.
- Carbon monoxide is also a serious problem this time of year. The Mount Prospect Fire Department urges everyone to have a working carbon monoxide detector in their home.



#### HELP KEEP HYDRANTS CLEAR

Every winter fire hydrants become buried by the snow. This creates a situation where it becomes difficult for the fire department to locate and use the hydrants.

You can help the fire department by ensuring the hydrant near your home or business is kept free from snow on all sides. Please keep a clear path from the street to the hydrant as well.



#### SPACE HEATER SAFETY

With proper use, portable heaters provide warmth and comfort but they need space around them. Keep anything combustible at least three feet from a space heater. Never use any kind of space heater as a drying rack.

A kerosene space heater might reduce your heating bill, but it can be dangerous if not used correctly. Be sure the space heater is used in a well-vented area. For fuel, use K-1 kerosene only. Do not use gasoline, camp stove fuel, or any other flammable liquid. Store kerosene outdoors in approved containers, and refuel the heater outdoors.

#### SAFETY TIPS

- Buy a space heater equipped with a guard around the flame or heating coil to keep children, pets, and combustibles from the heat source.
- When selecting a heater, make sure a nationally recognized testing laboratory has approved it. (It will bear a label indicating approval.)
- Never leave a space heater on overnight.

For more information, please call the Fire Prevention Bureau at 818-5253.



## FINANCIAL PLANNING CLASSES

A new series of classes will be held on Tuesday evenings January 13, 20, 27 and February 3, for pre-retirees and retirees. The topics include Retirement Planning, Fixed Income (CD's, Bonds, etc.,) Annuities and Insurance, Stocks, and Mutual Funds. Classes will be held at the Village of Mount Prospect, 50 S. Emerson Street, 1st floor Community Center, from 7:00 p.m. to 8:30 p.m. There is no charge; however, advanced registration is requested. There must be a minimum of ten people registered to hold the class. Please call 870-5680 to reserve a space.

#### INCOME TAX PREPARTATION

Free Income Tax assistance is available for seniors over the age of sixty. Trained volunteer counselors will assist in preparing Federal and State tax forms. Appointments must be made in advance by calling the Human Services Department at 870-5680. Tax preparers are trained to complete standard forms, individuals with very technical tax situations are advised to seek the services of a professional preparer.

## DRIVER REFRESHER CLASSES

The Secretary of State sponsors Rules of the Road driver refresher classes for senior citizens who need to renew their driver's license. It is designed to reinforce knowledge of rules of the road and cover any changes in the driving laws. Classes are held every other month, with the next one being January 28, 2009 and the spring class will be March 25, 2009. Classes begin at 1:30 p.m. and are located in the Village Hall first floor Community Center, 50 S. Emerson Street. You do not need to wait until your license expiration date; you may take the test ahead of time if you hope to avoid bad weather or conflicts with travel plans. Call 870-5680 to register.

## Human Services

## PHARMACEUTICAL ASSISTANCE PROGRAMS

Although the deadline for filing your application for the 2008 Circuit Breaker and Pharmaceutical Assistance Program\* is December 31, 2009, you may want to do this at the time that you would file income tax since many of the same papers are needed for both.

The State of Illinois offers a grant program to help individuals sixty-five years of age and older and disabled citizens who pay taxes on their homes, or to refund some of the taxes paid as part of their rent. Illinois residents who qualify for this grant may also participate in the Pharmaceutical Assistance Program\*, and will receive a discount on their State of Illinois license plates.

The income guidelines\* for the Prescription portion of the program for filing in 2008 were:

\$24,808 for a one-person household \$29,480 for a two-person household \$36,740 for a three-person or more household

Income guidelines\* to, also, receive a relief check and/or the license plate discount were:

\$24,808 for a one-person household \$32,916 for a two-person household \$41,023 for a three-person or more household

In addition, you must pay rent or property tax.

If you are interested in this program, please call the Human Services Department at 870-5680, for assistance and/or the application.

\* At the time this newsletter went to press, the State of Illinois had not determined if the guidelines would change for 2009. We were told that the guidelines could go up or down \$1,000. If your 2008 income is within \$1,000 of the guidelines listed above, please call Human Services and ask if the guidelines have changed.

#### SEVERAL CLUBS HAVE OPENINGS

The MENS CLUB is looking for members. They meet every Wednesday at 12:30 p.m. at the Village of Mount Prospect Community Center, 50 South Emerson Street. Anyone interested in becoming a Men's Club member may call the Human Services Department at 870-5680.

Our choral group, known as The Sentimentalists, is looking for a few more voices. Male voices are especially needed. All are welcome on Wednesday mornings at 9:30 a.m. The desire to sing and enjoy the company of other people is all you need. You do not have to be able to read music. Stop by the Village of Mount Prospect Community Center on Wednesday mornings if you are interested.



## Business **News**

#### New Business/Change of Ownership/Address

St. Dominick Day Care Day Care Center 2020 E Camp McDonald Rd 773/589-2017

Center for Esthetic & Restorative Dentistry Dental Office 1738 W Golf Rd

C3D Architects LLC Architect 101 S Pine St, Suite 55 797-8422

Rauland-Borg Corporation Manufacturing 1802 W Central Rd 679-0900

Andorra International Inc Retail 500 W Central Rd, Suite 208 797-0051

GSS America, Inc. Software Development 1699 Wall St, Suite 201 640-3700

Nina Karaoke Club Food Service 1774 W Golf Rd 427-0027 Blues Bar Limousine Service Service 211 E Rand Rd 788-1999

The Athletic Barn LLC Other 1920 Carboy Rd 309-2415

Victoria Group, Inc. Banquet Hall 1700 S Elmhurst Rd 671-9975

CRM Inc. Gas Station/Mini Mart 1201 E Central Rd 635-3090

Jenny's Western Wear Retail 1654 W Algonquin Rd 664-4866

Taxon Corp. Accounting 1190 S Elmhurst Rd, Suite 201 364-9933

Euclid Advanced Dentistry Dental Office 409 E Euclid Av, Suite B 368-0200 Amici O.3 Hair Growth Center Service 321 W Prospect Av 259-3600

Dennis Saviano, CPA, P.C. Accounting 111 E Busse Av, Suite 602 870-1040

George Mui, DDS, Ltd Dental Office 221 W Prospect Av 253-5901

Wolford Retail Builders, Inc. General Contractor 479 Business Center Dr, Suite 105 391-9100

Canta Napoli Pizzeria, Inc. Restaurant 90 E Busse Av 640-1440

Cortes Furniture Retail 1803 W Algonquin Rd 258-4481

GYU Consulting, Ltd. Consulting Services 1190 S Elmhurst Rd, Suite 203 472-9221

## **Grand Opening**



Canta Napoli 90 E Busse Ave 847/670-1440 www.cantanapolipizza.com

Mount Prospect's newest restaurant Canta Napoli is now open. Mayor Irvana Wilks celebrated with the owners Adina and Jenna at their Grand Opening in December.

"Founded on passion, our family is proud to offer food, wine and service reflecting southern Italy's traditions and hospitality. Canta Napoli features an authentic wood burning oven, traditional Neopolitan pizza, delicious soups, salads, inventive panninis and desserts."



#### **NEWS FROM...**

#### Mount Prospect Chamber of Commerce

398-6616

www.mountprospectchamber.com

A New Business Education Series called "Jump Start Your Business" presented in cooperation with the Mount Prospect Public Library begins in January. This series of business seminars is sponsored by Mount Prospect Child Care Center.

#### **Events**

Wednesday, January 21, MPPL and MP Chamber present Brian Simmons, Deputy Director of Community Development at the Village of Mount Prospect on "The Demographics of Mount Prospect", 8:30-10:00am, Library Meeting Room.

Wednesday, February 18, "Jump Start Your Business" MPPL and MP Chamber present Mark Watychowicz on "Negotiating a Better Business Lease", 8:30-10:00am, Library Meeting Room.

Wednesday, March 18, "Jump Start Your Business" MPPL and MP Chamber present Dan Quiery on "One on One Networking", 8:30-10:00am, Library Meeting Room.

## SPEAK OUT

Date:

Mail to: 'Speak Out,' Village of Mount Prospect, 50 S. Emerson Street, Mount Prospect, IL 60056 OR Email to: speakout@mountprospect.org Name (Name and Mailing Address or E-mail Address required for response).

opinions are appreciated and will receive response. If you need more space, please attach a separate sheet

As a citizen of Mount Prospect, it is my opinion that:

"Speak Out" provides a way in which YOU can communicate with Mount Prospect elected officials and administration. Your advice, suggestions, questions and

Village of Mount Prospect 50 S. Emerson Street Mount Prospect, IL 60056

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\* \* \* \* \* \* \* ECRWSS\* \* Postal Customer

**Postal Customer** Mount Prospect, IL 60056

You're invited to Celestial Celebration XVI A Starry Wight In Paris Saturday, February 7, 2009 Bristol Court, 828 & Rand Road, Mount Prospect Cash Bar: 5:30 p.m. Dinner: 6:30 p.m. Dancing until Midnight Formal Event Tickets are \$40 each - Tickets are Limited. Mount Prospect's Shining Stars Come out to Shine. Everyone enjoys a gala evening of dining, dancing and socializing with friends and neighbors. Drink, dine, celebrate with the people that make Mount Prospect a great community to live and work. Shining Star awards will be presented to Mount Prospect's most caring and compassionate residents and workers. Any questions call 506-4949. Name Address City, State, Zip No. of Tickets\_ @ \$35 each. Total Enclosed: Make checks payable to: Mount Prospect Special Events Commission Mail to: Special Events, P.O. Box 69, Mount Prospect, IL 60056 Names of guests:



Special Edition Newsletter

# Mount Prospect Community Preparedness Guide

Winter 2009



**Letter from the Mayor** 

Over the past several years America has faced a number of large scale

disasters including hurricanes and terrorist attacks that have tested us as a nation. Since 2007 here in Mount Prospect alone we have suffered from high speed windstorms, prolonged power outages, and two hundred-year floods. These emergencies have changed the way we handle crises. We have learned that local government can be easily overwhelmed during a large scale disaster such that we can only provide the highest priority services – life safety.

These crises have taught us that each citizen needs to take responsibility for his or her own preparedness! Every family needs a plan! Not for a hurricane, but for the floods, the wind or ice storms, heavy snows, and even the health emergencies. Being prepared for the small crisis means you will also manage a larger emergency.

The 3 Days, 3 Ways Campaign will allow your family to take care of itself for three days by preparing in the following three ways -(1) build a kit; (2) make a plan; and (3) get involved. Each and every family must be able to meet its basic needs without assistance for a minimum of three days, sometimes longer.

Build a Kit! Make a list of everything you would need to sustain your family for a few days. What special needs does your family have? Have you accounted for all the members of your family – two and four legged? Give yourself the tools to take care of your family!

Make a Plan! Think about how your family would deal with an emergency that forces you to shelter in your home, or evacuate and relocate elsewhere. Whether you have a fire, making it impossible to move back immediately, or a winter storm forcing you to stay home for a couple of days until roads open, do you know what you would



If something happens in the middle of a work day, do you have a plan to get your kids home from school? Is there a plan to care for an elderly parent living alone, or to ensure the safety of your family pet? Writing out a plan will ensure the best outcome possible!

Get Involved! Find ways for you and your family members to be more active in the community. Whether it's signing up for CPR and first aid classes, spreading the word about this 3 Days, 3 Ways Campaign to friends and neighbors, or joining the Community Emergency Response Team (CERT) or Medical Reserve Corps (MRC) even small efforts help. We are all going to have to depend on one another!

doesn't mean that you're living in fear – it means that you are doing everything in your power to take care of them. The following pages go further in depth on each of the 3 Ways you need to prepare yourself and your family. Find additional and updated information at www.mountprospect.org/ ema. Join me in this effort!

Preparing your family for an emergency

Favous G. Willes

Irvana K. Wilks Mayor

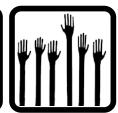
September 2008 Flooding of Des Plaines River at River Road



CHECK OUT OUR NEW EMERGENCY PREPAREDNESS WEB SITE, WWW.MOUNTPROSPECT.ORG/EMA







## 3 Days 3 Ways

- 1. BUILD A KIT
- 2. MAKE A PLAN
- 3. GET INVOLVED



## 1. BUILD A KIT

Your family should have certain essential items on hand to ensure you are prepared for a number of emergency situations. Building a kit will ensure that you can meet the needs of your family for three days. Every family is different and your kit will be too! There are, however, basic items that every family will need in their kit – these can be found below under "Basic Home Kit." Once you have built your kit make sure you pick a storage place that everyone in your family can easily access. Your kit should also be portable in the event of an evacuation.

If you have to evacuate your home you will want to bring the last minute items listed below on the "Grab & Go!" list. In the event of an evacuation, documentation will be very important! Everyone should also build a "Car Kit" for everyday road emergencies and evacuation scenarios. Remember that these lists are just starting points so feel free to add additional items you feel are necessary. If your family includes children, elderly or disabled individuals, or pets check <a href="https://www.mountprospect.org/ema">www.mountprospect.org/ema</a> for additional items you should consider adding to your kit.

#### **Basic Home Kit**

- ☐ One (1) gallon of water/day/person
- ☐ Non perishable food items (including high protein items like tuna, peanut butter, & energy bars)
- ☐ Can opener (not electric)
- ☐ Blankets for each person
- ☐ Notebook and pen
- ☐ Small tool box
- ☐ ABC fire extinguisher
- ☐ Whistle
- ☐ Unscented bleach
- ☐ Change of clothing and footwear for each person (update for the season changes)
- ☐ First aid kit
- ☐ Flashlight with extra batteries
- ☐ Radio & NOAA weather radio
- ☐ Road maps
- ☐ Paper towels
- ☐ Small shovel
- $\hfill\square$  Matches in a water tight container
- ☐ Respiratory mask (N95)☐ Toiletries & personal hygiene items for
- each person

  Antibacterial
- soap
  ☐ Hand sanitizer
  (alcohol based)
- ☐ Toilet paper

#### Grab & Go!

- ☐ Pharmaceutical Distribution Form (see Village web site)
- ☐ Emergency cash
- ☐ Birth certificates for each member of your family
- ☐ Green card or Visa
- ☐ Extra keys to your house and/or car
- ☐ State IDs & government IDs
- ☐ Passports
- ☐ Cell phone & charger
- ☐ Emergency contact information for family
- ☐ Bank account numbers
- ☐ Medications
- ☐ Eye glasses, contacts, & hearing aids with extra batteries

#### Additional documents:

- ☐ Wills, DNR forms, & advance medical directives
- ☐ Adoption papers
- ☐ Name change documents
- ☐ Marriage certificates
- ☐ Mortgage information
- ☐ Insurance names and numbers
- ☐ Immunization records
- ☐ Inventory of household items

#### **Car Kit**

- ☐ Jumper cables
- ☐ Road flares
- ☐ Energy foods/granola bars
- ☐ Maps
- ☐ Extra clothing & sturdy shoes (seasonal)
- ☐ Blankets
- ☐ Gloves
- ☐ Duct tape
- ☐ Small tarp
- $\hfill\Box$  Small tool box
- ☐ Small shovel
- ☐ Flashlight
- ☐ Respiratory mask (N95)
- ☐ Rain gear
- ☐ Whistle
- ☐ First aid kit
- ☐ Portable radio & batteries
- ☐ Emergency contact list



## 2. MAKE A PLAN

## Preparedness starts at home!

#### 1. Learn what types of emergencies Mount Prospect is susceptible to.

There are a multitude of emergencies, both natural and manmade, that occur every day around the world. What's important to know, however, is which ones we are susceptible to here in Mount Prospect.

The majority of emergencies that you will encounter will be natural and these are the ones that you should focus on when making a plan for your family. At the same time, Mount Prospect's location near Chicago and O'Hare International Airport, as well as the fact that it has multiple train lines running through it, also makes it vulnerable to numerous manmade incidents. While planning for these types of emergencies may seem difficult, preparing your family for the everyday events means you will

better handle the larger ones. Below is a list of emergencies applicable to this area that you should consider in your planning:



## 3. Develop a Family Emergency Action

Once your communication plan is complete it's time to develop an Emergency Action Plan. This plan should focus on two primary scenarios: (1) an emergency that requires you to stay put (called sheltering-in-place), and (2) an emergency that forces you to evacuate and relocate to another spot. You will ultimately have to decide in any emergency situation which action to take. However, you should always follow any official instruction from local officials and emergency responders.

Your Family Emergency Action Plan should account for the large and small incidents and should be written down and discussed as a family. To print out a template to create your own Family Emergency Action Plan go to www.mountprospect.org/ema.

#### **Natural**

- Earthquake
- Flooding
- Pandemic or other health
- Thunderstorm/windstorm
- Tornado

2.

#### Manmade

- Airplane crash
- Biological, chemical, or hazardous materials release
- Power outage or utility loss
- Terrorist attack
- Train accident

#### Family Emergency Plan Card

**FAMILY EMERGENCY PLAN** 

**Emergency Contact Name:** 

Fill out this card with the information identified in your plan. Every family member should carry a copy of this card with them at all times. You can download additional blank cards at www. mountprospect.org/ema.

Winter storm	Telephone:
	Out-of-Town Contact Name:
2. Develop a Family Communication Plan  Every family's plan should start with information on communication. If your family is not together when an emergency occurs how will you get in touch with each other? Do you have important phone numbers in one location such as you doctor, pharmacist, and insurance company? Making sure that all of	Telephone:
this information is centralized and that every family member has access to it is a must!	Additional Important Phone Numbers & Information
To print out a Family Communication Plan template that you can use to write out your plan go to <a href="https://www.mountprospect.org/ema">www.mountprospect.org/ema</a> .	



## 2. MAKE A PLAN



#### **Pharmaceutical Distribution**

Should the need arise to provide medication or vaccinations to residents in the event of a large-scale health emergency, Mount Prospect has a plan to distribute pharmaceuticals to you and your family. The National Center for Disease Control maintains large quantities of medicine and medical supplies, called the Strategic National Stockpile, to protect the American citizens during a public health emergency. This stockpile is distributed to state, county, and local governments in times of crisis.

If it becomes necessary to distribute pharmaceuticals to residents, the Village will provide you with a location where you can go to pick-up medicine or receive vaccinations for you and your family. In order to receive these pharmaceuticals, you will need to fill out certain forms for documentation purposes. You can fill out these forms ahead of time by downloading them off of the Village's web site at www. mountprospect.org/ema. If you arrive at the site where pharmaceuticals are being distributed with your forms already completed, you will be able to enter the "express" line and won't have to wait behind those that have not completed them. Instructions on how to complete the forms are also available on-line.



## **Business Preparedness**

Businesses need to prepare themselves for the same types of emergencies as residents. Disasters disrupt not only the lives of residents, but the productivity of local businesses. In an effort to support local businesses, the Village will be hosting a series of emergency preparedness seminars after the first of the year focusing on emergency operations planning and business continuity.

Join us for this seminar series every Thursday morning at 9:00 a.m. from January 22nd to March 19, 2009 at ITT Technical Institute located at 1401 Feehanville Drive. Each of the hour and a half seminars will provide an overview of how to organize, develop, and implement one section of an emergency management and continuity of operations plan. The goals of the seminars are to foster relationships and partnerships within the business community and learn how to prepare and recover from a disaster. Seminar topics will include:

- Introduction to Emergency Management and Business Continuity
- Why does my company need an Emergency Operations Plan?
- What is my company's risk?
- What are the costs and benefits?
- An Overview of Resource Management
- Planning for Emergency Operations
- Planning for Continuity and Recovery

Contact us at ema@mountprospect.org or 870-5648 if you are interested in attending or for more information.

"Getting back to business after a disaster depends on preparedness planning done today. An estimated 25 percent of businesses do not reopen following a major disaster."

-- Small Business Association





## 3. GET INVOLVED





Following a major emergency first responders, both fire/emergency medical and police, as well as Village personnel will be unable to sustain the level of services that residents have come to expect on a daily basis. People

will be forced to rely on each other for assistance in all but the most life threatening situations during the early hours of a disaster. Ultimately we will rely on you, the residents, to help one another and get involved in preparing yourself and your community for the next emergency. Get involved and you can make a difference!

#### 1. Get Trained

#### First Aid & CPR Training

Sign-up for First Aid and/or CPR training offered through the Fire Department. Each class lasts 3 hours and the cost is \$25 per class. Sign-up for classes on our web site at <a href="https://www.mountprospect.org/ema">www.mountprospect.org/ema</a>. Classes will be held on the following dates:

- $\square$  First Aid February 16th from 7:00 p.m. to 10:00 p.m.
- ☐ CPR February 2nd from 7:00 p.m. to 10:00 p.m. (additional CPR classes will be held the first Monday of every other month starting in April)

#### **Citizen Emergency Preparedness Training**

Sign up for Citizen Emergency Preparedness training to gain a basic knowledge of emergency preparedness and how to make sure your family is ready for the next emergency. Over the past several years Mount Prospect has conducted six training classes with



over 120 residents in attendance. The program promotes a partnering effort between emergency responders and the citizens they serve.

Residents that complete this course also have the option of becoming members of the Community Emergency Response Team (see "Join a Team"). Classes are held every fall so stay tuned to the web site and future newsletters for dates and times.

#### 2. Spread the Word

Spread the word about the 3 Days, 3 Ways Campaign to family, friends, and neighbors! The Village needs everyone's help in getting the message out. Village staff and members of Mount Prospect's Community Emergency Response Team (CERT) are also available to conduct emergency preparedness training for community groups. In addition, free copies of the Village's emergency preparedness flip chart and 15 minute informational DVD titled "In Case of Disaster! Be Prepared!" are available. For more information, contact us at ema@mountprospect.org or 870-5648. The DVD is also on the Village's web site at <a href="https://www.mountprospect.org/ema">www.mountprospect.org/ema</a>.

#### 3. Join a Team

#### **Community Emergency Response Team (CERT)**

Twenty residents that participated in the emergency preparedness training have joined Mount Prospect's Community Emergency Response Team (CERT). CERT members meet once a month and participate in continuing education and training. They volunteer for projects that enhance public safety, help first responders at emergency incidents, and provide assistance during large scale events. To learn how to get involved in CERT contact us at ema@mountprospect.org or 870-5648.

#### Medical Reserve Corps (MRC)

Are you a licensed medical professional looking to give back to the community in times of need? Mount Prospect is putting the call out for volunteers interested in joining its newly established Medical Reserve Corps (MRC). We are looking for physicians, nurses, dentists, counselors, social workers, physical therapists, veterinarians, and other related health professionals interested in serving.

If you are interested in learning more about the MRC program send an e-mail to Nancy Morgan, Human Services Director at nmorgan@ mountprospect.org. We will keep your name and e-mail address on file and will contact you with further information and a date for an information meeting in February. Additional information will also be available on our web site

at <u>www.mountprospect.</u> org/ema.



#### **CERT Family Preparedness Planning Night - Feb. 25**

The Community Emergency Response Team (CERT) is hosting a Family Preparedness Planning Night on Wednesday, February 25th from 6:30 p.m. to 9:00 p.m. in the first floor training room of the Public Safety Building. Assemble your emergency preparedness kit and get the tools to create your family's emergency plan! E-mail us at ema@mountprospect.org or call us at (847) 870-5648 if your family is interested in attending.

## U CONNECTED?

#### REGISTER FOR EMERGENCY UPDATES

In times of emergency one of the Village's greatest challenges is finding ways to effectively communicate with you. We have numerous communication methods already in place (both high and low tech). As we continue to develop new ways to get information out to you it is important that we have your preferred contact information. Register today to receive emergency updates form the Village.

> **REMEMBER - YOU CAN'T GET THE WORD** IF YOU'RE NOT ON THE LIST!

#### **How to Register:**

- 1. Go to www.mountprospect.org/ema
- 2. Select "R U Connected?"
- 3. Enter your information (home, cell, work phone numbers, and email addresses)
- If you do not have internet access call us at 870-5648 and give us your information over the phone.



#### **EMERGENCY INFORMATION RESOURCES**

#### RESIDENT HOTLINE (847)870-6622



During a large-scale disaster, the Village will open a call center answer non-emergency phone calls from residents. During these emergencies residents should call 870-6622 for all information. This hotline number is used 24 hours a day, 365 days a year to provide

residents with information regarding local events and programs. In a disaster situation, this number will initially direct you to a prerecorded message with general emergency information. Once the call center has been setup and fully staffed, Village personnel will be on hand to answer this phone number.

#### CABLE TV MPTV CHANNEL 17



Through Mount Prospect Television (MPTV), the Village can transmit live voice announcements as programming is running. The Village can also post slides on the MPTV electronic bulletin board with emergency information.

#### WEB SITE/E-NEWS MOUNTPROSPECT.ORG

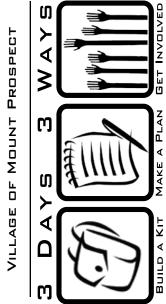
In times of disaster or emergency, the Village will post pertinent information and or instructions for residents on the web site. www.mountprospect.org and send out emergency updates to our E-News list. Make sure your email is on the list! During the event, check back for updates.



#### R U CONNECTED **CARD**

Cut this card out and keep it in your wallet, on your refrigerator or somewhere easy to find - it's how you can get information in case off an emergency.

VILLAGE OF MOUNT PROSPECT 





EMERGENCY MANAGEMENT PROSPECT VILLAGE OF

GET INFORMATION A DISASTER: D × □ I

1. Resident Hotline: 847/870-6622

2. Web: www.mountprospect.org/ema

CASE OF EMERGENCY, DIAL 3. MPTV Channel 17

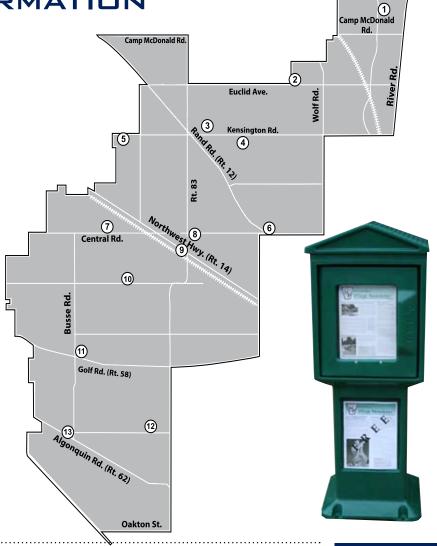
## R U CONNECTED?

VILLAGE INFORMATION CENTERS

Getting information to our residents is a constant challenge and in an emergency situation, the challenge is even greater. The web site and cable channel are excellent channels of communication, however not everyone has access to the internet or subscribes to cable television. And, as we learned from past experience, we cannot depend on those types of mediums as options when the power is out.

The Village has identified a low-tech way to distribute information to the community, through the "Village Information Centers." The green boxes will be placed in strategic locations throughout the community (see map at right and list below) and in times of emergency will be stocked with information bulletins to give residents the latest status reports on the situation.

We encourage you to find the location nearest to you and remind your neighbors about this program.



# VILLAGE INFO CENTER LOCATIONS

In times of emergency, the Village will post information bulletins in green "information center" boxes throughout the community.

Find the location nearest you and save this card!

Robert Frost School, School District 21

Weiss Center, *River Trails Park District* (1500 E. Euclid Ave.) Costco, *Randhurst* 

999 N. Elmhurst Rd.,

\_\_\_\_ Fold Here \_\_\_\_

. Kensington Business Center, (Business Certer Dr. & Wheeling Rd.) . Prospect High School, School District 214

(801 W. Kensington Rd.) 6. Garden Fresh (Mount Prospect Plaza)

7. Central Community Center, Mt. Prospect Park Dist (1000 W. Central Rd.)

8. Village Hall/Library
(Emerson St.)
9. Train Station
(Northwest Hwy. & Rte. 83)

J. Lincoln Middle School, S*chool District 57* (700 W. Lincoln St.)

(700 W. Lincoln St.)
11. Fire Station 12
(1601 W. Golf Rd.)
12. Rec Plex, Mt. Prospect Park Dist

13. Plaza United Shopping Center (1640 E. Algonquin Rd.) R U CONNECTED CARD

Cut this card out and keep it in your wallet, on your refrigerator or somewhere easy to find - it's how you can get information in case off an emergency.