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Village of Mount Prospect

50 S. Emerson Street, Mount Prospect, Illinois 60056

MOUNT PROSPECT WEBSITE IMPROVEMENT GRANT PROGRAM (Grant Program Application)

Business/Property Owner Information		
Business Name:		
Municipality: Mount Prospect	State: Illinois	Zip: 60056
Contact Name:		
Contact E-mail:		
Contact Phone Number:		
Website:		
Does your business have a current Village of Mount Prospect business license?	Yes	No
List ALL individuals with an ownership interest in the business:		
Do you have any outstanding tax liens or legal judgments?	Yes	No

Project Information	
Proposed project start date:	Proposed project end date:
Provide a detailed background/project plan on a separate document (no more than 2 pages). Please be as detailed as possible.	
Provide a detailed budget with expenses shown by line item.	
Describe how you will address maintenance or recurring costs should you receive grant funding?	
How does your proposed improvement help you accomplish your business goals?	

Who is the target audience?
How will you measure impact and success of your upgrade/improvement?

Attachments Required
Detailed background/project plan (no more than 2 pages).
Detailed budget with expenses shown by line item.
Proof of Payment to 3rd Party Vendor.
Vendor Registration Form.

Attestation, Acknowledgment, and Signature	
<p>Execution of this application constitutes a grant agreement and creates specific obligations on the part of the applicants, and I hereby affirm that I have reviewed and understand the administrative rules governing the grant program. I hereby affirm that I have full legal capacity to authorize the filing of this application and that to the best of my knowledge and belief, the information stated in this application and in all supporting documentation is true and accurate. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I hereby agree that I personally guarantee any refund required pursuant to failure to strictly adhere to the administrative rules and the grant program parameters. I permit Village of Mount Prospect representatives to make all reasonable inspections and investigations of the business' financial and proprietary information during the review period of this application, and further inspections once construction is complete. As the owner of this business and/or property, I hereby certify that this application and the use of any provided grant program proceeds shall be in accordance with all applicable ordinances, codes, and the grant program administrative rules.</p>	
Applicant Signature:	Date:
Printed Name:	

Completed applications may be sent electronically or submitted in person. For an electronic submission, please email Jason Shallcross, Director of Community Development, at jshallcross@mountprospect.org. For an in-person submission, please visit the Community Development Department on the 2nd floor of Village Hall (50 S. Emerson Street). Any questions can be answered by calling the Community Development Department at 847-818-5328.