

**VILLAGE OF MOUNT PROSPECT
APPLICATION FOR CIVIC EVENTS SIGN MESSAGE**

Name of organization: _____

1. The Civic Events sign is changed on Monday.
2. Your announcement should be of interest to the entire community.
3. Mount Prospect events will take precedence and requests should be submitted early.
4. The sign accommodates sixteen spaces per line. Please leave a space between each word.
5. Actual submittal does not guarantee message will be shown. The Village reserves the right to deny any request.
6. No commercial/business promotion, political/personal opinion subject matter. Also, no personal greeting subject matter (ie birthday, welcome home).

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Date of event: _____ Date requested for posting: _____

Request submitted by: _____ Phone(s): _____

Additional information and/or comments: _____

VILLAGE OF MOUNT PROSPECT
Village Clerk's Office
50 S. Emerson Street
Mount Prospect, Illinois 60056-3218
Fax: 847/392-6022