# EXECUTIVE SUMMARY $2023 \rightarrow 2028 \rightarrow 2038$

#### **EXECUTIVE SUMMARY**

Mayor and Village Board



Mount Prospect, Illinois May 2023



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### STRATEGIC FRAMEWORK

#### VISION 2038

"Desired Destination for Mount Prospect"

#### **PLAN 2028**

"Map to Mount Prospect's Destination"

## **EXECUTION**

"Route for Next Year"

#### **MISSION**

"Responsibilities of Mount Prospect's Village Government"

#### **BELIEFS**

"Expectations of Mount Prospect's Village Employees"

## Mount Prospect Vision 2038

Mount Prospect Vision 2038 represents the **BEST OF SUBURBAN COMMUNITIES –** THRIVING, PROUD, **DIVERSE** and CONNECTED having a RICH HERITAGE, STRONG VALUES, **TIMELESS YET** CONTEMPORARY ATMOSPHERE.

# **Mount Prospect Village Government: Our Mission**

The Mission of Mount Prospect Village Government

is to ADVANCE OUR COMMUNITY'S COLLECTIVE QUALITY OF LIFE AND POTENTIAL

through ADAPTIVE LEADERSHIP

and LEADING - EDGE SERVICE DELIVERY.

# **Mount Prospect Village Government: Core Values**

#### MOUNT PROSPECT VILLAGE GOVERNMENT: CORE VALUES

RESPECT
LISTEN
ETHICAL
POSITIVE AND OPTIMISTIC
COMMITMENT TO SERVICE
SOUND ANALYSIS AND DECISION MAKING
CONSENSUS

## Village of Mount Prospect Goals 2028

EFFECTIVE VILLAGE GOVERNMENT: FINANCIALLY SOUND, EXCEPTIONAL SERVICE

ENHANCING MOUNT PROSPECT CHARM/CHARACTER: HONORING HISTORY, HERITAGE, AND DIVERSITY, EQUITY AND INCLUSION

TOP-QUALITY VILLAGE INFRASTRUCTURE:
BALANCED AND PROACTIVE COMMUNITY INVESTMENT

FAMILY-FRIENDLY NEIGHBORHOODS: SAFE AND LIVABLE FOR ALL

VIBRANT COMMUNITY DESTINATIONS: DOWNTOWN, RANDHURST VILLAGE, SOUTH MOUNT PROSPECT AND OTHER COMMERCIAL CORRIDORS

#### GOAL 1

# EFFECTIVE VILLAGE GOVERNMENT: FINANCIALLY SOUND, EXCEPTIONAL SERVICE

#### **▶** Objectives

- 1. Maintain a solid fiscal position through active stewardship of Village finances and resources
- 2. Have state-of-the-art information technology system hardware and software, and protect the Village government from cyberattacks
- 3. Maintain a financially sound Police/Fire pension system
- 4. Deliver Village services in the most efficient and cost-effective manner and exploring ways to reduce the costs of service delivery
- 5. Enhance the Village Government bond rating

#### ► Short-Term Challenges and Opportunities

- 1. Delivering Village services in the most cost-effective, efficient manner with high level of customer satisfaction
- 2. Inflation and supply chain issues resulting in increasing cost of projects and service delivery
- 3. Protecting the Village government from cyberattacks securing Village information and processes
- 4. Hiring and retaining a most qualified Village workforce dedicated to serving the Mount Prospect community
- 5. Diversifying Village revenue sources
- 6. Maintaining sound communications with residents and businesses in a changing communications environment
- 7. Higher interests rates and the impacts on future Village capital projects and daily operational costs
- 8. Funding for Public Safety pensions

#### Policy Agenda

1. Long-Term Solution for Fire and Emergency Medical Services for Unincorporated Elk Grove Township: Identification

Top

2. "AAA" Bond Rating Strategy/Action Plan: Goal, Report with Options, Direction and Village Actions

Top

3. Elected Officials Ethics Ordinance: Best Practices, Direction and Adoption

Top

4. Village Proactive Marketing Plan: Draft Prepared, Endorsement, Funding and Village Actions

High

5. Village Revenue Generation Diversification Plan: Goals, Report with Options, Direction and Village Actions

High

6. Government Service Duplication Reduction Strategy/Action Plan: Goals, Legal Responsibilities, Community Needs, Report with Findings and Options, Direction and Village Actions

#### Management Agenda

1. Community Survey: Options, Direction and Completion

Top

2. Pensions Cost Funding and Levy: Report and Direction, Legislature Proposal

Тор

3. Fire-EMS Response Service Enhancement Report: Report with Findings and Options, Direction and Village Actions

Top

#### Management in Progress

- 1. Annual Strategic Plan: Update
- 2. Standards of Coverage Report: Completion
- 3. File Vault Digitalization
- 4. Village Website Refinement: New Vendor
- 5. Network Equipment at CCC Replacement
- 6. Labor Negotiations and Contract: Police Officers and Sergeants, and Preparation for Fire
- 7. Electric Vehicles Plan Final Report: Presentation
- 8. Online Real Estate Transfer Tax
- 9. Escrow Management Software
- 10. Inspectors Training and Continuing Education
- 11. GASB 96 "Subscription-Based Information Technology Arrangements": Implementation
- 12. Record Retention, Filing System and Office Reconfiguration
- 13. Banking Relationships, Review Fees and Interest Rates and Level of Quality Services with Reduced Errors
- 14. New Economic Emergency Fund

#### Management in Progress (continued)

- 15. AP Automation, Vendors Will Have the Ability to Sign Up with What Kind of Payment Option They Prefer, Check, Credit Card, Ach
- 16. Flex Work Schedule
- 17. New World Mobile Application
- 18. CityBase Contract Renewal
- 19. Pre-Plans: Identifying Emergency Response Challenges of All Commercial and Multi-Family Structures
- 20. Fire Department Policies Conversion to Lexipol
- 21. Electronic Knox Box Program
- 22. Emergency Management App for the Community: Implementation
- 23. Full-Scale Emergency Operation Center Drill in 2023: Completion
- 24. Foam Response Vehicle Replacement
- 25. Village Newsletter; Redesign
- 26. Mount Prospect Entrepreneurs Initiative: Revival
- 27. Live Closed Captioning for Meetings: Implementation
- 28. Experience Mount Prospect Website and e-Newsletter: Revival
- 29. Village e-Newsletter: Redesign
- 30. Use of Social Media Platforms: Quarterly Analytics Report
- 31. Detailed Social Media Calendar: Creation
- 32. Village's Government Access Channel Playback System Replacement: Completion
- 33. Mount Prospect Communicators Group with Other Taxing Bodies: Creation
- 34. Departmental Social Media and Communications Group: Revival
- 35. Style Guide for Consistent Grammar and Formatting for Village to Resident Communications: Creation and Implementation
- 36. Mount Prospect Profiles: Creation
- 37. Photo Files Organization: Completion
- 38. Canva Pro (graphic design software): Implementation
- 39. BenefitSolver to PlanSource Third Party Administrator Benefit Hub Transition: Completion
- 40. New Life Insurance Beneficiary Forms: Audit and Collect
- 41. New Flexible Spending Account Provider for 2024 Benefit Plan Year
- 42. Applicant Tracking System: Review and Recommend for Funding
- 43. DEI Transparency Page on Employee Intranet: Development
- 44. Office 365 Office Applications: Rollout
- 45. 2022 Village Organization Annual Report
- 46. Emergency Preparedness and Response Plan: Elected Officials Training
- 47. Fire and EMS Response Improvements in South Mount Prospect: Update Report

#### Management in Progress (continued)

- 48. Village Government Sustainability Plan Implementation: Prioritization of Actions and Village Actions: Workshop and Budget FY 24
- 49. Cannabis Revenues (\$80,000-90,000): Analysis, Update Report with Findings and Direction
- 50. Village Sticker Final Elimination Direction

#### Major Projects

- 1. EOC/Public Works Door Access System: Direction and Funding
- 2. Employee Gym/Shower at Village Hall Project: Completion
  - a. Concept Memo
  - b. Bid
  - c. Design
  - d. Construction

#### GOAL 2

#### ENHANCING MOUNT PROSPECT CHARM/ CHARACTER: HONORING HISTORY, HERITAGE, AND DIVERSITY, EQUITY AND INCLUSION

#### **▶** Objectives

- 1. Celebrate Mount Prospects as a welcoming and inclusive community our cultural diversity
- 2. Have a reputation as a friendly community for all family generations
- 3. Provide human and social services responsive to the needs of our Mount Prospect residents, particularly respond to service gaps unmet by other service providers
- 4. Be a community that is diverse, equitable and inclusive for all
- 5. Have attractive streetscapes and landscaping throughout our Mount Prospect community

#### ► Short-Term Challenges and Opportunities

- 1. Addressing the needs of young families moving to Mount Prospect
- 2. Continuing to develop effective methods for engaging the community
- 3. Helping residents to learn about Mount Prospect's Village government mission, services, processes and projects
- 4. Informing the community with accurate information, and timely response to disinformation and misinformation
- 5. Expanding Community Connections Center, expanding activities and human services partnerships
- 6. Inadequate local transportation options making it difficult for residents to access local services
- 7. Implementing diversity, equity and inclusion activities

#### Policy Agenda

1. Special Events Policy, Guidelines and Process: Development and Adoption

High

2. Diversity, Equity and Inclusion: Quarterly Update and Future Direction/Actions

High

- 3. Community Connections Center Future Services/Facilities Expansion –North and South: Community Needs, Report with Options, Locations, Direction and Funding
- 4. Native Garden Pilot: Concept, Direction and Village Actions and Village Pilot Projects
- 5. Honoring Mount Prospect's History: Goals, Report with Options, Direction, Funding and Village Action

#### Management in Progress

1. Aging in the Community Actions Implementation: Working Groups and Direction on Specific Actions

High

- 2. Block Party 2023: Event, Evaluation Report and Future Direction
- 3. Urban Chicken Policy: Report with Options and Direction
- 4. Urban Beekeeping Policy: Report with Options and Direction

#### Management in Progress

- 1. 2<sup>nd</sup> Civic Academy for Residents
- 2. Mount Prospect Senior Appreciation Day: Creation
- 3. Annual Kickin' with Cops Summer Soccer Program
- 4. Annual Five-O 5K Run
- 5. Annual National Night Out
- 6. Annual Community Connections Center: Youth Programs
- 7. Annual Celebration of Cultures (4<sup>th</sup> Year)
- 8. Annual Citizen Police Academy
- 9. First Responder Academy for Teens

#### GOAL 3

# TOP-QUALITY VILLAGE INFRASTRUCTURE: BALANCED AND PROACTIVE COMMUNITY INVESTMENT

#### **▶** Objectives

- 1. Maintain and upgrade Village infrastructure, facilities and equipment through a funded replacement schedule
- 2. Have well-designed, well-maintained stormwater management and flood control system with a dedicated funding
- 3. Have well-designed, well-maintained roads with a dedicated funding source
- 4. Have well-designed, well-maintained water and sewer system with a dedicated funding source
- 5. Secure future water supply for our Mount Prospect community

#### ► Short-Term Challenges and Opportunities

- 1. Prioritizing and funding future Village buildings: Fire Station 12 and North Community Service Center/Library
- 2. Making Mount Prospect a more walkable, pedestrian-friendly community
- 3. Unanticipated events major storms, infrastructure failures, natural disasters impacting the Village
- 4. Addressing and funding for fiber gaps connecting to Public Works, Fire Station 12 and Fire Station 14
- 5. Understanding and managing the impacts of the Bears Stadium, including Metra ridership during a game
- 6. Addressing substandard infrastructure in annexed areas: assessing condition and available funding for improvements
- 7. Developing funding sources for maintaining existing Village infrastructure and building new infrastructure
- 8. Funding for large scale projects and determining fund capacity using debt and other sources

#### Policy Agenda

- 1. Neighborhood Flooding Strategy/Program: Problem Analysis, Best Practices, Report with Findings and Options, Village Role, Direction and Funding Mechanism
- 2. Wells Strategy: Final Report after Interconnect Completion, Final Report (3) and Direction

# Тор

High

Top

#### Management Agenda

- 1. Stormwater Master Plan Update: Award Contract, Development, Adoption and Funding Mechanism
  - and Funding Top
- Bike Master Plan Phase 2 Update: Report, Direction and Funding
   Fire Station 12 Improvements/Upgrade: Project Identification, Project
- Тор
- Priority, Direction, Funding and Timing
  4. Energy Audit/Plan: Assessment Report, Goals, Best Practices, Report with Options, Direction, Village Actions and Funding
- High

5. ARPA; Update Report and Future Direction

- High
- 6. Village Fleet e-Vehicles Preparation: Best Practices, Impact Analysis, Report with Options, Direction and Village Actions

#### High

#### Management in Progress

- 1. ADA Compliance Plan: Development
- 2. Fairview Gardens Overhead Sewer and Restoration Program/Long-Term Warranty Maintenance
- 3. Major Storm Event Preparation: Annual Tabletop Exercise

#### Major Projects

- 1. Redundant Water Supply Project: Design and Construction (Northwest Water Commission)
- 2. Downtown Pedestrian Crossings Projects: Bid and Construction: Central Avenue and Cathy Lane
- 3. Public Works Facility Fence Replacement
- 4. Village Hall Domestic Booster Pump Replacement
- 5. Annual Neighborhood Drainage Improvement
- 6. KBC Detention Pond 1 Rehabilitation
- 7. Annual Street Improvement Program
- 8. Annual Host Household Hazardous Waste Collection Event(s)
- 9. Lincoln-We Go Relief Station Rehab
- 10. Annual Overhead Sewer Reimbursement Program
- 11. Annual Public Works Vehicle Replacements
- 12. Annual Water Main Replacement

#### Major Projects (continued)

- 13. Annual Sewer Main Rehabilitation
- 14. Public Works Window Replacement
- 15. Village Hall Window Replacement
- 16. HVAC Upgrade Village Hall
- 17. Annual Streetlight LED Retrofits
- 18. Rand/Central//Mount Prospect Road Project Phase 3: Construction
- 19. Central Road Pedestrian Crossing Improvements Construction (Cathy)
- 20. Maple-Berkshire Relief Station Rehabilitation
- 21. Public Works Fiber Connection
- 22. Kensington Business Center Detention Pond Improvements Pond 2: Construction
- 23. Multi-Use Path Kensington Road at Railroad Tracks: Design and Construction
- 24. Melas-Meadows Pedestrian Bridge Phase 2: Grant Funding and Design [18 months] (IDOT)
- 25. Southside Infrastructure Plan/Projects: Review, Project Priority, Funding Mechanism and Direction (including Streets, Sidewalks, etc.)
  - a. Shared Path: Design
  - b. Oakton Water Main
- 26. Multi-Use Path Algonquin Road Phase II Engineering and ROW Acquisition: Design

#### GOAL 4

# FAMILY-FRIENDLY NEIGHBORHOODS: SAFE AND LIVABLE FOR ALL

#### **▶** Objectives

- 1. Have well-designed and well-maintained neighborhood infrastructure streets, sidewalks, trees, lighting
- 2. Have expanded community policing partnerships working with our residents and businesses
- 3. Have safe neighborhoods residents feel and are safe
- 4. Have walkable, pedestrian-friendly neighborhoods that are connected to other neighborhoods and community destinations
- 5. Support neighborhood events and gatherings by providing opportunities for neighbors to meet and develop relationships with other neighbors

#### ► Short-Term Challenges and Opportunities

- 1. Increasing criminal activity coming from outside our community
- 2. Maintaining and enhancing the safety of each neighborhood
- 3. Annexed areas following the Codes of Cook County and property maintenance issues and poor infrastructure needing replacement
- 4. Working with IDOT and their lack of sense of urgency
- 5. Cook County tax system and taxes impacting residential and commercial development
- 6. Recruitment of Police Officers and retention fewer individuals desire law enforcement careers
- 7. NIMBY attitude of some residents not interested in what is best for the entire community
- 8. State Attorney handling of individuals with certain crimes
- 9. Property maintenance in annexed areas and degree of enforcement

#### Policy Agenda

1. Crime/Gang Activity Reduction Plan: Problem Analysis, Best Practices, Report with Options, Direction and Village Actions

Top

- 2. Forest River Annexation: Update Report, Direction and Village Actions
- 3. Kopp Park Turf Fields: Lease for Data Center, Direction, Front Funding, Time, and Next Steps

#### Management Agenda

1. Street Lights Program – Reduced Darkness: Report

Top

- 2. Public Transportation Program Report: Goals, Best Practices, Report with Options, Village Role, Direction and Funding Mechanism
- Top
- 3. Crime Free Housing Ordinance Update: Completion and Adoption

High

- 4. Lions Park Playground Improvements: IGA Development and Approval
- 5. Charging Port Wiring for New Construction: Report with Options and Direction
- 6. State Energy Code Update: State Adoption

#### Management in Progress

- 1. Annual Sidewalk Inspection Program
- 2. Annual Community Police Beat Meetings
- 3. Traffic Crash Investigation Van
- 4. Police Explorer/Cadet Post: Creation
- 5. Mental Health Check Program (State Mandated)
- 6. Positively Furthering Fair Housing: HUD Rule Change and Completion
- 7. Post Incident Plan Shelter/Reunification
- 8. Behavioral Health Subsidy Program
- 9. Senior Activities Coordinator: Hire
- 10. Women's Group at the CCC: Development and Facilitation
- 11. Senior Activities Expansion: Completion
- 12. Celebration of Cultures Community Event
- 13. Food Pantry Health Initiative
- 14. Alzheimer's Foundation of America National Memory Screening Program
- 15. Financial Wellness Workshop
- 16. HS Orientation for New Police Officers: Development
- 17. Public Health Nurse CPR Instructor Certification: Completion
- 18. Police Officer Wellness Presentations

#### Management in Progress (continued)

- 19. Informational Sheet for Employees on AED Use and a CLIA-Required Procedure Manual: Creation
- 20. Transportation Resource Fair: Host
- 21. Search and Rescue K-9: Research, Direction and Funding
- 22. Combined Active Shooter/Rescue Task Force Training Exercise: Host
- 23. Police Onboarding: Completion
  - a. Administrative Commander
  - b. Patrol Sergeant
  - c. Training Sergeant
  - d. Records Supervisor
- 24. Police Department's BOFPC Rules and Regulations: Update
- 25. New Police Vehicle Purchase and Delivery
- 26. Sergeant to a Staff and Command Course
- 27. Command Staff Member Management / Leadership Course (PERF or Northwestern University)
- 28. Community Connections Center Network Connection
- 29. Fridays on the Green

#### Major Projects

- 1. Soccer Pitch at Euclid Elementary: Design and Procurement
- 2. License Plate Reader Cameras: Installation

#### GOAL 5

#### VIBRANT COMMUNITY DESTINATIONS: DOWNTOWN, RANDHURST VILLAGE, SOUTH MOUNT PROSPECT AND OTHER COMMERCIAL CORRIDORS

#### **▶** Objectives

- 1. Attract businesses and residential development projects that are appropriate for each destination following the vision and plan
- 2. Support redevelop opportunities in South Mount Prospect
- 3. Facilitate safe and efficient traffic and pedestrian travel in each destination and support a more pedestrian-friendly Village a4nd community
- 4. Partner with business organizations to make our commercial business districts attractive destinations
- 5. Revitalize Randhurst Village as a mixed-used activity center

#### ► Short-Term Challenges and Opportunities

- 1. Building Mount Prospect's brand as a place to do business and a place to patronize businesses
- 2. Defining and funding the Village role in creating vibrant destinations
- 3. Translating Randhurst plans into reality a viable destination for our Mount Prospect residents
- 4. Property owners not maintaining or investing in upgrades for their buildings
- 5. Having entertainment businesses and venues for all generations
- 6. Vacancies in and under-performing older shopping centers/commercial centers
- 7. Addressing the north-south transportation gaps
- 8. Vacant buildings and some visual blight
- 9. Positive reputation as a "Great Place to Have a Business"

#### Policy Agenda

1. Downtown/Prospect Avenue District
Development: Businesses Openings, Façade Projects, RDA for
Public Assistance for Private Projects Direction and Funding,

Top

2. Connect South Mount Prospect Plan
Implementation: Identification of Projects, Direction and Funding
Mechanism

High

3. Plan for New Bear's Stadium: Goals, Research NFL Cities – Economic Opportunity Zone, Benefits for Mount Prospect, Report with Findings and Options and Direction

- 4. Technology Center Marketing: Direction and Village
- 5. Downtown Public Art Project: Next Steps

#### Management Agenda

1. Downtown Traffic/Parking Study: Update Report, Direction and Village Actions

High

- 2. HQ Residences Development: Construction and Lease in 2024
- 3. Cloud HQ Project: Construction and Village Monitoring and Permit Approval
- 4. The Prospect (20 West Market/Restaurant Development): Restaurant Opening
- 5. Kohl's Center Outlots/Vacant Parcel: Meeting and Plan to Re-Tenant Vacancies
- 6. Century Tile: Raising Cane's: Construction and Opening in 2024
- 7. 111 Busse Redevelopment Project: Monitor Court Actions and Village Code Enforcement
- 8. Algonquin/83 Redevelopment: Construction and Opening (Dunkin Donuts Mixed Use)
- 9. Kensington Center Next Project: 350 North Wolf Road Industrial Development: Permit and Construction
- 10. Lions Row Homes: Permit and Construction

#### Management in Progress

- 1. MPEI: Implementation
- 2. Business Visitation Program: Implementation
- 3. 105 Main Redevelopment: Code Enforcement and Adjudication (Sakura Site)
- 4. Holiday Inn Building: Legal Strategy
- 5. MSL Building D: Occupancy

Management in Progress (continued)

- 6. Car Wash (2)
- 7. Metra Train Platform Extension: Direction, White Paper, Resolution on Village Position and Village Actions

# Village of Mount Prospect Policy Agenda 2023 – 2024 Targets for Action

#### TOP PRIORITY

Crime/Gang Activity Reduction Plan:
Problem Analysis, Best Practices, Report with Options,
Direction and Village Actions

Long-Term Solution for Fire and Emergency Medical Services for Unincorporated Elk Grove Township

Downtown Prospect Avenue District Development:
Businesses Openings, Façade Projects,
RDA for Public Assistance for Private Projects Direction and Funding,

"AAA" Bond Rating Strategy/Action Plan: Goal, Report with Options, Direction and Village Actions

> Elected Officials Ethics Ordinance: Best Practices, Direction and Adoption

Neighborhood Flooding Strategy/Program:
Problem Analysis, Best Practices, Report with Findings and Options,
Village Role, Direction and Funding Mechanism

#### **HIGH PRIORITY**

Special Events Policy, Guidelines and Process:
Development and Adoption

Connect South Mount Prospect Plan Implementation: Identification of Projects, Direction and Funding Mechanism

Village Proactive Marketing Plan: Draft Prepared, Endorsement, Funding and Village Actions

Village Revenue Generation Diversification Plan: Goals, Report with Options, Direction and Village Actions

Diversity, Equity and Inclusion: Community Survey, Quarterly Update and Future Direction/Actions

> Wells Strategy: Final Report after Interconnect Completion, Final Report (3) and Direction

# Village of Mount Prospect Management Agenda 2023 – 2024 Targets for Action

#### **TOP PRIORITY**

Community Survey: Options, Direction and Completion

Pensions Cost Funding and Levy: Report and Direction, Legislature Proposal

Fire-EMS Service Enhancement Report: Report with Findings and Options, Direction and Village Actions

Stormwater Master Plan Update: Award Contract, Development, Adoption and Funding Mechanism

Bike Master Plan Phase 2 Update: Report, Direction and Funding

Street Lights Program – Reduced Darkness: Report

Fire Station 12 Improvements/Upgrade:
Project Identification, Project Priority, Direction, Funding and Timing

Public Transportation Program Report: Goals, Best Practices, Report with Options, Village Role, Direction and Funding Mechanism

#### **HIGH PRIORITY**

Aging in the Community Actions Implementation: Working Groups and Direction on Specific Actions

Energy Audit/Plan:
Assessment Report, Goals, Best Practices, Report with Options,
Direction, Village Actions and Funding

ARPA; Update Report and Future Direction

Village Fleet e-Vehicles Preparation: Best Practices, Impact Analysis, Report with Options, Direction and Village Actions

Crime Free Housing Ordinance Update: Completion and Adoption

Block Party 2023: Event, Evaluation Report and Future Direction

Downtown Traffic/Parking Study: Update Report, Direction and Village Actions

# Village of Mount Prospect Management in Progress 2023 – 2024

#### ► Management in Progress 2023 – 2024

- 1. Annual Strategic Plan: Update
- 2. Standards of Coverage Report: Completion
- 3. File Vault Digitalization
- 4. Village Website Refinement: New Vendor
- 5. Network Equipment at CCC Replacement
- 6. Labor Negotiations and Contract: Police Officers and Sergeants, and Preparation for Fire
- 7. Electric Vehicles Plan Final Report: Presentation
- 8. Online Real Estate Transfer Tax
- 9. Escrow Management Software
- 10. Inspectors Training and Continuing Education
- 11. GASB 96 "Subscription-Based Information Technology Arrangements": Implementation
- 12. Record Retention, Filing System and Office Reconfiguration
- 13. Banking Relationships, Review Fees and Interest Rates and Level of Quality Services with Reduced Errors
- 14. New Economic Emergency Fund
- 15. AP Automation, Vendors Will Have the Ability to Sign Up with What Kind of Payment Option They Prefer, Check, Credit Card, Ach
- 16. Flex Work Schedule
- 17. New World Mobile Application
- 18. CityBase Contract Renewal
- 19. Pre-Plans: Identifying Emergency Response Challenges of All Commercial and Multi-Family Structures
- 20. Fire Department Policies Conversion to Lexipol
- 21. Electronic Knox Box Program
- 22. Emergency Management App for the Community: Implementation
- 23. Full-Scale Emergency Operation Center Drill in 2023: Completion
- 24. Foam Response Vehicle Replacement
- 25. Village Newsletter; Redesign

#### ► Management in Progress 2023 – 2024 (Continued)

- 26. Mount Prospect Entrepreneurs Initiative: Revival
- 27. Live Closed Captioning for Meetings: Implementation
- 28. Experience Mount Prospect Website and e-Newsletter: Revival
- 29. Village e-Newsletter: Redesign
- 30. Use of Social Media Platforms: Quarterly Analytics Report
- 31. Detailed Social Media Calendar: Creation
- 32. Village's Government Access Channel Playback System Replacement: Completion
- 33. Mount Prospect Communicators Group with Other Taxing Bodies: Creation
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- 36. Mount Prospect Profiles: Creation
- 37. Photo Files Organization: Completion
- 38. Canva Pro (graphic design software): Implementation
- 39. BenefitSolver to PlanSource Third Party Administrator Benefit Hub Transition: Completion
- 40. New Life Insurance Beneficiary Forms: Audit and Collect
- 41. New Flexible Spending Account Provider for 2024 Benefit Plan Year
- 42. Applicant Tracking System: Review and Recommend for Funding
- 43. DEI Transparency Page on Employee Intranet: Development
- 44. Office 365 Office Applications: Rollout
- 45. 2022 Village Organization Annual Report
- 46. Emergency Preparedness and Response Plan: Elected Officials Training
- 47. Fire and EMS Response Improvements in South Mount Prospect: Update Report
- 48. Village Government Sustainability Plan Implementation: Prioritization of Actions and Village Actions: **Village Board Workshop** and Budget FY 24
- 49. Cannabis Revenues (\$80,000-90,000): Analysis, Update Report with Findings and Direction
- 50. Village Sticker Final Elimination **Board Decision** on Direction
- 51. 2<sup>nd</sup> Civic Academy for Residents
- 52. Mount Prospect Senior Appreciation Day: Creation
- 53. Annual Kickin' with Cops Summer Soccer Program
- 54. Annual Five-O 5K Run
- 55. Annual National Night Out
- 56. Annual Community Connections Center: Youth Programs
- 57. Annual Celebration of Cultures (4<sup>th</sup> Year)
- 58. Annual Citizen Police Academy

#### ► Management in Progress 2023 – 2024 (Continued)

- 59. First Responder Academy for Teens
- 60. ADA Compliance Plan: Development
- 61. Fairview Gardens Overhead Sewer and Restoration Program/Long-Term Warranty Maintenance
- 62. Major Storm Event Preparation: Annual Tabletop Exercise
- 63. Annual Sidewalk Inspection Program
- 64. Annual Community Police Beat Meetings
- 65. Traffic Crash Investigation Van
- 66. Police Explorer/Cadet Post: Creation
- 67. Mental Health Check Program (State Mandated)
- 68. Positively Furthering Fair Housing: HUD Rule Change and Completion
- 69. Post Incident Plan Shelter/Reunification
- 70. Behavioral Health Subsidy Program
- 71. Senior Activities Coordinator: Hire
- 72. Women's Group at the CCC: Development and Facilitation
- 73. Senior Activities Expansion: Completion
- 74. Celebration of Cultures Community Event
- 75. Food Pantry Health Initiative
- 76. Alzheimer's Foundation of America National Memory Screening Program
- 77. Financial Wellness Workshop
- 78. HS Orientation for New Police Officers: Development
- 79. Public Health Nurse CPR Instructor Certification: Completion
- 80. Police Officer Wellness Presentations
- 81. Informational Sheet for Employees on AED Use and a CLIA-Required Procedure Manual: Creation
- 82. Transportation Resource Fair: Host
- 83. Search and Rescue K-9: Research, Direction and Funding
- 84. Combined Active Shooter/Rescue Task Force Training Exercise: Host
- 85. Police Onboarding: Completion
  - a. Administrative Commander
  - b. Patrol Sergeant
  - c. Training Sergeant
  - d. Records Supervisor
- 86. Police Department's BOFPC Rules and Regulations: Update
- 87. New Police Vehicle Purchase and Delivery
- 88. Sergeant to a Staff and Command Course
- 89. Command Staff Member Management / Leadership Course (PERF or Northwestern University)
- 90. Community Connections Center Network Connection

#### ► Management in Progress 2023 – 2024 (Continued)

- 91. Fridays on the Green
- 92. MPEI: Implementation
- 93. Business Visitation Program: Implementation
- 94. 105 Main Redevelopment: Code Enforcement and Adjudication (Sakura Site)
- 95. Holiday Inn Building: Legal Strategy
- 96. MSL Building D: Occupancy
- 97. Car Wash (2)
- 98. Metra Train Platform Extension: Direction, White Paper, Resolution on Village Position and Village Actions

# Village of Mount Prospect Major Projects 2023 – 2024

#### **▶** Major Projects 2023 – 2024

- 1. EOC/Public Works Door Access System: Direction and Funding
- 2. Employee Gym/Shower at Village Hall Project: Completion
  - a. Concept Memo
  - b. Bid
  - c. Design
  - d. Construction
- 3. Redundant Water Supply Project: Design and Construction (Northwest Water Commission)
- 4. Downtown Pedestrian Crossings Projects: Bid and Construction: Central Avenue and Cathy Lane
- 5. Public Works Facility Fence Replacement
- 6. Village Hall Domestic Booster Pump Replacement
- 7. Annual Neighborhood Drainage Improvement
- 8. KBC Detention Pond 1 Rehabilitation
- 9. Annual Street Improvement Program
- 10. Annual Host Household Hazardous Waste Collection Event(s)
- 11. Lincoln-We Go Relief Station Rehab
- 12. Annual Overhead Sewer Reimbursement Program
- 13. Annual Public Works Vehicle Replacements
- 14. Annual Water Main Replacement
- 15. Annual Sewer Main Rehabilitation
- 16. Public Works Window Replacement
- 17. Village Hall Window Replacement
- 18. HVAC Upgrade Village Hall
- 19. Annual Streetlight LED Retrofits
- 20. Rand/Central/Mount Prospect Road Project Phase 3: Construction
- 21. Central Road Pedestrian Crossing Improvements Construction (Cathy)
- 22. Maple-Berkshire Relief Station Rehabilitation
- 23. Public Works Fiber Connection

#### ► Major Projects 2023 – 2024 (continued)

- 24. Kensington Business Center Detention Pond Improvements Pond 2: Construction
- 25. Multi-Use Path Kensington Road at Railroad Tracks: Design and Construction
- 26. Melas-Meadows Pedestrian Bridge Phase 2: Grant Funding and Design [18 months] (IDOT)
- 27. Southside Infrastructure Plan/Projects: Review, Project Priority, Funding Mechanism and Direction (including Streets, Sidewalks, etc.)
  - a. Shared Path: Design
  - b. Oakton Water Main
- 28. Multi-Use Path Algonquin Road Phase II Engineering and ROW Acquisition: Design
- 29. Soccer Pitch at Euclid Elementary: Design and Procurement
- 30. License Plate Reader Cameras: Installation