

**Village of Mount Prospect, Illinois  
Community Development Block Grant Program  
2022 Annual Action Plan**



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## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. The public participation process establishes the priorities for the next five years with benchmarks to measure accomplishments. The process is an opportunity to involve numerous agencies and to reduce the duplication of efforts at the local level by assessing existing services.

In 2013, the Village Board approved a resolution authorizing the Village of Mount Prospect's participation in Cook County's HOME Investment Partnerships Program Consortium ("the Consortium"). By joining the Consortium, the Village's allocation of HOME funds is combined with Cook County's allocation and the Village submits applications to the county rather than the state for eligible projects in the community. The advantages are twofold: the Village has a greater chance of being funded because it is competing with a smaller group of communities for HOME funds and its annual allocation is used locally (in Cook County versus statewide) if funds are not allocated for a Village project.

As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with the Consortium members, submitted their 2020-2024 Consolidated Plan as a joint and coordinated document. Although a member of the Consortium, the Village will continue to receive a direct allocation of CDBG entitlement funds from HUD and strategies developed for the use of CDBG funding are specific to the Village of Mount Prospect.

The Village's 2020-2024 Consolidated Plan identified priorities through the public participation process. Numerous agencies were involved to assess existing services and reduce the duplication of effort at the local level. The Village developed goals to address the priorities:

- Facilitate Access to Public Services
- Improve Public Infrastructure
- Rehabilitate Public Facilities
- Rehabilitate Supportive Housing
- Improve Existing Housing Stock
- Support Homeless / Continuum of Care Services
- General Administration

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

Each year the Village drafts an Annual Action Plan (AAP) which proposes activities and programs to address the priority needs and goals for the upcoming program year. The Program Year (PY) 2022 AAP outlines the specific use of CDBG funds for the period October 1, 2022 through September 30, 2023.

CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

Funding sources for PY2022 consist of the annual entitlement grant, program income, and carry-over funds. The Village's PY2022 allocation for the CDBG program will be \$285,428. Program income is generated from the repayment of loans issued by the Single Family Rehabilitation Loan program. With estimated carry-over funds and program income, the total anticipated amount available for projects in PY2022 is \$339,397.

The Village will address these same goals through our participation in regional efforts, including the Cook County Consortium for HOME funds. The Village of Mount Prospect also works to align the AAP and Consolidated Plan with other long-range plans for the Village, including the Comprehensive Plan, the South Mount Prospect Area Plan, and the Village Strategic Plan.

## **2. Summarize the objectives and outcomes identified in the Plan**

The Village of Mount Prospect identified the following priority needs through the Consolidated Plan needs assessment and public participation:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services
- Economic Development
- Administrative / Planning Costs

Mount Prospect's entitlement grant is limited; thus, not all programs will be financed with CDBG funding. In the Consolidated Plan, the Village of Mount Prospect describes programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources. The purpose of the Consolidated Plan is to ensure the efficient delivery and non-duplication of services.

The community needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High - Currently funded (with CDBG funds)
- Low - Reliant upon outside support and resources

## **3. Evaluation of past performance**

The Village of Mount Prospect has been a recipient of Community Development Block Grant (CDBG) funds since 1981. Funds are used for activities that benefit our low- and moderate-income residents. CDBG public service programs address high priority needs such as homeless prevention, continuum of care, and supportive programs for persons with special needs. Housing is made more affordable through our Single Family Rehabilitation Loan, Weatherization Grant, and Emergency Repair Programs. The Village has funded rehabilitation of public facilities that serve low- and moderate income residents and

public improvements have been completed within our low- and moderate-income census blocks.

Each activity funded through the Village's CDBG program is tied to at least one goal in the Consolidated Plan and is assigned an objective, outcome, and indicators. The three objectives are: creating a suitable living environment; providing decent housing; and creating economic opportunities. The three outcome categories are: availability/ accessibility, affordability, and sustainability. Accomplishments for all programs are reported in the Integrated Disbursement and Information System (IDIS).

At the end of each program year, the Village submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD. The CAPER is posted on the Village website and showcases the accomplishments of the program year as well as the progress towards meeting the goals identified in the Five-Year Consolidated Plan.

#### **4. Summary of Citizen Participation Process and consultation process**

The 2020-2024 Consolidated Plan was developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, Village staff, and residents for their feedback. Hard copies were also available throughout the community. A public hearing was held and an eight-day public review period allowed citizens the opportunity to comment. More detailed information may be found in the Process section of Consolidated Plan document.

Funding applications for PY2022 activities were made available in March 2022. A 30-day public review period for the PY2022 Action Plan took place from June 2 through July 1, 2022. The draft plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. The Village held a Planning and Zoning Commission Meeting on June 9, 2022 to discuss the proposed CDBG budget for PY2022. The Action Plan proceeded to the Village Board for a second public hearing on July 19, 2022. The meetings are televised on the Village's cable station and the recording is posted to the Village website for later viewing.

#### **5. Summary of public comments**

The 2020-2024 Consolidated Plan attachments contain the online community survey results, minutes of the public hearing held June 25, 2020, and Village Board meeting minutes from July 7, 2020.

The PY2022 Annual Action Plan attachments contain the minutes of the Planning and Zoning Commission meeting held June 9, 2022 and the Village Board meeting held July 19, 2022. No comments were received during the public review period from June 2 through July 1, 2022.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were received during the public review period from June 2 through July 1, 2022.

#### **7. Summary**

The Village has granted CDBG funds during PY2022 for the following priority needs:

- Public Services
- Public Improvements
- Public Facilities

- Affordable Housing
- Homelessness / Continuum of Care Services

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	Mount Prospect	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The lead agency and CDBG Administrator is the Village of Mount Prospect.

**Consolidated Plan Public Contact Information**

Village of Mount Prospect  
Community Development Department  
50 South Emerson Street  
Mount Prospect, IL 60056  
847-818-5328

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Village recognizes that communication and cooperation among housing providers, community organizations, social service organizations, and governmental units is highly desirable and essential to a coordinated system of service delivery.

Refer to PR-10 in the Village's 2020-2024 Consolidated Plan for a summary of consultation efforts for developing our five-year strategic plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Village of Mount Prospect maintains ongoing coordination between public and assisted housing providers. There is no public housing within the Village of Mount Prospect; however the Village works with the Housing Authority of Cook County (HACC) to encourage participation in the Housing Choice Voucher (HCV) Program.

Five privately owned, federally subsidized housing developments are located in Mount Prospect: Mount Prospect Horizon Senior Living Community, Centennial Apartments, Huntington Towers, Myers Place, and The Kenzie Senior Residences at Randhurst. These facilities serve the elderly and residents with disabilities. The Village continues to work with private developers and surrounding communities to share ideas and solutions to address the affordable housing issues in the northwest suburbs.

Within the Community Development Department, the Economic Development and Planning & Zoning Division works with local public service providers to address the priorities established in the Consolidated Plan and has regular contact with providers that receive CDBG funding. The Building & Inspection Services Division is responsible for improving the quality of life for Mount Prospect residents through multi-family housing inspections, environmental health programs, and code enforcement.

The Human Services Department provides health services such as health screening, outreach, health education, the Life Line Program, the Home Companion Program, and the Medical Equipment Lending Closet. Social service activities are coordinated through the Village's Human Services Department in conjunction with the Community Development Department and the Police Department. The Human Services Department works with several agencies, both locally and statewide, to assist clients in need. The department does not have the capacity to provide direct service to individuals with severe mental illness; these clients are referred to Alexian Brothers and the Kenneth Young Center for specific mental health services.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Alliance to End Homelessness in Suburban Cook County ("the Alliance") is the Continuum of Care Coordinator for Suburban Cook County. For the 2020-2024 Consolidated Plan, the Village referred to the Alliance's most recent strategic plan (2019-2022 Strategic Plan to End Homelessness in Suburban Cook County) as well as homelessness data that pertain to Mount Prospect.



According to HUD, the Continuum of Care (CoC) Program “promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness.” The Village of Mount Prospect continues to work with the Alliance to address all components of the CoC Program, including access to affordable housing, prevention of homelessness, community outreach, and transitional housing.

The Village of Mount Prospect supports existing programs and services designed to prevent first-time or recurring homelessness, such as rent and mortgage assistance, utility assistance, mediation programs for landlord-tenant disputes, and communicating landlord-tenant rights and responsibilities.

Community outreach is meant to inform the public about services to help avoid homelessness or shorten the length of time a person is homeless. The Village of Mount Prospect publicizes information relating to homelessness and homelessness prevention through the Human Services Department located in Village Hall, the Community Connections Center located at 1711 West Algonquin Road, and through a strong referral network of social service agencies.

The Village places a high priority on providing basic shelter to households experiencing homelessness or those at risk of becoming homeless. To address this need, the Village has funded local agencies providing emergency housing and foreclosure prevention services, including Northwest Compass, JOURNEYS – The Road Home, and Women in Need Growing Stronger (WINGS).

Transitional housing is meant to bridge the gap between emergency shelter and permanent housing. Transitional housing programs offer assistance to individuals or families to help stabilize their housing costs and identify housing affordable for their budget. The Village is committed to providing transitional housing programs for any residents that are at risk of becoming homeless, including battered or abused persons, and supports local agencies that offer these programs, including Northwest Compass, JOURNEYS – The Road Home, and WINGS.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The Village of Mount Prospect does not directly receive Emergency Solutions Grant (ESG) funds. Cook County receives ESG funding and serves Suburban Cook County where Mount Prospect is located. The Alliance is the CoC Coordinator responsible for administrating the Homeless Management Information System (HMIS) in our area and works directly with Cook County regarding the allocation of ESG funds.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

<b>1</b>	<b>Agency/Group/Organization</b>	<b>Village of Mount Prospect</b>
	Agency/Group/Organization Type	Other government – Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Improvement Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Development Department consulted with other Village Departments including Human Services, Finance, and Public Works. Public Works was consulted regarding broadband access and climate change resilience. The anticipated outcome is an Action Plan and goals supported by all departments.
<b>2</b>	<b>Agency/Group/Organization</b>	<b>Journeys   The Road Home</b>
	Agency/Group/Organization Type	Housing Services-Housing Services-Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Journeys   The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates an emergency shelter program (PADS), the HOPE Center (homeless day center), and transitional housing units. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>3</b>	<b>Agency/Group/Organization</b>	<b>Northwest Compass, Inc.</b>
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Compass provides housing assistance to low and moderate income persons. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>4</b>	<b>Agency/Group/Organization</b>	<b>WINGS</b>
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Victims of Domestic Violence Services-Homeless Services-Education Services-Employment Services-Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	WINGS provides a wide variety of supportive services and emergency housing to victims of domestic violence. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>5</b>	<b>Agency/Group/Organization</b>	<b>Children's Advocacy Center</b>
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services-Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>6</b>	<b>Agency/Group/Organization</b>	<b>Connections to Care</b>
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Connections to Care volunteers provide one-on-one transportation for frail elderly residents to and from medical and dental appointments. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>7</b>	<b>Agency/Group/Organization</b>	<b>North Suburban Legal Aid Clinic</b>
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Service-Fair Housing Other-Legal Aid
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Suburban Legal Aid Clinic provides direct legal services in the areas of housing, domestic violence, and immigration for low-income renters residing in the Village of Mount Prospect. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>8</b>	<b>Agency/Group/Organization</b>	<b>Northwest Center Against Sexual Assault (CASA)</b>
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest CASA is a non-profit organization that provides counseling, crisis intervention, and advocacy services for persons who are victims of sexual assault. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>9</b>	<b>Agency/Group/Organization</b>	<b>Resources for Community Living</b>
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to integrate in the community. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>10</b>	<b>Agency/Group/Organization</b>	<b>Suburban Primary Health Care Council (SPHCC) - Access to Care</b>
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SPHCC provides subsidized health care for qualifying persons who are uninsured or are under insured. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>11</b>	<b>Agency/Group/Organization</b>	<b>Search Inc.</b>
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Search operates community based living arrangements and provides support services to individuals with intellectual and development disabilities. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>12</b>	<b>Agency/Group/Organization</b>	<b>Housing Authority of Cook County</b>
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The mission of the HACC is to promote affordable housing, economic opportunity, and a suitable living environment free from discrimination throughout suburban Cook County. The Village consulted with HACC to review the Housing Choice Voucher program and housing needs in the northwest suburbs. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2019-2022 Strategic Plan to End Homelessness in Suburban Cook County (Continuum of Care)	Alliance to End Homelessness in Suburban Cook County (“the Alliance”)	The data in this strategic planning document regarding homeless needs, shelter facilities, and services informed the goals of the CDBG Strategic Plan.
ON TO 2050	Chicago Metropolitan Agency for Planning (CMAP)	The goals of the CDBG Strategic Plan are consistent with the ON TO 2050 Comprehensive Plan for the Chicago Metropolitan Area, especially with respect to working together as a region to make our communities more livable.
Planning For Progress	Cook County Department of Planning and Development	This strategic planning document includes the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The plan identifies county-wide and sub-regional goals and priorities for future housing, community, and economic development needs throughout Cook County. As a member of the Cook County Consortium for HOME funds, the housing needs identified in County's Consolidated Plan are closely aligned with the Village's identified housing needs and the goals in our Strategic Plan.
Draft Regional Assessment of Fair Housing (AFH)	Cook County Bureau of Economic Development	The Village is participating in a regional Assessment of Fair Housing (AFH) led by the Cook County Bureau of Economic Development, with participation from CDBG entitlement communities, public housing authorities, and not-for-profit organizations. The AFH consists of a housing assessment and recommendations to further fair housing in Cook County.
Homes for a Changing Region	Chicago Metropolitan Agency for Planning (CMAP)	This report includes data on housing needs and recommended strategies for the Collaborative as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in the report. Northwest suburban communities included: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	This assessment includes an analysis of senior housing needs in the Collaborative area as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in this report.
Village of Mount Prospect Comprehensive Plan	Village of Mount Prospect	The Comprehensive Plan guides planning and development policy for the Village. It is general in nature and serves as an "umbrella plan" to the sub-area and strategic plans which have greater detail on specific areas of the Village. The goals and objectives of the sub-area and strategic plans are drafted in compliance with the Comprehensive Plan but remain standalone documents. Existing sub-area plans are available on the Village website at <a href="http://www.mountprospect.org">www.mountprospect.org</a> and include: South Mount Prospect Sub-Area Plan (2020); Downtown Implementation Plan (2013); Bicycle Plan (2012); Northwest Highway Corridor Plan (2011); and Public Transportation System Plan (2009). The Capital Improvement Plan and the Five-Year Consolidated Plan allocate resources necessary to implement the strategies of the Village's Comprehensive Plan.
Village of Mount Prospect 2021-2022 Strategic Plan	Village of Mount Prospect	Each year since 2015, Village staff and Village Board have worked together to complete a Strategic Plan. Short and long-term goals are identified and help ensure the board, staff, and public are each working toward consistent and measurable goals. The Strategic Plan communicates the priorities of Village leadership and a long-term vision for the community.
Capital Improvement Plan (CIP)	Village of Mount Prospect	The CIP is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. The goals in the Strategic Plan are aligned with the goals in the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The Village referred to the priorities and goals established in the 2020-2024 Consolidated Plan as well as the plans described in Table 3 when determining the activities to fund in the PY2022 AAP.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Refer to PR-15 in the Village’s 2020-2024 CDBG Consolidated Plan for the Village's Citizen Participation Plan.

For PY2022, a Request for Proposals was published in the *Daily Herald Newspaper* on March 30, 2022 and applications for funding were sent to all current subrecipient organizations. Legal Notice of the public review period for the draft PY2022 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on May 25, 2022.

The 30-day public review period took place from June 2 through July 1, 2022. The draft Action Plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. No comments were received during the public review period. The draft PY2022 Action Plan made available information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies and other interested parties.

Proposed allocations were discussed at the Planning and Zoning Commission public hearing held on June 9, 2022, which was televised on the Village’s cable station. The minutes of the Planning and Zoning Commission meeting are included in the PY2022 AAP attachments. The Action Plan proceeded to the Village Board for a second public hearing on July 19, 2022. A copy of the Resolution will be included with the SF-424 and Certification Attachments submitted to HUD.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
1	Newspaper Ad, Email	Non-targeted/ broad community	On March 30, 2022 a newspaper notice was published regarding the PY2022 CDBG grant application and due date. Notice via email was also given to past recipients of CDBG funding and interested parties.	11 CDBG grant applications received.	N/A	N/A
2	Public Hearing	Non-targeted/ broad community	On May 25, 2022, a newspaper notice was published concerning the Planning and Zoning Commission meeting on June 9 to review the PY2022 Annual Action Plan. The meeting was televised on the Village's cable station. Notice was also emailed to PY2022 applicants for CDBG funds.	See June 9 <sup>th</sup> meeting minutes attached.	N/A	N/A



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
3	Newspaper notice, Village website, hard copies at Library and Village Hall	Non-targeted/ broad community	On May 25, 2022, a newspaper notice was published concerning the 30-day public review period for the PY2022 Annual Action Plan. The plan was posted on the Village's website and available for review at Village Hall and the Mount Prospect Public Library.	No comments were received.	N/A	N/A
4	Public Hearing	Non-targeted/ broad community	The PY2022 Annual Action Plan was brought before the Village Board on July 19, 2022. The meeting was televised on the Village's cable station.	See July 19 <sup>th</sup> meeting minutes attached.	N/A	N/A

**Table 4 – Citizen Participation Outreach**

**Expected Resources**

**AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)**

**Introduction**

The Village's CDBG allocation is a major source of funding for addressing housing needs and other identified needs of our low-moderate income residents. The Village’s expected entitlement allocation is \$285,428 for the Program Year (PY) 2022 Annual Action Plan. This is the third year in the Five-Year Consolidated Plan (2020-2024).

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	CDBG – Eligible activities	\$285,428	\$7,915	\$46,054	\$339,397	\$820,000	The expected amount available for Year 3 is \$339,397, assuming the following: Actual 2022 Allocation: \$285,428 Estimated 2021 Program Income: \$7,915 Estimated 2021 Carryover: \$46,054

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Village of Mount Prospect is able to provide more public infrastructure improvements when CDBG funding can be used for projects within low and moderate income areas. CDBG funds will be used to replace deteriorated sidewalk on publicly owned land or in the public right-of-way in low and moderate income census blocks. These activities will address the Public Improvement Needs identified in our PY2022 Action Plan.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) - Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Outcome/ Objective	Needs Addressed	Funding	Goal Outcome Indicator
1	Facilitate Access to Public Services	2022	2023	Non-Homeless Special Needs	Availability- Accessibility/ Suitable Living Environments	Public Services	\$20,400	Public service activities (other than low/ moderate income housing benefit): 103 persons assisted
<b>Description:</b> Public services funded in PY 2022 will be provided by the Children's Advocacy Center, Northwest CASA, Resources for Community Living, Suburban Primary Health Care Council, Connections to Care, and North Suburban Legal Aid Clinic.								
2	Improve Public Infrastructure	2022	2023	Non-Housing Community Development	Sustainability/ Suitable Living Environments	Public Improvements	\$190,897	Public facility or infrastructure activities (other than low/ moderate income housing benefit): 2,500 persons assisted
<b>Description:</b> Public Improvement projects for PY 2022 will include sidewalk improvements within qualifying low/ moderate income census tracts.								
3	Rehabilitate Supportive Housing	2022	2023	Non-Homeless Special Needs	Availability- Accessibility/ Decent Housing	Public Facilities	\$25,000	Public facility or infrastructure activities for low/ moderate income housing benefit: 1 household / 6 individuals assisted
<b>Description:</b> HUD defines group homes that provide housing and supportive services for adults with disabilities as public facilities. Search Inc has one group home that will be renovated in PY 2022.								
4	Improve Existing Housing Stock	2022	2023	Affordable Housing	Affordability/ Decent Housing	Affordable Housing	\$79,500	Homeowner housing rehabilitated: 3 housing units Emergency repairs: 3 housing units
<b>Description:</b> The Village administers the Single-Family Rehabilitation (SFR) Loan Program, Weatherization Grant (WG) Program, and Emergency Repair (ER) Program. An estimated 3 homes will be rehabbed in PY 2023 through the SFR and/or WG Programs, and up to 3 homes will be assisted through the ER Program.								
5	Support Homeless/ Continuum of Care Services	2022	2023	Homeless	Availability- Accessibility/ Suitable Living Environments	Homelessness/ Continuum of Care Services	\$23,600	Homelessness prevention: 96 persons assisted
<b>Description:</b> Homeless/ Continuum of Care Services include emergency and transitional housing, outreach, and homeless prevention. Services will be provided by Northwest Compass' housing counseling and assistance program, JOURNEYS - The Road Home which administers the PADS Shelter Program and HOPE Center, and emergency housing and wrap-around services provided by WINGS.								

**Table 6 – Goals Summary**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).**

The Village participates in the Cook County HOME Consortium and does not receive a direct allocation of HOME funds.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Annual Action Plan proposes eligible activities to be undertaken in the upcoming Program Year (October 1, 2022 to September 30, 2023) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the Community Development Block Grant funds is to ensure Mount Prospect residents, specifically those qualifying as low/moderate income, are benefiting from the grant.

#	Project Name
1	JOURNEYS   The Road Home - Homeless Services
2	Northwest Compass - Housing Counseling & Assistance
3	WINGS - Safe House & Counseling Services
4	Children's Advocacy Center (CAC) - Child Abuse Services
5	Connections to Care - Transportation to Health Services
6	North Suburban Legal Aid Clinic - Comprehensive Legal Aid
7	Northwest CASA - Sexual Assault Intervention Services
8	Resources for Community Living (RCL) - Affordable Housing Options & Support Services
9	Suburban Primary Health Care Council (SPHCC) - Access to Care
10	Single-Family Rehabilitation Loan and Weatherization Grant
11	Emergency Repair Program
12	Search Inc – Camp McDonald CILA Rehab
13	Low/Mod Area Sidewalk Replacement

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and goals established in the 2020-2024 Consolidated Plan were the basis for determining activities to fund for PY2022. An obstacle to addressing underserved needs is limited funding and the 15% cap for public service activities.

Staff used HUD guidelines to evaluate applications for CDBG funding, which are as follows:

- Eligible activity according to CDBG categories;
- Fulfills at least one CDBG national objective;
- Primarily benefits low- and moderate-income persons or households;
- Costs of the activity appear to be necessary and reasonable;
- Satisfactory current / past performance of the agency; and
- Addresses a priority need identified in the Village's 2020-2024 Consolidated Plan.

Because of limited funding available to public service agencies, funding requests were further evaluated by staff members of the Community Development Department, Human Services Department, and the Finance Department using the following criteria:

- The administrative capacity of the agency allows for efficient use of funds and compliance with monitoring responsibilities;
- Degree to which program overlaps with services provided by other public agencies or government;

- But for this funding, would the agency be able to provide this program to Mount Prospect residents; and
- Degree to which program fills a gap in services where community needs are not being met.

Although all of the public service agencies provide invaluable services to our residents, special consideration was given to those organizations that a) address multiple priorities, b) provide comprehensive services to aid our residents, and c) use CDBG funding towards direct client costs as opposed to the payroll of employees providing client services.

**AP-38 Project Summary**  
**Project Summary Information**

The Annual Action Plan (AAP) proposes eligible activities to be undertaken in the upcoming program year (October 1, 2022 to September 30, 2023) that address goals and priorities established in the Five-Year Consolidated Plan. The Village’s responsibility for the CDBG funds is to ensure Mount Prospect residents, specifically those qualifying as low- and moderate-income, are benefiting from the grant.

<b>1</b>	<b>Project Name</b>	<b>JOURNEYS   The Road Home – Homeless Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Support Homeless/ Continuum of Care Services
	<b>Needs Addressed</b>	Homelessness/ Continuum of Care
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	Case management and other supportive services which may include mental health counseling, housing coordination, vocational training and a variety of immediate services (food, clothing, supplies) for the homeless and near-homeless population of Mount Prospect.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 22 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>2</b>	<b>Project Name</b>	<b>Northwest Compass – Housing Counseling &amp; Assistance</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Support Homeless/ Continuum of Care Services
	<b>Needs Addressed</b>	Homelessness/ Continuum of Care
	<b>Funding</b>	CDBG: \$11,000
	<b>Description</b>	Housing counseling, homeless diversion and prevention, housing navigation, rapid re-housing, and immediate short-term rent assistance to prevent homelessness and/or assist low-income households out of homelessness as quickly as possible.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 72 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>3</b>	<b>Project Name</b>	<b>WINGS - Safe House &amp; Counseling Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Support Homeless/ Continuum of Care Services
	<b>Needs Addressed</b>	Homelessness/ Continuum of Care
	<b>Funding</b>	CDBG: \$4,100
	<b>Description</b>	Emergency shelter, counseling, safety planning, food, clothing, and case management to prevent homelessness among adults and children that are victims of domestic violence.
	<b>Target Date</b>	9/30/2023

	<b>Estimate the number/ type of families that will benefit</b>	An estimated 2 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>4</b>	<b>Project Name</b>	<b>Children’s Advocacy Center (CAC) – Child Abuse Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Comprehensive and coordinated response to reports of suspected child sexual abuse, severe physical abuse, and other crimes against children, for child survivors and their non-offending family members.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 37 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>5</b>	<b>Project Name</b>	<b>Connections to Care – Transportation to Health Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$1,400
	<b>Description</b>	One-on-one transportation for frail elderly residents to and from medical and dental appointments.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 26 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>6</b>	<b>Project Name</b>	<b>North Suburban Legal Aid Clinic – Comprehensive Legal Aid</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	\$2,500
	<b>Description</b>	Direct legal services in the areas of housing, domestic violence, and immigration for low-income renters residing in the Village of Mount Prospect.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 4 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	



<b>7</b>	<b>Project Name</b>	<b>Northwest CASA – Sexual Assault Intervention Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Specialized counseling, crisis intervention and advocacy services for Mount Prospect residents who are victims of sexual abuse and sexual assault, of all ages, and to their significant others who have been impacted.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 13 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>8</b>	<b>Project Name</b>	<b>Resources for Community Living (RCL) – Affordable Housing Options &amp; Support Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$1,500
	<b>Description</b>	Affordable housing options and individualized support services for Mount Prospect adults with developmental and/or physical disabilities.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 1 low/ moderate income Mount Prospect resident will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	<b>Suburban Primary Health Care Council (SPHCC) – Access to Care</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Access to primary medical care to low-income uninsured and underinsured residents, including physician office visits, lab and radiology testing, prescription medications, and behavioral health services.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 22 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>10</b>	<b>Project Name</b>	<b>Single-Family Rehabilitation Loan and Weatherization Grant</b>
	<b>Target Area</b>	Village of Mount Prospect

	<b>Goals Supported</b>	Improve Existing Housing Stock
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan Program provides a 0% interest loan up to \$25,000 for repairs/ improvements to eligible households. The Weatherization Grant Program provides a matching grant up to a maximum of \$1,500.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 3 low/ moderate income households will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>11</b>	<b>Project Name</b>	<b>Emergency Repair Program</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Improve Existing Housing Stock
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$4,500
	<b>Description</b>	The Emergency Repair Program assists eligible households that face an emergency condition or serious health and safety issue.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 3 low/ moderate income households will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>12</b>	<b>Project Name</b>	<b>Search Inc – Camp McDonald CILA Rehab</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Rehabilitate Supportive Housing
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Search Inc operates group homes for adults with developmental and intellectual disabilities, eight of which are located in Mount Prospect. The residence on Camp McDonald is home to six men with intellectual and developmental disabilities. Funds will be used to renovate an accessible bathroom at the residence.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number/ type of families that will benefit</b>	1 household consisting of 6 men with disabilities.
	<b>Location Description</b>	1814 Camp McDonald Rd
	<b>Planned Activities</b>	
<b>13</b>	<b>Project Name</b>	<b>Low/ Mod Area Sidewalk Replacement</b>
	<b>Target Area</b>	Low-moderate income census block groups
	<b>Goals Supported</b>	Improve Public Infrastructure

<b>Needs Addressed</b>	Public Improvements
<b>Funding</b>	CDBG: \$190,897
<b>Description</b>	This project involves the removal of hazardous and deteriorated public sidewalk and replacement with new concrete sidewalk.
<b>Target Date</b>	9/30/2023
<b>Estimate the number/ type of families that will benefit</b>	An estimated 2,500 low/ moderate income Mount Prospect residents will benefit from this Project.
<b>Location Description</b>	Low/ moderate income census tracts within the Village.
<b>Planned Activities</b>	

**Table 8**

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG program funds are spent within the corporate limits of Mount Prospect. Funding for public improvement projects are used in qualifying census blocks. The housing rehabilitation programs are Village-wide for qualifying households and similarly, subrecipient organizations provide services to all Mount Prospect residents meeting CDBG income criteria.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Low-moderate income census block groups	56%
Village of Mount Prospect	44%

**Table 9 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Funding for public improvement projects are used in qualifying census block groups to benefit low-moderate residents living in these areas.

**Discussion**

If known at the time the Annual Action Plan is submitted to HUD, specific locations for projects are indicated in the AAP. Some project locations will be identified during the program year such as locations of homes under the Single Family Rehabilitation and Weatherization Programs, the Emergency Repair Program, and public improvements.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable. Housing affordability is a growing challenge in many places in the United States. Local Housing Solutions (a national housing policy organization) identifies four main reasons for this:

- 1) Wages have not kept pace with housing costs;
- 2) Developing and operating new housing is costly;
- 3) Regulation can restrict the supply of new housing; and
- 4) Federal funding for housing assistance has been declining for decades.<sup>1</sup>

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Village has reduced or eliminated permitting fees for senior developments, accessibility projects, and single-family rehabilitation projects if the improvement is serving low- and moderate-income individuals or households.

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

### **Discussion**

Mount Prospect will continue to advance housing affordability through strategic planning and collaborative efforts at the local and regional level. In addition to the regional Assessment of Fair Housing, it may be necessary to revisit the recommendations of the recent housing studies (Homes for a Changing Region, NWSHC Senior Housing Assessment) to evaluate the progress that has been made and recalibrate our efforts in the face of our latest challenge – COVID-19.

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<sup>1</sup> <https://www.localhousingsolutions.org/learn/why-is-housing-unaffordable/>

## **AP-85 Other Actions – 91.420, 91.220(k)**

### **Introduction**

The Village continually assesses the needs of the community, and in collaboration with local municipalities and the Cook County Consortium, works to close service gaps, maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional capacity, and enhance public-private partnerships.

### **Actions planned to address obstacles to meeting underserved needs**

HUD allows entitlement communities to use a maximum of 15% of CDBG entitlement funds plus 15% of the previous year's program income for public service programs. The Village has historically used the maximum amount allowed and continues to see an increase in the requested funding amounts. The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Mount Prospect. Therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the Mount Prospect community by identifying funding overlaps, gaps, and administrative capacity of the subrecipient agencies.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The Village's CDBG Single-Family Rehabilitation Loan Program, Home Weatherization Grant Program, and Emergency Repair Program alleviate some of the obstacles to affordable housing by providing financial assistance to eligible low- and moderate-income residents of Mount Prospect to rehabilitate and fix their homes. Also, the Village continues to work with businesses interested in building senior housing and housing for residents with special needs, such as the Horizon Senior Living Community and Myers Place.

Another obstacle to the delivery of services is the identification of populations and individuals who might be eligible for assistance such as the Single-Family Rehabilitation Loan Program or Emergency Repair Program. The Community Connections Center will continue to provide information to residents and businesses to ensure the population is aware of all services available by the Village, other units of government, and social service organizations.

Broadband access for low- and moderate-income households is federally subsidized by the Federal Communication Commission (FCC) Affordable Connectivity Program in partnership with private companies such as AT&T, Comcast, and RCN. Residents are encouraged to visit the FCC website or the Citizens Utility Board website to see if they are eligible and to complete an application.

### **Actions planned to foster and maintain affordable housing**

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable.<sup>2</sup> Mount Prospect is investigating options to maintain affordability. In PY2022, the Village expects to assist at least 3 households increase housing affordability through rehabilitation and emergency repair programs. The organizations funded through public service dollars will increase the

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<sup>2</sup> [IHDA 2018 Report on Statewide Local Government Affordability](#)

amount of affordable units by providing rental assistance and other housing activities.

The Village has recently supported two affordable housing projects. Myers Place is a mixed-use permanent supportive housing development comprised of commercial spaces and affordable housing rental apartments. Residents are supported by social service staff, both onsite and through community linkages. One of the occupants of Myers Place, Kenneth Young Center, is the existing community mental health agency in the township and has created a satellite office in this building. Access to high-quality, affordable housing is one of the most critical obstacles for people with mental illness to move toward recovery.

The Village provided CDBG funding for property acquisition for the Alden Foundation's Horizon Senior Living Community, which provides 91 housing units and supportive services to our elderly, low- and moderate-income residents. This project is complete and fully occupied. In 2021, Perlmark Housing Group completed construction of The Kenzie Residences at Randhurst, a 74-unit affordable senior housing planned unit development. The building is fully occupied.

### **Actions planned to reduce lead-based paint hazards**

The Village is aware of the health risks, especially to children, that exist in older homes due to the presence of lead-based paint. The Village will continue to provide information and support lead-based paint testing to Village residents.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead hazard testing, and lead hazard treatment protocols are followed.

Refer to SP-65 in the 2020-2024 Consolidated Plan for more information.

### **Actions planned to reduce the number of poverty-level families**

The federal government has devised several programs such as SNAP, public housing, and Medicaid to address the immediate needs of those persons in poverty. The Village plays an important role in publicizing, connecting, and coordinating the available resources that can address the problems of income-challenged residents.

The Village provided CDBG funds to a variety of anti-poverty public service programs that assist low- and moderate-income residents. Low- and moderate-income residents would not be able to afford these services without assistance from HUD, the Village, and the subrecipient agencies. Available services include:

- The Single Family Rehabilitation and Emergency Repair Programs reduce the cost burden to homeowners who cannot afford to do rehab work to their properties.
- Northwest Compass Inc provide services for housing, budgeting, and skill building.
- The HOPE Day Resource Center provides case management, mental health counseling, housing coordination, vocational training, and a variety of immediate services (food, clothing, supplies).
- WINGS has a continuum of housing ranging from emergency shelter through permanent supportive housing that allows homeless women to have a housing solution based on their individual needs.

Direct services are available to residents through the Human Services Department which consist of assessments, short term counseling, case management, entitlement benefit application assistance, emergency financial assistance, court advocacy, crisis intervention, and nursing and homebound care for seniors and the disabled. Programs and clinics address health education, provide health screenings, work with at risk adolescents and preschool age children, provide opportunities for participation in health activities and support groups, and provide other educational opportunities. The Human Services Department operates a food pantry and a medical lending closet year round. When necessary, clients are referred to other area agencies and programs for assistance.

The Mount Prospect Community Connections Center is the south branch of the Human Services department. The center offers centralized information and referral for all residents in South Mount Prospect and educational programs for families.

Refer to SP-70 in the 2020-2024 Consolidated Plan for more information.

#### **Actions planned to develop institutional structure**

The Village continues to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village regularly works with regional planning groups, such as the Metropolitan Mayors Caucus (MMC), the Chicago Metropolitan Agency for Planning (CMAP), and the Metropolitan Planning Council (MPC). The Village participates in the MMC Housing and Economic Development Committee, as well as the Age-Friendly Communities Collaborative.

Refer to SP-40 in the 2020-2024 Consolidated Plan for more information.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

Communication between the public, private, and not-for-profit agencies is critical to the provision of housing and community development programs in the Village. Without open communication between these groups, it is unlikely that the housing strategies set forth in this plan will be successful. The Village of Mount Prospect coordinates with different entities to provide the resources necessary to meet the community's needs. Monthly meetings with service providers and governmental organizations are held at the Village's Human Services Department. The group discusses upcoming events and trends in their respective fields. The Community Connections Center hosts communication meetings and encourages partnerships between local service providers.

#### **Discussion**

N/A



**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.420, 91.220(I)(1,2,4)**

**Introduction**

The Village is not anticipating urgent need activities for the 2022 program year and estimates that 100 percent of the CDBG funds will be used for activities that benefit persons of low and moderate income.

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	100.00

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

**Discussion**

The period of one year is used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

## Attachments

### PY2022 CDBG Budget

PY 2022 CDBG Budget (October 1, 2022 - September 30, 2023)			
Priority Needs	PY 2022 Funding Requests	PY 2022 Budget	Comments
<b>Homelessness/Continuum of Care</b>			
JOURNEYS   The Road Home	\$11,000	\$8,500	
Northwest Compass	\$30,000	\$11,000	
WINGS	\$10,000	\$4,100	
<b>SUB-TOTAL</b>	<b>\$51,000</b>	<b>\$23,600</b>	See note #2
<b>Public Services</b>			
Children's Advocacy Center	\$5,000	\$4,000	
Connections to Care	\$1,400	\$1,400	
North Suburban Legal Aid Clinic	\$3,500	\$2,500	
Northwest CASA	\$8,000	\$5,000	
Resources for Community Living	\$3,000	\$1,500	
Suburban Primary Health Care Council	\$7,500	\$6,000	
<b>SUB-TOTAL</b>	<b>\$28,400</b>	<b>\$20,400</b>	See note #2
<b>Affordable Housing</b>			
Single Family Rehab & Weatherization	\$75,000	\$75,000	
Emergency Repair	\$4,500	\$4,500	
<b>SUB-TOTAL</b>	<b>\$79,500</b>	<b>\$79,500</b>	
<b>Public Facilities</b>			
Search Inc - Camp McDonald CILA Rehab	\$25,000	\$25,000	
<b>SUB-TOTAL</b>	<b>\$25,000</b>	<b>\$25,000</b>	
<b>Public Improvements</b>			
Low/Mod Area Sidewalk Improvements	\$300,000	\$190,897	
<b>SUB-TOTAL</b>	<b>\$300,000</b>	<b>\$190,897</b>	
<b>TOTAL FUNDS COMMITTED</b>		<b>\$339,397</b>	
Actual PY2022 HUD Allocation		\$285,428	
Estimated PY2022 Program Income*		\$7,915	See notes #1,3
Estimated PY2021 Carry Over*		\$46,054	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$339,397</b>	

Updated: 7/11/22

**Notes:**

1. PY2021 program income as of 7/11/22 is \$7,915. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program.
2. Public services expenditures are subject to a 15% cap based on the 2022 formula allocation plus the 2021 program income.
3. Numbers with \* are subject to change.

Citizen Participation – Notice, Minutes, Comments

Certificate of Publication for PY2022 Request for Proposals

NOTICE
To All Interested Parties
THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is seeking applications for its Community Development Block Grant (CDBG) Program for the 2022 Program Year (October 1, 2022 to September 30, 2023.) Applications for funding may be obtained from the Village's Community Development Department or on the Village website at www.mountprospect.org. Proposals must be submitted no later than Wednesday, April 27, 2022 at 3:00 p.m. Submittals must include one original hard copy with wet signatures and one digital copy of the application, plus attachments. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community. Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the CDBG program, please contact the Planning & Zoning Division at 847-818-5328. Published in Daily Herald March 30, 2022 (4589187)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the Northwest Suburbs DAILY HERALD. That said Northwest Suburbs DAILY HERALD is a secular newspaper, published in Arlington Heights and has been circulated daily in the Village(s) of: Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Grove, Deer Park, Des Plaines, Elk Grove, Franklin Park, Glenview, Hanover Park, Hoffman Estates, Inverness, Melrose Park, Morton Grove, Mt Prospect, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, Streamwood, Wheeling, Wilmette

County(ies) of Cook

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the Northwest Suburbs DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 03/30/2022 in said Northwest Suburbs DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY [Signature]
Designee of the Publisher and Officer of the Daily Herald

Control # 4580187

**Public Notice for PY2022 Request for Proposals**

**MAYOR**

Paul Wm. Hoefert

**TRUSTEES**

Agostino S. Filippone  
Terri Gens  
John J. Matuszak  
Peggy Pissarreck  
Richard F. Rogers  
Colleen E. Saccotelli



**VILLAGE MANAGER**

Michael J. Cassidy

**VILLAGE CLERK**

Karen Agoranos

Phone: 847/392-6000  
Fax: 847/392-6022  
[www.mountprospect.org](http://www.mountprospect.org)

**Village of Mount Prospect**

50 S. Emerson Street, Mount Prospect, Illinois 60056

**NOTICE**

**To All Interested Parties**

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is seeking applications for its Community Development Block Grant (CDBG) Program for the 2022 Program Year (October 1, 2022 to September 30, 2023.) Applications for funding may be obtained from the Village's Community Development Department or on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Proposals must be submitted no later than Wednesday, April 27, 2022 at 5:00 p.m. Submittals must include one original hard copy with wet signatures and one digital copy of the application, plus attachments. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community. Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the CDBG program, please contact the Planning & Zoning Division at 847-818-5328.

## Website Announcement for PY2022 Request for Proposals

3/30/22, 10:07 AM

Community Development Block Grant (CDBG) | Village of Mount Prospect, IL

### Community Development Block Grant (CDBG)

Since 1981, the Village of Mount Prospect has received an allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are intended to create viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities for low- and moderate-income residents.

The Village is an "entitlement community" (having a population over 50,000) and develops its own program and funding priorities. HUD requires the Village to adopt a Five-Year Consolidated Plan and an Annual Action Plan. The Consolidated Plan explains the community's needs and priorities as well as the programs and projects it intends to fund. The Annual Action Plan explains how the Village will use CDBG funds during each fiscal year.

The Village has granted CDBG funds for the following priority needs:

- Public Services
- Affordable Housing
- Public Facilities
- Public Improvements
- Homelessness/ Continuum of Care Services

**For more information about the CDBG Program, please contact the Community Development Department at (847) 818-5328.**

### **PY 2022 CDBG Application Deadline is April 27th, 2022**

The Village is seeking applications for its Community Development Block Grant (CDBG) Program for the 2022 Program Year (October 1, 2022 to September 30, 2023.) Applications may be obtained from the Village's Community Development Department or by clicking the link below.

[Download PY 2022 CDBG Application](#)

Proposals must be submitted no later than Wednesday, April 27, 2022, at 5:00 p.m. Submittals must include one original hard copy with wet signatures and one digital copy of the application, plus attachments. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community.

Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the CDBG program, please contact the Planning Division at 847-818-5328.

### **2021 Action Plan**

<https://www.mountprospect.org/departments/community-development/housing-programs/community-development-block-grant-cdbg>

1/3

**Certificate of Publication for June 9, 2022 Public Hearing and June 2 – July 1, 2022 Public Comment Period**

**NOTICE**  
 To All Interested Parties  
 THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2022 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2022 to September 30, 2023. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.  
 All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 9, 2022 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.  
 The PY 2022 Action Plan will be available for public review and comment from June 2, 2022 through July 1, 2022 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). The public is invited to review the PY 2022 Action Plan and submit comments. For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.  
 Published in Daily Herald May 25, 2022 (4583063)

**CERTIFICATE OF PUBLICATION**

**Paddock Publications, Inc.**

**Northwest Suburbs  
 Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the Northwest Suburbs DAILY HERALD. That said Northwest Suburbs DAILY HERALD is a secular newspaper, published in Arlington Heights and has been circulated daily in the Village(s) of: Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Grove, Deer Park, Des Plaines, Elk Grove, Franklin Park, Glenview, Hanover Park, Hoffman Estates, Inverness, Melrose Park, Morton Grove, Mt Prospect, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, Streamwood, Wheeling, Wilmette

County(ies) of Cook

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the Northwest Suburbs DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/25/2022 in said Northwest Suburbs DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
 DAILY HERALD NEWSPAPERS

BY *Daula Baltz*  
 Designee of the Publisher and Officer of the Daily Herald

Control # 4583063

**Public Notice for June 9, 2022 Public Hearing and June 2 – July 1, 2022 Public Comment Period**

**MAYOR**

Paul Wm. Hoefert

**TRUSTEES**

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**VILLAGE MANAGER**

Michael J. Cassidy

**VILLAGE CLERK**

Karen Agoranos

Phone: 847/392-6000

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[www.mountprospect.org](http://www.mountprospect.org)

**Village of Mount Prospect**

50 S. Emerson Street, Mount Prospect, Illinois 60056

**NOTICE  
To All Interested Parties**

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2022 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2022 to September 30, 2023. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 9, 2022 at 7:00 pm in the 3<sup>rd</sup> Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

The PY 2022 Action Plan will be available for public review and comment from June 2, 2022 through July 1, 2022 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). The public is invited to review the PY 2022 Action Plan and submit comments.

For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

## Website Announcement for June 9, 2022 Public Hearing and June 2 – July 1, 2022 Public Comment Period

6/3/22, 9:42 AM

Community Development Block Grant (CDBG) | Village of Mount Prospect, IL

### Community Development Block Grant (CDBG)

Since 1981, the Village of Mount Prospect has received an allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are intended to create viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities for low- and moderate-income residents.

The Village is an "entitlement community" (having a population over 50,000) and develops its own program and funding priorities. HUD requires the Village to adopt a Five-Year Consolidated Plan and an Annual Action Plan. The Consolidated Plan explains the community's needs and priorities as well as the programs and projects it intends to fund. The Annual Action Plan explains how the Village will use CDBG funds during each fiscal year.

The Village has granted CDBG funds for the following priority needs:

- Public Services
- Affordable Housing
- Public Facilities
- Public Improvements
- Homelessness/ Continuum of Care Services

**For more information about the CDBG Program, please contact the Community Development Department at (847) 818-5328.**

### **PY2022 Action Plan Public Comment Period: June 2 – July 1, 2022**

The Village has prepared a draft of the Program Year (PY) 2022 Annual Action Plan (AAP), which apportions CDBG entitlement funds for the period October 1, 2022 to September 30, 2023. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Village of Mount Prospect 2020-2024 Consolidated Plan.

The PY 2022 AAP will be available for public review and comment from June 2, 2022 through July 1, 2022 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted at the link below. Free copies of the plans are available to citizens and interested parties upon request, including formats accessible to persons with disabilities.

#### 2022 Action Plan - Draft

The public is invited to review the PY 2022 Action Plan and submit comments to:

Community Development Department

Attn: CDBG Program

<https://www.mountprospect.org/departments/community-development/housing-programs/community-development-block-grant-cdbg>

1/3



50 S Emerson St

Mount Prospect, IL 60056

[alalagos@mountprospect.org](mailto:alalagos@mountprospect.org)

### **PY2022 Action Plan Public Hearing: June 9, 2022**

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 9, 2022 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments for the PY2022 Action Plan. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

### **2021 Action Plan**

The Annual Action Plan includes the projects and the funding allocations for the program year. It is a list of programs, projects, or activities that are in line with the approved Five-Year Consolidated Plan. The 2021 Action Plan covers the period from October 1, 2021 through September 30, 2022. The Village adopted the 2021 Action Plan in July 2021.

[2021 Action Plan](#)

### **2020-2024 Consolidated Plan / 2020 Action Plan / 2020 CAPER**

The Consolidated Plan is a comprehensive five-year planning document that identifies the overall housing and community development needs of the village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs. The Consolidated Plan establishes a unified vision for community development actions. HUD requires that entitlement communities develop a vision that addresses issues such as affordable housing, adequate infrastructure, fair housing, civic design, the environment, and economic growth. The goals of the Consolidated Plan are to provide decent housing, a suitable living environment, and expanded economic opportunities to benefit low and moderate-income residents.

The Annual Action Plan includes the projects and the funding allocations for the program year. It is a list of programs, projects, or activities that are in line with the approved Five-Year Consolidated Plan. The 2020 Action Plan covers the period from October 1, 2020 through September 30, 2021. The Village amended the 2020 Action Plan in March 2021.

The 2020 Consolidated Annual Performance and Evaluation Report (CAPER) is a report on the accomplishments achieved in Program Year 2020 and the progress toward the Consolidated Plan 5-year goals.

[2020-2024 Consolidated Plan / 2020 Action Plan](#)

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING & ZONING COMMISSION**

<b>PY2022 CDBG ACTION PLAN</b>	Hearing Date: June 9, 2022
<b>PROPERTY ADDRESS:</b>	50 South Emerson Street
<b>PETITIONER:</b>	The Village of Mount Prospect
<b>PUBLICATION DATE:</b>	May 25, 2022
<b>REQUEST:</b>	Community Development Block Grant 2022 Action Plan and Funding Requests
<b>MEMBERS PRESENT:</b>	William Beattie Joseph Donnelly Thomas Fitzgerald Norbert Mizwicki Walter Szymczak
<b>MEMBERS ABSENT:</b>	Donald Olsen Ewa Weir
<b>STAFF MEMBERS PRESENT:</b>	Nellie Beckner – Assistant Village Manager Connor Harmon – Senior Development Planner Antonia Lalagos – Development Planner
<b>INTERESTED PARTIES:</b>	Various Public Service Organizations

Chairman Donnelly called the meeting to order at 7:01 PM. Commissioner Beattie made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on May 12, 2022. The minutes were approved 5-0.

After hearing two items of new business, Chairman Donnelly introduced the third item of business: Community Development Block Grant (CDBG) Program Year 2022 Action Plan and Funding Requests.

Ms. Lalagos provided a brief background on the CDBG program and explained that CDBG funds must be used for activities that primarily benefit the Village's low/moderate income residents. She reviewed the planning documents and public participation process required for the CDBG program. Ms. Lalagos stated that the draft CDBG 2022 Action Plan proposes eligible activities for the time period of October 1, 2022 through September 30, 2023. She noted that funding for the Action Plan comes from 3 sources: the annual grant allocation; program income; and carryover funds. Ms. Lalagos explained that the amount of funding that can be allocated for public services is limited by HUD to a maximum of 15% of the annual grant allocation plus 15% of the prior year program income. Based on these guidelines, the Village is estimating \$44,000 is available in program year 2022 for public service programs, or approximately 55% of the public service funding requests received. She stated that the Planning & Zoning Commission has the responsibility to review funding requests from non-Village agencies and

make recommendations concerning those requests. Ms. Lalagos reviewed the draft 2022 budget and the timeline for adopting and submitting the 2022 Action Plan to HUD. She stated that the draft 2022 Action Plan is currently available for a 30-day public review period from June 2 – July 1. Ms. Lalagos announced that the applicant organizations were invited to attend the meeting this evening to describe their organizations' work and what they propose to do with the CDBG funding.

Chairman Donnelly opened the hearing to the subrecipients.

Chairman Donnelly swore in the following persons:

Kimberly Mertz / Access to Care / 2225 Enterprise Dr, Westchester

Ms. Mertz stated that Access to Care has provided primary health care services to low income uninsured and underinsured Suburban Cook County residents since 1988. She detailed the 3 components of the program: primary care physicians for \$5 per visit, lab and radiology for \$5 per test, and prescriptions for \$15-40 for a 30-day supply. She noted these services are provided on an unlimited as needed basis. Ms. Mertz reported that the agency has behavioral health services, opioid risk management, flu /pneumonia vaccines, and diabetic test strips. She stated that the organization is a referral source for anyone in Suburban Cook County looking for health services. Ms. Mertz reported that Access to Care members are sicker than the general population; for example, nearly 25% of their members are diabetic compared to 6% of the general population. She read a letter from the daughter of an Access to Care member whose mother could not afford to purchase health insurance coverage and did not receive health benefits from her employer; the mother now receives affordable care from a caring provider through the Access to Care program. Ms. Mertz reported that last year the program served over 5,000 clients, and 185 of them were Mount Prospect residents. She thanked the Village for their historical support and partnership.

Bailey Kearney / Journeys - The Road Home / 1140 E Northwest Hwy, Palatine

Ms. Kearney stated that Journeys is tasked with eradicating suburban homelessness in Cook County, and serves 37 communities and 10 townships. She explained that anyone in Mount Prospect that is housing insecure can be a Journeys client. Ms. Kearney noted that the organization helps people find shelter and provides social services such as mental health counseling, housing counseling, and vocational counseling. She reported that Journeys served 23 Mount Prospect residents in fiscal year 2021, which was double from the previous year. Ms. Kearney noted that Mount Prospect is home to two PADS emergency shelter sites, at St. Mark's Lutheran Church and Trinity Methodist Church. She described their other housing program, Pathways Housing Readiness, which provides temporary housing and coaching so that clients are have a pathway to move into permanent affordable housing. Ms. Kearney thanked the Village for their assistance over the years.

Commissioner Beattie noted that there used to be more PADS sites in the Village and asked if the two sites that are currently operating are open to guests every night.

Ms. Kearney replied that Journeys had to close many of the PADS sites during the pandemic; only three remained open in suburban Cook County. She reported that more PADS sites are starting to reopen and eventually there will be one available each day of the week. Ms. Kearney also described their hotel program, which Journeys used to shelter clients during the pandemic while the PADS sites were closed.

Rebecca Plascencia / Northwest CASA / 415 Golf Rd, Arlington Heights

Ms. Plascencia stated that the mission of the organization is to empower individuals impacted by sexual harm and to engage communities to end sexual violence, and thanked the Village for its support through the years. She reported that the CDBG funds go towards their crisis intervention program, which includes counseling, medical and legal advocacy, and a 24-hour hotline available to all residents of Mount Prospect who have been impacted. Ms. Plascencia stated all their services are free and there is no sliding scale so that no one has a financial barrier to access services. She noted that the agency has seen an uptick in the need for services throughout the pandemic and reported that on Tuesday they had 5 hotlines calls for medical advocacy within a 12-hour window. Ms. Plascencia explained the medical advocacy program, where an advocate responds to the hospital within one hour to provide options and be a medical advocate for the victim.

Frederick Stupen / Resources for Community Living / 4300 Lincoln Ave, Rolling Meadows

Mr. Stupen thanked the Village for its continued support over 20 years and stated that Resources for Community Living offers affordable housing options and individualized supportive services for adults with developmental disabilities. He described the organization's service area as the north and northwest suburbs of Cook County, and stated that the primary goal is to assist people to live independently rather than in institutional settings. Participants receive individualized support services, such as money management, cooking, public transportation, safety, and vocational training. Mr. Stupen explained that the organization also provides social activities, social group training, and rent subsidies to their clients. He noted that their clients tend to be higher functioning individuals, which actually makes them more vulnerable to slipping through the cracks, versus those with severe special needs who often have intensive support services. As an example, Mr. Stupen reported that their clients tend to fall prey to financial scams because they manage some of their own money. He thanked the Village again and said he hoped to continue serving more clients in the future.

Sonia Ivanov / Northwest Compass Inc / 1300 W Northwest Hwy, Mount Prospect

Ms. Ivanov stated that the agency is located in Mount Prospect and thanked the Village for their continued support. She indicated that Northwest Compass has been operating for more than 35 years and serves the northwest suburban community from Lake Michigan to Hanover Park. Ms. Ivanov described the three components of their program: stabilization, empowerment, and housing. She noted that housing is the biggest portion of their services. Ms. Ivanov reported that Northwest Compass is the lead agency for "coordinated entry," which is a federal initiative to coordinate housing resources and services for people experiencing homelessness or housing instability. She stated that Northwest Compass has three different housing programs: one targeted to youth ages 18-24, a transitional living program, and a permanent supportive housing program. Ms. Ivanov noted that anyone experiencing housing instability can come to their office for housing counseling and in some cases direct financial assistance. She explained that the stabilization services are solution-focused case management, career coaching, money management, legal assistance, and life skill groups. Ms. Ivanov described the call center and indicated that Mount Prospect is in the top 10 towns for call volume. She stated that Northwest Compass has a street outreach program and she works with the Mount Prospect Police Department on this initiative. Ms. Ivanov noted that Northwest Compass strives to provide wrap-around services, coordination of care, and a multi-disciplinary approach.

Commissioner Beattie asked if Northwest Compass still has a food pantry in the basement.

Ms. Ivanov confirmed that they still have a food pantry and the Mount Prospect Post Office assists them every year with a food drive. She reported that many people have had to use the food pantry lately with rising food and gas prices.

Char Padovani and Amy Gall / Connections to Care / 1801 W Central, Arlington Heights

Ms. Padovani explained that the organization used to be called Escorted Transportation Services but they changed their name a year ago because they are more than just a ride to medical appointments; their volunteers create interpersonal connections with seniors that are often isolated. She noted that the organization has existed since 2006, and they have provided over 35,000 rides, though the pandemic has decreased the volume in the last two years. Ms. Padovani stated that the volunteer drivers use their own cars, pay for their own gas, and provide their time out of the goodness of their hearts. She reported that the volunteers pick up the seniors at their homes, take them to appointments, and wait with them at the doctor's office before returning the seniors to their homes. Ms. Padovani noted there are other transportation options in the suburbs but none of them offer this extent of service over 14 communities, 4 townships, and 5 medical centers. She reported that each ride costs the organization about \$32, but they do not require payment; they ask the riders for a \$15 donation but no one is turned away if they cannot donate. Ms. Padovani stated that roughly 40% of their funding comes from grants such as the CDBG program. She indicated that the average age of their riders is 85, so it is a frail elderly population with many needs.

Luticia Fiorito / WINGS Program Inc / 5104 Tollview Dr, Rolling Meadows

Ms. Lalagos reported that the representative for WINGS, Luticia Fiorito, was unable to attend the meeting due to illness, but she had submitted a statement outlining the services, successes, and challenges of WINGS. Ms. Lalagos read the statement on behalf of Ms. Fiorito:

"In FY21 into FY22, WINGS reached several milestones and achievements. In spring of 2021, WINGS piloted Survivor Life Line – the first of its kind Survivor Mentorship program which connects Domestic Violence Survivors with existing clients for additional support and resources from a Lived Experience view point. WINGS expanded its continuum of housing by adding 110 Rapid Re-housing units across the Chicagoland area. WINGS provided housing for 756 clients 64,086 nights of shelter and supportive services. Additionally, WINGS reached the milestone of providing its One Millionth night of emergency shelter.

Over the past two and a half years, WINGS' front line workers have exhausted themselves by surviving the pandemic themselves, keeping our clients safe from the pandemic and their abusers, working with clients experiencing the most intensive mental health issues WINGS has ever seen before; however, their efforts have been burning them out because as we all know there has been no rest for the front line. However, despite WINGS' increased front line turnover we have never stopped providing lifesaving shelter, counseling and supportive services, advocacy and education so each survivor may stay the course of living a violence free life.

WINGS continues these services and efforts for the residents of the Village of Mount Prospect. As we approach WINGS' FY23, WINGS has secured an additional 50 Rapid Rehousing units and have an additional 50 Rapid Rehousing units' application pending. Village of Mount Prospect residents are eligible to participate and receive all of WINGS' services through the community, hospital presence or through direct programming.

On behalf of WINGS and its clients thank you for your continued support.”

Carey Frank / Search Inc / 1925 N Clybourn Ave, Chicago

Ms. Frank stated that Search Inc provides residential and day program services for adults with developmental disabilities. She described her role as program manager providing support to individuals that live at the organization’s 29 homes in Chicago, Mount Prospect, and Skokie. Ms. Frank reported that 8 of Search’s homes are in Mount Prospect, housing a total of 45 residents. She stated that Search is requesting funds for the Camp McDonald household where 6 men reside. Ms. Carey noted that Search implements “brick and mortar” projects with CDBG funds, such as replacing roofs, windows, and improving accessibility at their group homes. She indicated that the CDBG funding would be used to create an accessible bathroom at the Camp McDonald residence, ensuring the bathroom is safe and has sufficient room for walkers, wheelchairs, and personal assistants. Ms. Carey thanked the Commission for their time and support.

Melanie Pignotti / Children’s Advocacy Center / 640 Illinois Blvd, Hoffman Estates

Ms. Pignotti stated that the Children’s Advocacy Center (CAC) is a nonprofit organization that provides a comprehensive and coordinated response to reports of suspected child sexual abuse, physical abuse, and other crimes against children. She reported that they serve 38 communities in North and Northwest Cook County including Mount Prospect. Ms. Pignotti explained that the CAC receives referrals from law enforcement agencies and DCFS to conduct forensic interviews with children ages 3-17. She noted they also provide victim advocacy which includes case management, crisis intervention, and court advocacy services, and they coordinate medical services and mental health resources for victims. Ms. Pignotti indicated that all services are free of charge and offered in English and Spanish. Ms. Pignotti reported that in the last fiscal year the CAC served 41 children from Mount Prospect. She explained that the CAC has a close working relationship with the Mount Prospect Police Department. In closing Ms. Pignotti stated that the CAC appreciates the Village’s ongoing financial support to continue their essential services.

Greg Davenport / North Suburban Legal Aid Clinic / 3500 Western Ave Ste 2A, Highland Park

Ms. Davenport explained that the North Suburban Legal Aid Clinic is a nonprofit organization that provides free legal services to low income individuals in the areas of housing, domestic violence, and immigration. He noted there is no income threshold for those experiencing domestic violence because they may not have access to assets, and their other threshold is 250% of the federal poverty line, which is roughly \$60,000 for a family of four. Mr. Davenport stated that the domestic violence staff works to give victims protection from their abusers, the immigration team establishes new lives for Ukrainian and Afghan refugees, and the housing team has seen an uptick in housing outreach as the eviction moratorium expired. Mr. Davenport noted that Mount Prospect is a new partnership for the Clinic – they saw their first client from Mount Prospect in 2017. He indicated that the organization started in the Highland Park area and has grown to serve north suburban Cook and all of Lake County. Mr. Davenport reported that the Clinic served 1,400 clients this year, and has served 4,200 clients since its inception in 2015. He explained that the CDBG proposal is to provide vital legal services in the community with a focus on outreach for their housing services. Mr. Davenport concluded that the Clinic is excited to work with Mount Prospect.

Chairman Donnelly thanked the participants for their work in the community.

Hearing no questions, Chairman Donnelly asked for a motion to approve the draft 2022 Action Plan and proposed budget. Commission Beattie made a motion and Commissioner Fitzgerald seconded the motion.

UPON ROLL CALL      AYES: Szymczak, Fitzgerald, Beattie, Mizwicki, Donnelly  
                             NAYS: None

The Planning and Zoning Commission gave a positive recommendation (5-0) to the Village Board.

Chairman Donnelly asked if there were any citizens to be heard.

Hearing no further discussion, Commissioner Beattie made a motion seconded by Commissioner Szymczak and the meeting was adjourned at 8:31 PM.



Antonia Lalagos  
Development Planner

## Minutes of the July 19, 2022 Village Board Meeting



### **Village of Mount Prospect Regular Meeting of the Village Board Tuesday, July 19, 2022 / 7:00 p.m.**

#### **1. CALL TO ORDER**

Mayor Hoefert called the Regular Meeting of the Village Board to order at 7:02 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

#### **2. ROLL CALL:**

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Agostino Filippone, Trustee John Matuszak, Trustee Richard Rogers, Trustee Colleen Saccotelli and Trustee Michael Zadel

Absent: Trustee Terri Gens

- a. Pledge of Allegiance - Led by Mayor Hoefert
- b. Invocation - Trustee Matuszak provided the Invocation

#### **3. APPROVAL OF MINUTES**

3.1 Minutes of the Regular Meeting of the Village Board - June 21, 2022

Motion by Richard Rogers, second by Mike Zadel to approve the meeting minutes of June 21, 2022

Yea: Agostino Filippone, John Matuszak, Richard Rogers, Michael Zadel

Nay: None

Abstain: Colleen Saccotelli

Absent: Terri Gens

*Final Resolution: Motion Passed*

#### **4. MAYORS REPORT**

4.1 Annual Report of the Audit Committee and Acceptance of Annual Comprehensive Financial Report (ACFR) For The Year Ended On December 31, 2021.

Director of Finance Amit Thakkar introduced Vince Grochocinski, Chair of the Audit Committee who presented the committee's annual report and the Annual Comprehensive Financial Report for the year 2021. Mr. Grochocinski stated the independent audit firm of Lauterbach & Amen, LLP performed the Village's external audit and issued a clean and unqualified opinion which is the highest possible designation. The audit firm found no misrepresentations or errors and deemed the report a fair representation of the financial condition of the Village. In addition, no issues with internal controls were found as reported in the Management Letter.

Mr. Grochocinski detailed highlights from the 2021 audit. The General Fund Reserves are \$34.8 million of which \$30.8 is unrestricted. The General Fund reported substantial growth in the Intergovernmental Revenues. Mr. Grochocinski stated sales tax, income tax, use tax, ambulance billing fees and other outperforming revenues allowed the Village to add \$8.6 million in the overall reserves of the General Fund.

The Governmental Activity Fund Balance is \$51.5 million of which \$30.8 million is unrestricted.



Mr. Thakkar provided additional information on two new recommendations communicated in the Management Letter.

Mr. Grochocinski announced that the Village received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 2020 audit for the 28th consecutive year.

Mayor Hoefert thanked Mr. Thakkar, Deputy Director of Finance Jenny Fitzgerald and the Finance Team.

Motion by John Matuszak, second by Michael Zadel to approve the annual report of the Audit Committee and Acceptance of the Annual Comprehensive Financial Report for the year 2021.

Yea: Agostino Filippone, John Matuszak, Richard Rogers, Colleen Saccotelli, Michael Zadel

Nay: None

Absent: Terri Gens

*Final Resolution: Motion Passed*

#### 4.2 REAPPOINTMENT TO BOARDS AND COMMISSIONS

Mayor Hoefert presented the following reappointments for ratification:

Special Events Reappointments for terms to expire July 2026: Christina Greco and Chris Gordon  
Sister Cities Reappointment for term to expire July 2026: Mari Otto

Motion by John Matuszak, second by Michael Zadel to approve the subject reappointments:

Yea: Agostino Filippone, John Matuszak, Richard Rogers, Colleen Saccotelli, Michael Zadel

Nay: None

Absent: Terri Gens

*Final Resolution: Motion Passed*

### 5. COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

None

### 6. CONSENT AGENDA

Motion by Michael Zadel, second by Richard Rogers to approve the Consent Agenda as presented:

Yea: Agostino Filippone, John Matuszak, Colleen Saccotelli, Richard Rogers, Michael Zadel

Nay: None

Absent: Terri Gens

*Final Resolution: Motion Passed*

#### 6.1 Monthly Financial Report - May 2022

#### 6.2 List of Bills - June 15, 2022 to July 12, 2022 - \$4,688,741.12

6.3 Motion to accept proposal for Retention Basin 1 - Kensington Business Center Dredging Project design engineering services in an amount not to exceed \$44,780.

#### 6.4 A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR (PY) 2022 ACTION PLAN

*Resolution No. 21-22*

#### 6.5 A RESOLUTION APPROVING THE THIRD SUBSTANTIAL AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN FOR PROGRAM YEAR 2019

*Resolution No. 22-22*

6.6 AN ORDINANCE AMENDING CHAPTER 13, "ALCOHOLIC LIQUORS," OF THE VILLAGE CODE OF MOUNT PROSPECT, ILLINOIS  
*Ordinance No. 6639*

6.7 A RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT EXTENSION BETWEEN THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL 150 AND THE VILLAGE OF MOUNT PROSPECT.  
*Resolution No. 23-22*

**7. OLD BUSINESS**

None

**8. NEW BUSINESS**

None

**9. VILLAGE MANAGER'S REPORT**

9.1 Motion to accept bid for the 2022 New Sidewalk Program in an amount not to exceed \$270,000.

Director of Public Works Sean Dorsey presented the scope of work, bid results and staff recommendation for the 2022 New Sidewalk Program.

Mr. Dorsey provided details on this annual program and its goal of filling in missing segments of sidewalk at various locations throughout town. This year project includes installation of new sidewalk at three (3) locations. Two are on the north side of Golf Road; one between Country Lane and Maple Street and the other between Elm Street and School Street. This will fill in the missing gaps of sidewalk on Gold Road and completes a continuous pedestrian route from Elmhurst Road to Mount Prospect Road. The third location is on Rand Road from Schoenbeck Road to the western Village limits. Mr. Dorsey displayed the project's location map.

Staff received six bids for this project. Triggi Construction submitted the lowest cost, responsive bid of \$244,240. Mr. Dorsey stated the engineer's estimate is \$247,710. Triggi Construction has worked on sidewalk projects for other communities; a check of their references indicated their work has been acceptable. Staff is confident Triggi will perform the work satisfactorily. A budget of \$270,000 is recommended to accommodate any contingencies that may arise during this project.

There were no questions from the Board.

Motion by Michael Zadel, second by John Matuszak to accept bid for the 2022 New Sidewalk Program in an amount not to exceed \$270,000.

Yea: Agostino Filippone, John Matuszak, Richard Rogers, Colleen Saccotelli, Michael Zadel

Nay: None

Absent: Terri Gens

*Final Resolution: Motion*

9.2 Motion to accept bid for Seminole Lane Streetlighting Improvements in an amount not to exceed \$267,310.

Mr. Dorsey stated the street lighting improvements for 2022 addresses the area of Seminole Lane between the Village limits west of Andoa Lane to River Road. Mr. Dorsey stated Seminole lane is the northern boundary with the City of Prospect Heights. Prospect Heights declined to participate in the project that would continue improvements west of Andoa Lane into Prospect Heights, thus completing the street lighting to Wolf Road. Mr. Dorsey stated a total of seventeen

(17), 25 ft. poles will be installed on the north side of the street to eliminate conflicts with overhead and underground utility lines on the south side of the street.

Mr. Dorsey stated Utility Dynamics Corporation submitted the only bid for this project in the amount of \$243,009. The engineer's estimate is \$221,264. Utility Dynamics bid is approximately 10% above the Village estimate but is consistent with recent cost increases.

Staff contacted other plan holders who cited full work loads, staffing shortages, concerns with material and fuel costs, and potential long delivery times as reasons for not bidding on the project.

Mr. Dorsey stated bids for this project is historically very light with an average of two (2) bids per project year. Utility Dynamics is a well-recognized and has been a consistent low-cost bidder in the past. Staff is confident Utility Dynamics will complete the project satisfactorily and there is no reason to re-bid the project. Mr. Dorsey stated a 10% contingency is included in the project award.

Mr. Dorsey provided the following in response to questions from the Board:

- Lights for this project will be the same or similar to those installed around Prospect and Kensington; LED lights with 2700K color temp; brightness will vary between 5,000-8,000 lumen
- Ability to add shields if/when deemed necessary
- 150 feet separation between light poles is standard
- Joint purchasing opportunities exist with street light supplies only; there is too much variation and specification with each project amongst communities; not all communities agree with the same specifications needed for joint purchasing contracts

Board Comments:

- Supports project; improvements for this area in particular is much needed  
Seminole Lane is a dark street; improvements will be a benefit to the community

Motion by Richard Rogers, second by Michael Zadel to accept bid for Seminole Lane Streetlighting Improvements in an amount not to exceed \$267,310.

Yea: Agostino Filippone, John Matuszak, Richard Rogers, Colleen Saccotelli, Michael Zadel

Nay: None

Absent: Terri Gens

*Final Resolution: Motion Passed*

9.3 Motion to accept proposal to provide design engineering and construction inspection services for the Village Hall and Public Works facility window replacement project in an amount not to exceed \$41,500.

Mr. Dorsey stated one of this year's capital improvements is to remove and replace the windows at Village Hall and the Public Works facility. A consulting firm will assist staff in determining the most cost and energy efficient way to do this.

The windows at Village Hall are original to the building's construction in 2003. The windows are contractor grade and designed for residential application, not commercial, and were value engineered to meet budget at that time. The windows are now out of production and replacement parts are no longer available. The windows have gaps and breaks in seals, creating HVAC issues in both summer and winter. The Public Works facility was built in 1987 and the windows are original to the building. Due to concerns with energy efficiency and the overall decreasing condition of the windows at both facilities, staff seeks expert advice to move forward with a replacement plan.

Mr. Dorsey stated two (2) consulting engineering firms submitted technical and cost proposals and provided details on the scope of work. Hutchinson Group submitted the

lowest cost proposal and have previously performed consulting work for the Village. Hutchinson's work exceeded expectations and the projects were completed ahead of

schedule and under budget expectations. Staff recommends the Board accept the subject proposal.

In response to a question from the Board, Mr. Dorsey stated the expectation is to replace all the working windows at Village Hall.

There was no further discussion.

Motion by Michael Zadel, second by John Matuszak to accept proposal to provide design engineering and construction inspection services for the Village Hall and Public Works facility window replacement project in an amount not to exceed \$41,500.

Yea: Agostino Filippone, John Matuszak, Richard Rogers, Colleen Saccotelli, Michael Zadel

Nay: None

Absent: Terri Gens

*Final Resolution: Motion*

9.4 As submitted

Village Manager Michael Cassady announced the Mount Prospect Downtown Block Party is this weekend, Friday July 22 and Saturday, July 23.

Talk and Chalk will take place on Saturday, August 13th, in lieu of Coffee with Council, from 9:00am-11:00am on Centennial Green in front of Village Hall. This is an opportunity for families to speak with members of the Board and Village staff in an informal, casual setting.

In accordance with the summer schedule of the Village Board, there is no Committee of the Whole next week.

#### **10. ANY OTHER BUSINESS**

Trustee Saccotelli encouraged everyone to attend National Night Out on Tuesday, August 2 at Lions Memorial Park. The Village Board meeting is scheduled for Wednesday, August 3.

#### **11. ADJOURNMENT**

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Rogers, seconded by Trustee Zadel motioned to adjourn the meeting. By unanimous voice call vote, the July 19, 2022 regular meeting of the Village Board of Trustees adjourned at 7:43 p.m.

Respectfully submitted,

Karen M. Agoranos  
Village Clerk

Resolution Approving Annual Action Plan

**RESOLUTION NO.**

**A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM YEAR 2022 ACTION PLAN**

**WHEREAS**, the Village of Mount Prospect is an entitlement community that receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) for our Community Development Block Grant Program; and

**WHEREAS**, the Village of Mount Prospect is required to submit an Annual Action Plan to HUD which proposes eligible activities for the upcoming program year for the time period of October 1, 2022 to September 30, 2023; and

**WHEREAS**, the Village of Mount Prospect anticipates allocation of Community Development Block Grant funds in the amount of \$285,428 for Program Year 2022; with estimated carryover funds and program income, the total anticipated amount available for projects is \$339,397; and

**WHEREAS**, the Mayor and Board of Trustees have determined that approving the Community Development Block Grant Program Year 2022 Action Plan is in the best interest of the Village.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:**

**SECTION ONE:** The Mayor and Board of Trustees of the Village of Mount Prospect hereby approve the Community Development Block Grant Program Year 2022 Action Plan attached hereto and made part of this resolution as Exhibit "A":

**SECTION TWO:** As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with all the Consortium members, are submitting their Annual Action Plans as a joint and coordinated document to the U.S. Department of Housing and Urban Development. The Mayor and Board of Trustees of the Village of Mount Prospect hereby authorize the Village Manager to prepare and forward to Cook County a submission of Mount Prospect's 2022 Action Plan in accordance with Federal guidelines. This Plan includes an application for PY 2022 federal Community Development Block Grant funds.

**SECTION THREE:** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED and APPROVED this 19th day of July 2022.

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Paul Wm. Hoefert, Mayor

ATTEST:

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Karen M. Agoranos, Village Clerk

# Grantee SF-424 and Certifications

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/>  * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: MC-17-0027	
5a. Federal Entity Identifier: B-22-MC-17-0027	5b. Federal Award Identifier: B-22-MC-17-0027	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: Village of Mount Prospect		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 36-6006011	* c. UEI: D5HGKASDDZ14	
<b>d. Address:</b>		
* Street1: 50 S Emerson St	Street2: <input type="text"/>	
* City: Mount Prospect	County/Parish: <input type="text"/>	
* State: IL: Illinois	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 60056-3218	
<b>e. Organizational Unit:</b>		
Department Name: Community Development Dept	Division Name: Planning Division	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/>	* First Name: Antonia	
Middle Name: <input type="text"/>	* Last Name: Lalagos	
Suffix: <input type="text"/>	Title: Development Planner	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 847-818-5302	Fax Number: 847-818-5329	
* Email: alalagos@mountprospect.org		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14-218

CFDA Title:

Community Development Block Grant (CDBG)

**\* 12. Funding Opportunity Number:**

B-22-MC-17-0027

\* Title:

Community Development Block Grant (CDBG) Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Village of Mount Prospect Community Development Block Grant Program Year 2022 Action Plan


Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	6 & 10
* b. Program/Project	6 & 10
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	10/01/2022
* b. End Date:	09/30/2023
<b>18. Estimated Funding (\$):</b>	
* a. Federal	285,428.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	46,054.00
* f. Program Income	7,915.00
* g. TOTAL	339,397.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<b>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</b>	
<b>Authorized Representative:</b>	
Prefix:	<input type="text"/>
* First Name:	Michael
Middle Name:	<input type="text"/>
* Last Name:	Cassady
Suffix:	<input type="text"/>
* Title:	Village Manager
* Telephone Number:	847-818-5300
Fax Number:	847-392-6022
* Email:	mcassady@mountprospect.org
* Signature of Authorized Representative:	
* Date Signed:	07/20/2022

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

07/20/2022  
Date

Village Manager  
\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

07/20/2022  
Date

Village Manager  
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
 Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Village Manager
APPLICANT ORGANIZATION Village of Mount Prospect	DATE SUBMITTED 07/20/2022

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