

**Village of Mount Prospect, Illinois  
Community Development Block Grant Program  
2021 Annual Action Plan**



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## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. The public participation process establishes the priorities for the next five years with benchmarks to measure accomplishments. The process is an opportunity to involve numerous agencies and to reduce the duplication of efforts at the local level by assessing existing services.

In 2013, the Village Board approved a resolution authorizing the Village of Mount Prospect's participation in Cook County's HOME Investment Partnerships Program Consortium ("the Consortium"). By joining the Consortium, the Village's allocation of HOME funds is combined with Cook County's allocation and the Village submits applications to the county rather than the state for eligible projects in the community. The advantages are twofold: the Village has a greater chance of being funded because it is competing with a smaller group of communities for HOME funds and its annual allocation is used locally (in Cook County versus statewide) if funds are not allocated for a Village project.

As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with the Consortium members, submitted their 2020-2024 Consolidated Plan as a joint and coordinated document. Although a member of the Consortium, the Village will continue to receive a direct allocation of CDBG entitlement funds from HUD and strategies developed for the use of CDBG funding are specific to the Village of Mount Prospect.

The Village's 2020-2024 Consolidated Plan identified priorities through the public participation process. Numerous agencies were involved to assess existing services and reduce the duplication of effort at the local level. The Village developed goals to address the priorities:

- Facilitate Access to Public Services
- Improve Public Infrastructure
- Rehabilitate Public Facilities
- Rehabilitate Supportive Housing
- Improve Existing Housing Stock
- Support Homeless / Continuum of Care Services
- General Administration

Each year the Village drafts an Annual Action Plan (AAP) which proposes activities and programs to address the priority needs and goals for the upcoming program year. The Program Year (PY) 2021 AAP outlines the specific use of CDBG funds for the period October 1, 2021 through September 30, 2022. CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

Funding sources for PY2021 consist of the annual entitlement grant, program income, and carry-over funds. The Village's PY2021 allocation for the CDBG program will be \$285,139. Program income is generated from the repayment of loans issued by the Single Family Rehabilitation Loan program. With estimated carry-over funds and program income, the total anticipated amount available for projects in PY2021 is \$507,770.

The Village will address these same goals through our participation in regional efforts, including the Cook County Consortium for HOME funds. The Village of Mount Prospect also works to align the AAP and Consolidated Plan with other long-range plans for the Village, including the Comprehensive Plan, the South Mount Prospect Area Plan, and the Village Strategic Plan.

## **2. Summarize the objectives and outcomes identified in the Plan**

The Village of Mount Prospect identified the following priority needs through the Consolidated Plan needs assessment and public participation:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services
- Economic Development
- Administrative / Planning Costs

Mount Prospect's entitlement grant is limited; thus, not all programs will be financed with CDBG funding. In the Consolidated Plan, the Village of Mount Prospect describes programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources. The purpose of the Consolidated Plan is to ensure the efficient delivery and non-duplication of services.

The community needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High - Currently funded (with CDBG funds)
- Low - Reliant upon outside support and resources

## **3. Evaluation of past performance**

The Village of Mount Prospect has been a recipient of Community Development Block Grant (CDBG) funds since 1981. Funds are used for activities that benefit our low- and moderate-income residents. CDBG public service programs address high priority needs such as homeless prevention, continuum of care, and supportive programs for persons with special needs. Housing is made more affordable through our Single Family Rehabilitation Loan, Weatherization Grant, and Emergency Repair Programs. The Village has funded rehabilitation of public facilities that serve low- and moderate income residents and public improvements have been completed within our low- and moderate-income census blocks.

Each activity funded through the Village's CDBG program is tied to at least one goal in the Consolidated Plan and is assigned an objective, outcome, and indicators. The three objectives are: creating a suitable living environment; providing decent housing; and creating economic opportunities. The three outcome categories are: availability/ accessibility, affordability, and sustainability. Accomplishments for all

programs are reported in the Integrated Disbursement and Information System (IDIS).

At the end of each program year, the Village submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD. The CAPER is posted on the Village website and showcases the accomplishments of the program year as well as the progress towards meeting the goals identified in the Five-Year Consolidated Plan.

#### **4. Summary of Citizen Participation Process and consultation process**

The 2020-2024 Consolidated Plan was developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, Village staff, and residents for their feedback. Hard copies were also available throughout the community. A public hearing was held and an eight-day public review period allowed citizens the opportunity to comment. More detailed information may be found in the Process section of Consolidated Plan document.

Funding applications for PY2021 activities were made available in April 2021. A 30-day public review period for the PY2021 Action Plan took place from May 25 through June 23, 2021. The draft plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. The Village held a Planning and Zoning Commission Meeting on June 10, 2021 to discuss the proposed CDBG budget for PY2021. The Action Plan proceeds to the Village Board for a second public hearing on July 6, 2021. The meetings are televised on the Village's cable station and the recording is posted to the Village website for later viewing.

#### **5. Summary of public comments**

The 2020-2024 Consolidated Plan attachments contain the online community survey results, minutes of the public hearing held June 25, 2020, and Village Board meeting minutes from July 7, 2020.

The PY2021 Annual Action Plan attachments contain the minutes of the Planning and Zoning Commission meeting held June 10, 2021 and the Village Board meeting held July 6, 2021. No comments were received during the public review period from May 25 through June 23, 2021.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

#### **7. Summary**

The Village has granted CDBG funds during PY2021 for the following priority needs:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	Mount Prospect	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative**

The lead agency and CDBG Administrator is the Village of Mount Prospect.

**Consolidated Plan Public Contact Information**

Village of Mount Prospect  
Community Development Department  
50 South Emerson Street  
Mount Prospect, IL 60056  
847-818-5328

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Village recognizes that communication and cooperation among housing providers, community organizations, social service organizations, and governmental units is highly desirable and essential to a coordinated system of service delivery.

Refer to PR-10 in the Village's 2020-2024 Consolidated Plan for a summary of consultation efforts for developing our five-year strategic plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Village of Mount Prospect maintains ongoing coordination between public and assisted housing providers. There is no public housing within the Village of Mount Prospect; however the Village works with the Housing Authority of Cook County (HACC) to encourage participation in the Housing Choice Voucher (HCV) Program.

Four privately owned, federally subsidized housing developments are located in Mount Prospect: Mount Prospect Horizon Senior Living Community, Centennial Apartments, Huntington Towers, and Myers Place. These facilities serve the elderly and residents with disabilities. The Village continues to work with private developers and surrounding communities to share ideas and solutions to address the affordable housing issues in the northwest suburbs. A fifth affordable senior housing development is under construction and scheduled to open in late 2021.

Within the Community Development Department, the Economic Development and Planning & Zoning Division works with local public service providers to address the priorities established in the Consolidated Plan and has regular contact with providers that receive CDBG funding. The Building & Inspection Services Division is responsible for improving the quality of life for Mount Prospect residents through multi-family housing inspections, environmental health programs, and code enforcement.

The Human Services Department provides health services such as health screening, outreach, health education, the Life Line Program, the Home Companion Program, and the Medical Equipment Lending Closet. Social service activities are coordinated through the Village's Human Services Department in conjunction with the Community Development Department and the Police Department. The Human Services Department works with several agencies, both locally and statewide, to assist clients in need. The department does not have the capacity to provide direct service to individuals with severe mental illness; these clients are referred to Alexian Brothers, Resources for Community Living, Search Inc., and the Kenneth Young Center for specific mental health services.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Alliance to End Homelessness in Suburban Cook County ("the Alliance") is the Continuum of Care Coordinator for Suburban Cook County. For the 2020-2024 Consolidated Plan, the Village referred to the

Alliance's most recent strategic plan (2019-2022 Strategic Plan to End Homelessness in Suburban Cook County) as well as homelessness data that pertain to Mount Prospect.

According to HUD, the Continuum of Care (CoC) Program "promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness." The Village of Mount Prospect continues to work with the Alliance to address all components of the CoC Program, including access to affordable housing, prevention of homelessness, community outreach, and transitional housing.

The Village of Mount Prospect supports existing programs and services designed to prevent first-time or recurring homelessness, such as rent and mortgage assistance, utility assistance, mediation programs for landlord-tenant disputes, and communicating landlord-tenant rights and responsibilities.

Community outreach is meant to inform the public about services to help avoid homelessness or shorten the length of time a person is homeless. The Village of Mount Prospect publicizes information relating to homelessness and homelessness prevention through the Human Services Department located in Village Hall, the Community Connections Center located at 1711 West Algonquin Road, and through a strong referral network of social service agencies.

The Village places a high priority on providing basic shelter to households experiencing homelessness or those at risk of becoming homeless. To address this need, the Village has funded local agencies providing emergency housing and foreclosure prevention services, including Northwest Compass, JOURNEYS – The Road Home, and Women in Need Growing Stronger (WINGS).

Transitional housing is meant to bridge the gap between emergency shelter and permanent housing. Transitional housing programs offer assistance to individuals or families to help stabilize their housing costs and identify housing affordable for their budget. The Village is committed to providing transitional housing programs for any residents that are at risk of becoming homeless, including battered or abused persons, and supports local agencies that offer these programs, including Northwest Compass, JOURNEYS – The Road Home, and WINGS.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The Village of Mount Prospect does not directly receive Emergency Solutions Grant (ESG) funds. Cook County receives ESG funding and serves Suburban Cook County where Mount Prospect is located. The Alliance is the CoC Coordinator responsible for administering the Homeless Management Information System (HMIS) in our area and works directly with Cook County regarding the allocation of ESG funds.

## **2. Agencies, groups, organizations and others who participated in the process and consultations**



<b>1</b>	<b>Agency/Group/Organization</b>	<b>Village of Mount Prospect</b>
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Improvement Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Development Department consulted with other Village Departments including Human Services, Finance Department, and Public Works. The anticipated outcome is an Action Plan and goals supported by all departments.
<b>2</b>	<b>Agency/Group/Organization</b>	<b>Northwest Compass, Inc.</b>
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Compass provides emergency assistance, support, and assistance to low and moderate income persons. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>3</b>	<b>Agency/Group/Organization</b>	<b>Journeys   The Road Home</b>
	Agency/Group/Organization Type	Housing Services - Housing Services-Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Journeys   The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates an emergency shelter program (PADS), the HOPE Center (homeless day center), and transitional housing units. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>4</b>	<b>Agency/Group/Organization</b>	<b>WINGS</b>
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-Homeless Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	WINGS provides housing and a wide variety of supportive services to victims of domestic violence and homelessness. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>5</b>	<b>Agency/Group/Organization</b>	<b>Children's Advocacy Center</b>
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>6</b>	<b>Agency/Group/Organization</b>	<b>Northwest Center Against Sexual Assault (CASA)</b>
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest CASA is a non-profit organization that provides counseling, crisis intervention, and advocacy services for persons who are victims of sexual assault. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>7</b>	<b>Agency/Group/Organization</b>	<b>Resources for Community Living</b>
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to integrate in the community. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>8</b>	<b>Agency/Group/Organization</b>	<b>Suburban Primary Health Care Council (SPHCC) - Access to Care</b>
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SPHCC provides subsidies for health care for qualifying persons who are uninsured or are under insured. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
<b>9</b>	<b>Agency/Group/Organization</b>	<b>Search Inc.</b>
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Search operates community based living arrangements and provides support services to individuals with intellectual and development disabilities. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.

<b>10</b>	<b>Agency/Group/Organization</b>	<b>Connections to Care</b>
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Connections to Care volunteers provide one-on-one transportation for frail elderly residents to and from medical and dental appointments. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
2019-2022 Strategic Plan to End Homelessness in Suburban Cook County (Continuum of Care)	Alliance to End Homelessness in Suburban Cook County (“the Alliance”)	The data in this strategic planning document regarding homeless needs, shelter facilities, and services informed the goals of the CDBG Strategic Plan.
ON TO 2050	Chicago Metropolitan Agency for Planning (CMAP)	The goals of the CDBG Strategic Plan are consistent with the ON TO 2050 Comprehensive Plan for the Chicago Metropolitan Area, especially with respect to working together as a region to make our communities more livable.
Planning For Progress	Cook County Department of Planning and Development	This strategic planning document includes the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The plan identifies county-wide and sub-regional goals and priorities for future housing, community, and economic development needs throughout Cook County. As a member of the Cook County Consortium for HOME funds, the housing needs identified in County's Consolidated Plan are closely aligned with the Village's identified housing needs and the goals in our Strategic Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Draft Regional Assessment of Fair Housing (AFH)	Cook County Bureau of Economic Development	The Village is participating in a regional Assessment of Fair Housing (AFH) led by the Cook County Bureau of Economic Development, with participation from CDBG entitlement communities, public housing authorities, and not-for-profit organizations. The AFH consists of a housing assessment and recommendations to further fair housing in Cook County.
Homes for a Changing Region	Northwest Suburban Housing Collaborative	This report includes data on housing needs and recommended strategies for the Collaborative as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in the report. Collaborative members include: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows.
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	This assessment includes an analysis of senior housing needs in the Collaborative area as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in this report.
Village of Mount Prospect Comprehensive Plan	Village of Mount Prospect	The Comprehensive Plan guides planning and development policy for the Village. It is general in nature and serves as an "umbrella plan" to the sub-area and strategic plans which have greater detail on specific areas of the Village. The goals and objectives of the sub-area and strategic plans are drafted in compliance with the Comprehensive Plan but remain standalone documents. Existing sub-area plans are available on the Village website at <a href="http://www.mountprospect.org">www.mountprospect.org</a> and include: South Mount Prospect Sub-Area Plan (2020); Downtown Implementation Plan (2013); Bicycle Plan (2012); Northwest Highway Corridor Plan (2011); and Public Transportation System Plan (2009). The Capital Improvement Plan and the Five-Year Consolidated Plan allocate resources necessary to implement the strategies of the Village's Comprehensive Plan.
Village of Mount Prospect 2020-2021 Strategic Plan	Village of Mount Prospect	Each year since 2015, Village staff and Village Board have worked together to complete a Strategic Plan. Short and long-term goals are identified and help ensure the board, staff, and public are each working toward consistent and measurable goals. The Strategic Plan communicates the priorities of Village leadership and a long-term vision for the community.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Capital Improvement Plan (CIP)	Village of Mount Prospect	The CIP is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. The goals in the Strategic Plan are aligned with the goals in the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The Village referred to the priorities and goals established in the 2020-2024 Consolidated Plan as well as the plans described in Table 3 when determining the activities to fund in the PY2021 AAP.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Refer to PR-15 in the Village’s 2020-2024 CDBG Consolidated Plan for the Village's Citizen Participation Plan.

For PY2021, a Request for Proposals was published in the *Daily Herald Newspaper* on April 16, 2021 and applications for funding were sent to all current subrecipient organizations. Legal Notice of the public review period for the draft PY2021 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on May 19, 2021.

The 30-day public review period took place from May 25 through June 23, 2021. The draft Action Plan was available on the Village website and hard copies were available at the Mount Prospect Public Library and at Village Hall. No comments were received during the public review period. The draft PY2021 Action Plan made available information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies and other interested parties.

Proposed allocations were discussed at the Planning and Zoning Commission public hearing held on June 10, 2021, which was also televised on the Village’s cable station. The minutes of the Planning and Zoning Commission meeting are included in the PY2021 AAP attachments. The Action Plan proceeded to the Village Board for a second public hearing on July 6, 2021. A copy of the Resolution is included with the SF-424, and Certification Attachments submitted to HUD.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
1	Newspaper Ad, Email	Non-targeted/ broad community	On April 16, 2021 a newspaper notice was published regarding the PY2021 CDBG grant application and due date. Notice via email was also given to past recipients of CDBG funding and interested parties.	11 CDBG grant applications received.	N/A	N/A
2	Public Hearing	Non-targeted/ broad community	On May 19, 2021, a newspaper notice was published concerning the Planning and Zoning Commission meeting on June 10 <sup>th</sup> to review the PY2021 Annual Action Plan. The meeting was televised on the Village's cable station. Notice was also emailed to PY2021 applicants for CDBG funds.	See June 10 <sup>th</sup> meeting minutes attached.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
3	Newspaper notice, Village website, hard copies at Library and Village Hall	Non-targeted/broad community	On May 19, 2021, a newspaper notice was published concerning the 30-day public review period for the PY2021 Annual Action Plan. A notice was also posted on the Village's website.	No comments were received.	N/A	N/A
4	Public Hearing	Non-targeted/broad community	The PY2021 Annual Action Plan was brought before the Village Board on July 6, 2021. The meeting was televised on the Village's cable station.	See July 6 <sup>th</sup> meeting minutes attached.	N/A	N/A

**Table 4 – Citizen Participation Outreach**



**Expected Resources**

**AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)**

**Introduction**

The Village's CDBG allocation is a major source of funding for addressing housing needs and other identified needs of our low-moderate income residents. The Village’s expected entitlement allocation is \$285,139 for the Program Year (PY) 2021 Annual Action Plan. This is the second year in the Five-Year Consolidated Plan (2020-2024).

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	CDBG – Eligible activities	\$285,139	\$80,000	\$142,631	\$507,770	\$1,230,000	The expected amount available for Year 2 is \$507,770, assuming the following: Actual 2021 Allocation: \$285,139 Estimated 2021 Program Income: \$80,000 Estimated 2020 Carryover: \$142,631

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Village of Mount Prospect is able to provide more public infrastructure improvements when CDBG funding can be used for projects within low and moderate income areas. CDBG funds will be used to replace deteriorated sidewalk on publicly owned land or in the public right-of-way in low and moderate income census blocks. These activities will address the Public Improvement Needs identified in our PY2021 Action Plan.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) - Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Outcome/ Objective	Needs Addressed	Funding	Goal Outcome Indicator
1	Facilitate Access to Public Services	2021	2022	Non-Homeless Special Needs	Availability- Accessibility/ Suitable Living Environments	Public Services	\$15,390	Public service activities (other than low/ moderate income housing benefit): 127 persons assisted
<b>Description:</b> Public services funded in PY 2021 will be provided by the Children's Advocacy Center, Northwest CASA, Resources for Community Living, Suburban Primary Health Care Council, and Connections to Care.								
2	Improve Public Infrastructure	2021	2022	Non-Housing Community Development	Sustainability/ Suitable Living Environments	Public Improvements	\$300,000	Public facility or infrastructure activities (other than low/ moderate income housing benefit): 2,500 persons assisted
<b>Description:</b> Public Improvement projects for PY 2021 will include sidewalk improvements within qualifying low/ moderate income census tracts.								
3	Rehabilitate Supportive Housing	2021	2022	Non-Homeless Special Needs	Availability- Accessibility/ Decent Housing	Public Facilities	\$25,000	Public facility or infrastructure activities for low/ moderate income housing benefit: 1 household / 8 individuals assisted
<b>Description:</b> HUD defines group homes that provide housing and supportive services for adults with disabilities as public facilities. Search Inc has one group home that will be renovated in PY 2021.								
4	Improve Existing Housing Stock	2021	2022	Affordable Housing	Affordability/ Decent Housing	Affordable Housing	\$90,000	Homeowner housing rehabilitated: 3 housing units Emergency repairs: 10 housing units
<b>Description:</b> The Village administers the Single-Family Rehabilitation (SFR) Loan Program, Weatherization Grant (WG) Program, and Emergency Repair (ER) Program. An estimated 3 homes will be rehabbed in PY 2021 through the SFR and/or WG Programs, and up to 10 homes will be assisted through the ER Program.								
5	Support Homeless/ Continuum of Care Services	2021	2022	Homeless	Availability- Accessibility/ Suitable Living Environments	Homelessness/ Continuum of Care Services	\$27,380	Homelessness prevention: 181 persons assisted
<b>Description:</b> Homeless/ Continuum of Care Services include emergency and transitional housing, outreach, and homeless prevention. Services will be provided by Northwest Compass' housing counseling and assistance program, JOURNEYS - The Road Home which administers the PADS Shelter Program and HOPE Center, and emergency housing and services provided by WINGS.								
6	Rehabilitate Public Facilities	2021	2022	Rehabilitate Public Facilities	Availability- Accessibility/ Suitable Living Environments	Public Facilities	\$50,000	Public facility or infrastructure activities (other than low/ moderate income housing benefit): 245 persons assisted
<b>Description:</b> Funding will be provided for new construction of a public facility for Journeys – The Road Home, and for rehabilitation of the Northwest Compass facility located in Mount Prospect.								

**Table 6 – Goals Summary**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The Village is not a direct recipient of HOME funds, but is a member of the Cook County Consortium for HOME funds. Estimates for the number of ELI, LI or MI families provided affordable housing will be determined by Cook County.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Annual Action Plan proposes eligible activities to be undertaken in the upcoming Program Year (October 1, 2021 to September 30, 2022) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the Community Development Block Grant funds is to ensure Mount Prospect residents, specifically those qualifying as low/moderate income, are benefiting from the grant.

#	Project Name
1	Northwest Compass - Housing Counseling & Assistance
2	JOURNEYS   The Road Home - Homeless Services
3	WINGS - Services for Victims of Domestic Violence
4	Children's Advocacy Center (CAC) - Services for Victims of Child Abuse
5	Northwest CASA - Sexual Assault Intervention Services
6	Resources for Community Living (RCL) - Affordable Housing Options & Support Services
7	Suburban Primary Health Care Council (SPHCC) - Access to Care
8	Connections to Care - Transportation to Health Services
9	Single-Family Rehabilitation Loan and Weatherization Grant
10	Emergency Repair Program
11	Search Inc - Lawrence CILA Rehab
12	Northwest Compass Facility Rehab
13	Low/Mod Area Sidewalk Replacement
14	Journeys   The Road Home, Building for HOPE

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and goals established in the 2020-2024 Consolidated Plan were the basis for determining activities to fund for PY2021. An obstacle to addressing underserved needs is limited funding and the 15% cap for public service activities.

Staff used HUD guidelines to evaluate applications for CDBG funding, which are as follows:

- Eligible activity according to CDBG categories;
- Fulfills at least one CDBG national objective;
- Primarily benefits low- and moderate-income persons or households;
- Costs of the activity appear to be necessary and reasonable;
- Satisfactory current / past performance of the agency; and
- Addresses a priority need identified in the Village's 2020-2024 Consolidated Plan.

Because of limited funding available to public service agencies, funding requests were further evaluated by staff members of the Community Development Department, Human Services Department, and the Finance Department using the following criteria:

- The administrative capacity of the agency allows for efficient use of funds and compliance with monitoring responsibilities;
- Degree to which program overlaps with services provided by other public agencies or government;

- But for this funding, would the agency be able to provide this program to Mount Prospect residents; and
- Degree to which program fills a gap in services where community needs are not being met.

Although all of the public service agencies provide invaluable services to our residents, special consideration was given to those organizations that a) address multiple priorities, b) provide comprehensive services to aid our residents, and c) use CDBG funding towards direct client costs as opposed to the payroll of employees providing client services.

**AP-38 Project Summary**  
**Project Summary Information**

The Annual Action Plan (AAP) proposes eligible activities to be undertaken in the upcoming program year (October 1, 2021 to September 30, 2022) that address goals and priorities established in the Five-Year Consolidated Plan. The Village’s responsibility for the CDBG funds is to ensure Mount Prospect residents, specifically those qualifying as low- and moderate-income, are benefiting from the grant.

<b>1</b>	<b>Project Name</b>	<b>Northwest Compass – Housing Counseling &amp; Assistance</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Support Homeless/ Continuum of Care Services
	<b>Needs Addressed</b>	Homelessness/ Continuum of Care
	<b>Funding</b>	CDBG: \$14,000
	<b>Description</b>	Housing counseling, homeless diversion and prevention, housing navigation, rapid re-housing, and immediate short-term rent assistance to prevent homelessness and/or assist households out of homelessness as quickly as possible.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 147 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>2</b>	<b>Project Name</b>	<b>JOURNEYS   The Road Home – Homeless Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Support Homeless/ Continuum of Care Services
	<b>Needs Addressed</b>	Homelessness/ Continuum of Care
	<b>Funding</b>	CDBG: \$8,250
	<b>Description</b>	Case management and other supportive services which may include mental health counseling, housing coordination, vocational training and a variety of immediate services (food, clothing, supplies) for the homeless and near homeless population of Mount Prospect.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 21 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>3</b>	<b>Project Name</b>	<b>WINGS - Services for Victims of Domestic Violence</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Support Homeless/ Continuum of Care Services
	<b>Needs Addressed</b>	Homelessness/ Continuum of Care
	<b>Funding</b>	CDBG: \$5,130
	<b>Description</b>	WINGS provides emergency shelter, food, and supportive services for adult and child victims of domestic violence.
	<b>Target Date</b>	9/30/2022

	<b>Estimate the number/ type of families that will benefit</b>	An estimated 13 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
4	<b>Project Name</b>	<b>Children's Advocacy Center (CAC) – Services for Victims of Child Abuse</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,200
	<b>Description</b>	Comprehensive and coordinated response to reports of suspected child sexual abuse, severe physical abuse, and other crimes against children, and their non-offending family members.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 39 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
		<b>Planned Activities</b>
5	<b>Project Name</b>	<b>Northwest CASA – Sexual Assault Intervention Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,040
	<b>Description</b>	Specialized counseling, crisis intervention and advocacy services for Mount Prospect residents who are victims of sexual abuse and sexual assault, of all ages, and to their significant others who have been impacted.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 24 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
		<b>Planned Activities</b>
6	<b>Project Name</b>	<b>Resources for Community Living (RCL) – Affordable Housing Options &amp; Support Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	Affordable housing options and individualized support services for adults with developmental and/or physical disabilities.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 2 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide



	<b>Planned Activities</b>	
<b>7</b>	<b>Project Name</b>	<b>Suburban Primary Health Care Council (SPHCC) – Access to Care</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,250
	<b>Description</b>	Access to primary health care services to low-income uninsured and underinsured residents of Suburban Cook County and NW Chicago. Members receive physician office visits, routine lab and radiology testing, and prescription medications for reduced fees. Limited behavioral health services are available through clinical psychologists. An Opioid Risk Management program and a Drug Adherence program are also in place.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 22 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
		<b>Planned Activities</b>
<b>8</b>	<b>Project Name</b>	<b>Connections to Care – Transportation to Health Services</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Facilitate Access to Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$1,400
	<b>Description</b>	One-on-one transportation for frail elderly residents to and from medical and dental appointments.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 40 low/ moderate income Mount Prospect residents will benefit from this program.
	<b>Location Description</b>	Village-wide
		<b>Planned Activities</b>
<b>9</b>	<b>Project Name</b>	<b>Single-Family Rehabilitation Loan and Weatherization Grant</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Improve Existing Housing Stock
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan Program provides a 0% interest loan up to \$25,000 for repairs/ improvements to eligible households. The Weatherization Grant Program provides a matching grant up to a maximum of \$1,500.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 3 low/ moderate income households will benefit from this program.

	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>10</b>	<b>Project Name</b>	<b>Emergency Repair Program</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Improve Existing Housing Stock
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Emergency Repair Program assists eligible households that face an emergency condition or serious health and safety issue.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 10 low/ moderate income households will benefit from this program.
	<b>Location Description</b>	Village-wide
	<b>Planned Activities</b>	
<b>11</b>	<b>Project Name</b>	<b>Search Inc – Lawrence CILA Rehab</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Rehabilitate Supportive Housing
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Search Inc operates group homes for adults with developmental and intellectual disabilities, eight of which are located in Mount Prospect. The residence on Lawrence Lane is home to eight men with intellectual and developmental disabilities. Funds will be used to replace windows to improve safety and energy efficiency at the residence.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	1 household consisting of 8 men with disabilities.
	<b>Location Description</b>	2200 W Lawrence Ln, Mount Prospect
	<b>Planned Activities</b>	
<b>12</b>	<b>Project Name</b>	<b>Northwest Compass Facility Rehab</b>
	<b>Target Area</b>	Village of Mount Prospect
	<b>Goals Supported</b>	Rehabilitate Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Northwest Compass Facility provides a wide range of social services to promote housing stability and prevent homelessness. The organization is one of the lead agencies for the Coordinated Entry system and serves as a walk-in center for Suburban Cook County for people experiencing homelessness or at risk of becoming homeless. Funding would be used to rehabilitate their main facility located in Mount Prospect, including repairing the floors and bathroom, and electrical work.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 210 Mount Prospect residents will benefit from the facility rehabilitation in the first year, with ongoing benefit to residents throughout the life of the building.

	<b>Location Description</b>	1300 W Northwest Hwy, Mount Prospect, IL 60056
	<b>Planned Activities</b>	
<b>13</b>	<b>Project Name</b>	<b>Low/ Mod Area Sidewalk Replacement</b>
	<b>Target Area</b>	Low-moderate income census block groups
	<b>Goals Supported</b>	Improve Public Infrastructure
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$300,000
	<b>Description</b>	This project involves the removal of hazardous and deteriorated public sidewalk and replacement with new concrete sidewalk.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number/ type of families that will benefit</b>	An estimated 2,500 low/ moderate income Mount Prospect residents will benefit from this Project.
	<b>Location Description</b>	Low/ moderate income census tracts within the Village.
	<b>Planned Activities</b>	
<b>14</b>	<b>Project Name</b>	<b>Journeys   The Road Home, Building for HOPE</b>
	<b>Target Area</b>	Village of Mount Prospect, IL
	<b>Goals Supported</b>	Rehabilitate Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Construction of new facility, including a floor devoted to supportive services, a year-round fixed shelter site with separate accommodations for families and 11 permanent affordable housing apartment units. Municipalities served by Journeys, along with Cook County are working collaboratively to maximize the impact of CDBG funding by contributing CDBG funds toward the comprehensive new facility. This approach would have long-term benefits for the agency and the individuals, children and families it serves.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 35 Mount Prospect residents will benefit from the facility rehabilitation in the first year, with ongoing benefit to residents throughout the life of the building.
	<b>Location Description</b>	1140 E Northwest Hwy, Palatine, IL 60074
<b>Planned Activities</b>		

**Table 8**

**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG program funds are spent within the corporate limits of Mount Prospect. Funding for public improvement projects are used in qualifying census blocks. The housing rehabilitation programs are Village-wide for qualifying households and similarly, subrecipient organizations provide services to all Mount Prospect residents meeting CDBG income criteria.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Low-moderate income census block groups	N/A
Village of Mount Prospect	N/A

**Table 9 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

Funding for public improvement projects are used in qualifying census block groups to benefit low-moderate residents living in these areas. Most of the qualifying census block groups are concentrated in the area south of Golf Road in Mount Prospect.

**Discussion**

If known at the time the Annual Action Plan is submitted to HUD, specific locations for projects are indicated in the AAP. Some project locations will be identified during the program year such as locations of homes under the Single Family Rehabilitation and Weatherization Programs, the Emergency Repair Program, and public improvements.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable. Housing affordability is a growing challenge in many places in the United States. Local Housing Solutions (a national housing policy organization) identifies four main reasons for this:

- 1) Wages have not kept pace with housing costs;
- 2) Developing and operating new housing is costly;
- 3) Regulation can restrict the supply of new housing; and
- 4) Federal funding for housing assistance has been declining for decades.<sup>1</sup>

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Village has reduced or eliminated permitting fees for senior developments, accessibility projects, and single-family rehabilitation projects if the improvement is serving low- and moderate-income individuals or households.

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

### **Discussion**

Mount Prospect will continue to advance housing affordability through strategic planning and collaborative efforts at the local and regional level. In addition to the regional Assessment of Fair Housing, it may be necessary to revisit the recommendations of the recent housing studies (Homes for a Changing Region, NWSHC Senior Housing Assessment) to evaluate the progress that has been made and recalibrate our efforts in the face of our latest challenge – COVID-19.

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<sup>1</sup> <https://www.localhousingsolutions.org/learn/why-is-housing-unaffordable/>

## **AP-85 Other Actions – 91.420, 91.220(k)**

### **Introduction**

The Village continually assesses the needs of the community, and in collaboration with local municipalities and the Cook County Consortium, works to close service gaps, maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional capacity, and enhance public-private partnerships.

### **Actions planned to address obstacles to meeting underserved needs**

HUD allows entitlement communities to use a maximum of 15% of CDBG entitlement funds plus 15% of the previous year's program income for public service programs. The Village has historically used the maximum amount allowed and continues to see an increase in the requested funding amounts. The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Mount Prospect. Therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the Mount Prospect community by identifying funding overlaps, gaps, and administrative capacity of the subrecipient agencies.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The Village's CDBG Single-Family Rehabilitation Loan Program, Home Weatherization Grant Program, and Emergency Repair Program alleviate some of the obstacles to affordable housing by providing financial assistance to eligible low- and moderate-income residents of Mount Prospect to rehabilitate and fix their homes. Also, the Village continues to work with businesses interested in building senior housing and housing for residents with special needs, such as the Horizon Senior Living Community and Myers Place.

Another obstacle to the delivery of services is the identification of populations and individuals who might be eligible for assistance such as the Single-Family Rehabilitation Loan Program or Emergency Repair Program. The Community Connections Center will continue to provide information to residents and businesses to ensure the population is aware of all services available by the Village, other units of government, and social service organizations.

### **Actions planned to foster and maintain affordable housing**

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable.<sup>2</sup> Mount Prospect is investigating options to maintain affordability. In PY2021, the Village expects to assist at least 3 households increase housing affordability through rehabilitation and emergency repair programs. The organizations funded through public service dollars will increase the amount of affordable units by providing rental assistance and other housing activities.

The Village has recently supported two affordable housing projects. Myers Place is a mixed-use permanent supportive housing development comprised of commercial spaces and affordable housing rental apartments. Residents are supported by social service staff, both onsite and through community linkages. One of the owners of Myers Place, Kenneth Young Center, is the existing community mental health agency in the township and has expanded their social service programming into permanent

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<sup>2</sup> [IHDA 2018 Report on Statewide Local Government Affordability](#)

housing for this development. Access to high-quality, affordable housing is one of the most critical obstacles for people with mental illness to move toward recovery.

The Village provided CDBG funding for property acquisition for the Alden Foundation's Horizon Senior Living Community, which provides 91 housing units and supportive services to our elderly, low- and moderate-income residents. This project is complete and fully occupied. Additionally, Perlmark Housing Group is developing a 74-unit affordable senior housing planned unit development, which is currently under construction as of the writing of this report.

### **Actions planned to reduce lead-based paint hazards**

The Village is aware of the health risks, especially to children, that exist in older homes due to the presence of lead-based paint. The Village will continue to provide information and support lead-based paint testing to Village residents.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead hazard testing, and lead hazard treatment protocols are followed.

Refer to SP-65 in the 2020-2024 Consolidated Plan for more information.

### **Actions planned to reduce the number of poverty-level families**

The Federal government has devised several programs such as SNAP, public housing, and Medicaid to address the immediate needs of those persons in poverty. The Village plays an important role in publicizing, connecting, and coordinating the available resources that can address the problems of income-challenged residents.

The Village provided CDBG funds to a variety of anti-poverty public service programs that assist low- and moderate-income residents. Low- and moderate-income residents would not be able to afford these services without assistance from HUD, the Village, and the subrecipient agencies. Available services include:

- The Single Family Rehabilitation and Emergency Repair Programs reduce the cost burden to homeowners who cannot afford to do rehab work to their properties.
- Northwest Compass Inc provide services for housing, employment, child-care, budgeting, family counseling, and skill building.
- The HOPE Day Resource Center provides case management, mental health counseling, housing coordination, vocational training, and a variety of immediate services (food, clothing, supplies).
- WINGS has a continuum of housing ranging from emergency shelter through permanent supportive housing that allows homeless women to have a housing solution based on their individual needs.

Direct services are available to residents through the Human Services Department which consist of assessments, short term counseling, case management, entitlement benefit application assistance, emergency financial assistance, court advocacy, crisis intervention, and nursing and homebound care for seniors and the disabled. Programs and clinics address health education, provide health screenings, work with at risk adolescents and preschool age children, provide opportunities for participation in

health activities and support groups, and provide other educational opportunities. The Human Services Department operates a food pantry and a medical lending closet year round. When necessary, clients are referred to other area agencies and programs for assistance.

The Mount Prospect Community Connections Center is the south branch of the Human Services department. The center offers centralized information and referral for all residents in South Mount Prospect and educational programs for families.

Refer to SP-70 in the 2020-2024 Consolidated Plan for more information.

### **Actions planned to develop institutional structure**

The Village continues to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village regularly works with regional planning groups, such as the Metropolitan Mayors Caucus (MMC), the Chicago Metropolitan Agency for Planning (CMAP), and the Metropolitan Planning Council (MPC). The Village participates in the MMC Housing and Economic Development Committee, as well as the Age-Friendly Communities Collaborative.

Refer to SP-40 in the 2020-2024 Consolidated Plan for more information.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Communication between the public, private, and not-for-profit agencies is critical to the provision of housing and community development programs in the Village. Without open communication between these groups, it is unlikely that the housing strategies set forth in this plan will be successful. The Village of Mount Prospect coordinates with different entities to provide the resources necessary to meet the community's needs. Monthly meetings with service providers and governmental organizations are held at the Village's Human Services Department. The group discusses upcoming events and trends in their respective fields. The Community Connections Center hosts communication meetings and encourages partnerships between local service providers.

### **Discussion**

N/A



**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.420, 91.220(I)(1,2,4)**

**Introduction**

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	100%

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

**Discussion**

The period of one year is used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

## Attachments

### PY2021 CDBG Budget

PY 2021 CDBG Budget (October 1, 2021 - September 30, 2022)			
Priority Needs	PY 2021 Funding Requests	PY 2021 Budget	Comments
<b>Homelessness/Continuum of Care</b>			
Northwest Compass	\$20,000	\$14,000	
JOURNEYS   The Road Home	\$11,000	\$8,250	
WINGS	\$20,000	\$5,130	
<b>SUB-TOTAL</b>	<b>\$51,000</b>	<b>\$27,380</b>	See note #2
<b>Public Services</b>			
Children's Advocacy Center (CAC)	\$4,000	\$3,200	
Northwest CASA	\$3,800	\$3,040	
Resources for Community Living (RCL)	\$5,000	\$2,500	
Suburban Primary Health Care Council (SPHCC)	\$7,500	\$5,250	
Connections to Care	\$1,750	\$1,400	
<b>SUB-TOTAL</b>	<b>\$22,050</b>	<b>\$15,390</b>	See note #2
<b>Affordable Housing</b>			
Single Family Rehab & Weatherization	\$75,000	\$75,000	
Emergency Repair	\$15,000	\$15,000	
<b>SUB-TOTAL</b>	<b>\$90,000</b>	<b>\$90,000</b>	
<b>Public Facilities</b>			
Search Inc - Lawrence CILA Rehab	\$30,000	\$25,000	
NW Compass - Main Facility Rehab	\$25,000	\$25,000	
JOURNEYS   The Road Home - Building for Hope	-	\$25,000	See note #4
<b>SUB-TOTAL</b>	<b>\$55,000</b>	<b>\$75,000</b>	
<b>Public Improvements</b>			
Low/Mod Area Sidewalk Improvements	\$300,000	\$300,000	
<b>SUB-TOTAL</b>	<b>\$300,000</b>	<b>\$300,000</b>	
<b>TOTAL FUNDS COMMITTED</b>		<b>\$507,770</b>	
Actual PY2021 HUD Allocation		\$285,139	
Estimated PY2021 Program Income*		\$80,000	See notes #1,3
Estimated PY2020 Carry Over*		\$142,631	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$507,770</b>	

Updated: 6/11/2021

**Notes:**

1. PY2020 program income as of 6/11/21 is \$0. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program.
2. Public services expenditures are subject to a 15% cap based on the 2021 formula allocation plus the 2020 program income.
3. Numbers with \* are subject to change.
4. This project was applied for in PY19 and is a collaborative project led by Palatine and Cook County.

Citizen Participation – Notice, Minutes, Comments

Certificate of Publication for PY2021 Request for Proposals

NOTICE
To All Interested Parties
THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is seeking applications for its Community Development Block Grant (CDBG) Program for the 2021 Program Year (October 1, 2021 to September 30, 2022.) Applications for funding may be obtained from the Village's Community Development Department or on the Village website at www.mountprospect.org. Proposals must be submitted no later than Friday, May 7, 2021, at 5:00 p.m. Submittals must include one signed original and one digital copy of the application with attachments. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community. Regulations regarding eligible activities are located in the Community Development Department at 58 South Emerson Street. For an application or more information about the CDBG program, please contact the Planning Division at 847-918-5378.
Published in Daily Herald April 16, 2021 (4561992)

CERTIFICATE OF PUBLICATION
Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DAILY HERALD. That said DAILY HERALD is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, North Aurora, Bannockburn, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Crystal Lake, Deerfield, Deer Park, Des Plaines, Elburn, East Dundee, Elgin, South Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Franklin Park, Geneva, Gilberts, Glenview, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Highland Park, Highwood, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Bluff, Lake Forest, Lake in the Hills, Lake Villa, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Melrose Park, Montgomery, Morton Grove, Mt. Prospect, Mundelein, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Riverwoods, Rolling Meadows, Rosemont, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park, Schaumburg, Schiller Park, Sleepy Hollow, St. Charles, Streamwood, Sugar Grove, Third Lake, Tower Lakes, Vernon Hills, Volo, Wadsworth, Wauconda, Waukegan, West Dundee, Wheeling, Wildwood, Wilmette
County(ies) of Cook, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 04/16/2021 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY [Signature]
Authorized Agent

Control # 4561992

**Public Notice for PY2021 Request for Proposals**

**MAYOR**  
Arlene A. Juracek

**TRUSTEES**  
William A. Grossi  
Eleni Hatzis  
Paul Wm. Hoefert  
Richard F. Rogers  
Colleen E. Saccotelli  
Michael A. Zadel



**VILLAGE MANAGER**  
Michael J. Cassidy

**VILLAGE CLERK**  
Karen Agoranos

Phone: 847/392-6000  
Fax: 847/392-6022  
[www.mountprospect.org](http://www.mountprospect.org)

## **Village of Mount Prospect**

**Community Development Department**  
50 South Emerson Street, Mount Prospect, Illinois 60056

### **NOTICE**

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**Certificate of Publication for June 10, 2021 Public Hearing and May 25 – June 23, 2021 Public Comment Period**

**NOTICE**  
**To All Interested Parties**  
 THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2021 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2021 to September 30, 2022. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.  
 All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 10, 2021 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions. The PY 2021 Action Plan will be available for public review and comment from May 25, 2021 through June 23, 2021 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). The public is invited to review the PY 2021 Action Plan and submit comments. For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.  
 Published in Daily Herald May 19, 2021 (4563866)

**CERTIFICATE OF PUBLICATION**

**Paddock Publications, Inc.**

**Daily Herald**

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County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/19/2021 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
 DAILY HERALD NEWSPAPERS

BY Daula Baltz  
 Authorized Agent

Control # 4563866

**Public Notice for June 10, 2021 Public Hearing and May 25 – June 23, 2021 Public Comment Period**

**MAYOR**

Paul Wm. Hoefert

**TRUSTEES**

Agostino S. Filippone  
Terri Gens  
John J. Matuszak  
Peggy Pissarreck  
Richard F. Rogers  
Colleen E. Saccotelli



**VILLAGE MANAGER**

Michael J. Cassady

**VILLAGE CLERK**

Karen Agoranos

Phone: 847/392-6000  
Fax: 847/392-6022  
[www.mountprospect.org](http://www.mountprospect.org)

**Village of Mount Prospect**

50 S. Emerson Street, Mount Prospect, Illinois 60056

**NOTICE**

**To All Interested Parties**

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For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

**Minutes of the June 10, 2021 Planning & Zoning Commission Meeting**

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING & ZONING COMMISSION**

**PUBLIC SERVICES REQUESTS**                      Hearing Date: June 10, 2021

**PROPERTY ADDRESS:**                              50 South Emerson Street

**PETITIONER:**                                          The Village of Mount Prospect

**PUBLICATION DATE:**                              May 19, 2021

**REQUEST:**                                              Community Development Block Grant 2021 Action Plan and  
Funding

**MEMBERS PRESENT:**                              Joseph Donnelly, Chair  
Donald Olsen  
Norbert Mizwicki  
Walter Szymczak  
Thomas Fitzgerald

**MEMBERS ABSENT:**                                Lisa Griffin  
William Beattie

**STAFF MEMBERS PRESENT:**                      Connor Harmon, Senior Development Planner  
Antonia Lalagos, Development Planner

**INTERESTED PARTIES:**                              Various Public Service Organizations

Chairman Donnelly called the meeting to order at 7:01 pm. Commissioner Fitzgerald made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on March 25, 2021. The minutes were approved 5-0.

Chairman Donnelly introduced the first item of business: Community Development Block Grant (CDBG) 2021 Action Plan and Funding.

Ms. Lalagos provided an overview of the draft CDBG 2021 Action Plan, which proposes eligible activities for the time period of October 1, 2021 through September 30, 2022. CDBG funds must be used for activities that benefit primarily the Village’s low/moderate income residents. She stated that the draft 2021 Action Plan is currently available for a 30-day public review period from May 26 – June 23. Ms. Lalagos explained that the Planning & Zoning Commission has the responsibility to review funding requests from non-Village agencies and make recommendations concerning those requests. She noted that funding for the Action Plan comes from 3 sources: the annual grant allocation; program income; and carryover funds. Ms. Lalagos explained that the amount of funding that can be allocated for public services is limited by HUD to a maximum of 15% of the annual grant allocation plus 15% of the prior year program income. Based on these guidelines, the Village is estimating \$42,770 is available in program year 2021 for public service programs or approximately 60% of the public service funding requests received. Furthermore, Ms. Lalagos indicated that two non-Village agencies requested funding for “public facility” projects, which are not subject to the 15% cap. Ms. Lalagos stated that staff members from the Community Development, Human Services, and Finance Departments evaluated the funding requests to arrive at the allocations in the proposed budget. She emphasized that the applicants provide

Planning and Zoning Meeting - June 10, 2021  
Joseph Donnelly, Chair

CDBG 2021 Action Plan

invaluable services to Mount Prospect residents, but funding for public services is very limited. Ms. Lalagos stated that Staff is requesting the Planning & Zoning Commission recommend approval of the proposed funding amounts for CDBG Program Year 2021 as shown in Attachment 2. She concluded her presentation with an overview of the timeline for adopting and submitting the 2021 Action Plan to HUD.

Chairman Donnelly opened the hearing to the subrecipients.

Chairman Donnelly swore in the following persons:

Frederick Stupen / Resources for Community Living / 4300 Lincoln Ave. Rolling Meadows

Mr. Stupen thanked the Village for supporting adults with developmental disabilities. He stated that Resources for Community Living serves adults with developmental disabilities through affordable housing options and individualized supportive services. Mr. Stupen described the organization's service area as the north and northwest suburbs of Cook County, and stated that the primary goal is to assist people to live independently rather than in institutional settings. Participants also receive individualized support services from trained staff members, such as money management, cooking, and job-readiness. Mr. Stupen explained that the organization provides social activities, social group training, and rent subsidies. He noted that the population is very marginalized and does not have many opportunities to be in public. Mr. Stupen explained that the social activities allow the participants to experience the community and meet new people, and allows the community to see the participants in day-to-day activities. Mr. Stupen noted with sadness that one of the clients who had been with the organization for 20 years had passed away. He stated that many clients are with the organization long-term and that this demonstrates the quality of RCL's work. Mr. Stupen explained that 75% of the organization's budget is private dollars and the remaining 25% is filled by funding from municipalities and other sources. He thanked the Village again for its continued support.

Mark Parr / Children's Advocacy Center / 640 Illinois Blvd. Hoffman Estates

Mr. Parr thanked the Village for providing support to the organization over many years. He stated that Children's Advocacy Center provides direct services for child victims of sexual abuse, severe physical abuse, and children who are witnesses to violence. Mr. Parr reported that the agency works with the Mount Prospect Police Department, DCFS, and the Cook County State's Attorney office. He wished to recognize the work of Mount Prospect Detective LaBarbera as an excellent investigator and participant in monthly case review meetings and the Cook County Child Advocacy Advisory Board. Mr. Parr indicated that the CDBG funding helps cover the costs of direct services. Child victims are interviewed in a child-sensitive location at the center by professionally trained staff members. The center also provides crisis intervention for families. Mr. Parr stated that once the investigation is done, the organization provides advocates to accompany families to court, provides therapy or helps families find therapy elsewhere, and connects victims with medical professionals. He noted that all services are provided free of charge, in English and Spanish, with an on-call staff 24-hours a day. Mr. Parr noted that CAC works with families to help them heal, for however long it takes. He said the CDBG funding helps make these services possible, and matching dollars enable CAC to apply for other grants.

Luticia Fiorito / WINGS Program Inc / 5104 Tollview Dr. Rolling Meadows

Ms. Fiorito thanked the Village for their support. She noted that in the past two years WINGS has succeeded at diverting Mount Prospect residents from emergency shelter by providing preventive supportive services. WINGS operates an emergency shelter for families experiencing domestic violence. Ms. Fiorito explained that recently, Mount Prospect residents have used the community based services and clinical services, rather than the emergency shelter, suggesting that they are obtaining the education and advocacy to leave situations safely before they get to the point of needing the shelter. She described the programs provided by WINGS, including emergency shelter, transitional housing, rapid re-housing, and Community Based Services. Ms. Fiorito stated that WINGS provided services to 58 Mount Prospect residents last year. She

Planning and Zoning Meeting - June 10, 2021  
Joseph Donnelly, Chair

CDBG 2021 Action Plan



said that WINGS created a new program, the Survivor Lifeline, which pairs program “graduates” with participants in need of mentorship. Ms. Fiorito indicated that program services do not end and that participants can come back as needed. She stated that the CDBG funding supports their Community Based Services and housing programs.

Shawn Kirby / Search Inc / 1925 N Clybourn Ave, Chicago

Mr. Kirby stated that Search Inc is a nonprofit life skills training agency for adults with intellectual and developmental disabilities. He reported that they operate 29 Community Integrated Living Arrangements (CILAs), 8 of which are in Mount Prospect. Furthermore, the agency has 7 adult learning day campuses, the largest one located in Mount Prospect in Kensington Business Center. Mr. Kirby noted that the group homes have been in 15 months of quarantine but are opening up slowly and safely. He thanked the Village for its ongoing support, and said that the agency has received several CDBG grants in the past. He stated that Search’s projects are focused improving energy efficiency and accessibility. Mr. Kirby indicated that the agency is applying for 2021 CDBG funds to replace windows at a group home where 8 male participants reside.

Sonia Ivanov / Northwest Compass Inc / 1300 W Northwest Hwy, Mount Prospect

Ms. Ivanov stated that the agency is located in Mount Prospect and thanked the Village for their continued support. She indicated that Northwest Compass has been operating for more than 30 years, and that they assist anyone encountering a personal, economic, or housing crisis. Ms. Ivanov described the three components of their program: stabilization, empowerment, and housing. She stated that the organization is requesting CDBG funds to support their housing program. Ms. Ivanov reported that Northwest Compass is the lead agency for coordinated entry, which is an initiative to coordinate housing resources and services for people experiencing homelessness or housing instability. Further she noted that Northwest Compass is the walk-in center for the northwest suburbs. Ms. Ivanov reported that the agency continued to provide in-person assistance during the pandemic. Ms. Ivanov elaborated on the housing program, which takes a comprehensive approach to help clients regain stability and avoid homelessness. She indicated that the CDBG funding goes towards providing these services. Ms. Ivanov said the agency works closely with the Mount Prospect Police Department and Human Services Department. She reported that the agency provided emergency shelter to 190 people last year. Ms. Ivanov outlined the three housing programs: transitional housing, permanent supportive housing, and an 18-24 youth support program.

Kimberly Mertz / Access to Care / 2225 Enterprise Dr, Westchester

Ms. Mertz thanked the Village for its historical support of the program. She stated that Access to Care has provided primary health care services to low income uninsured and underinsured Suburban Cook County residents since 1988. She detailed the 3 components of the program: primary care physicians for \$5 per visit, lab and radiology for \$5 per test, and prescriptions for \$15-40 copayment. She noted these services are provided on an unlimited as needed basis. Ms. Mertz reported that the agency has added limited behavioral health services, opioid risk management, flu /pneumonia vaccines, and diabetic test strips. She noted that Access to Care does not receive direct federal or state funding and that most support is from private foundations and local units of government. She described the impacts of the pandemic: 27 million nationwide have lost job related health care benefits, and 20% of those losing benefits are not eligible for any type of medical coverage. Ms. Mertz reported that nearly 25% of their members are diabetic, compared to 6% in the general population, and 25% of members received medication for at least 3 disease states. She stated that since inception, Access to Care has served 130,000 unduplicated individuals in Cook County and last year there was an 11% increase in demand for services, for a total of almost 6,000 clients, 169 of whom were Mount Prospect residents.

Anne Wall / Connections to Care / 1801 W Central, Arlington Heights

Planning and Zoning Meeting - June 10, 2021  
Joseph Donnelly, Chair

CDBG 2021 Action Plan

Ms. Wall noted this is the second year that the agency is applying for CDBG funds from Mount Prospect. The organization recently changed its name from Escorted Transportation Service Northwest to Connections to Care and serves 14 communities in the northwest suburbs. Ms. Wall stated that the agency provides rides to frail elderly clients who cannot drive themselves to medical appointments. The volunteer drivers take the client to the appointment, wait with them, and then take the client home. She reported that the average age of their clients is 85, and some have hearing, memory, mobility, and/or vision loss. Ms. Wall noted they serve a marginalized population with low fixed-income individuals. She said the organization changed its name because they are much more than a ride service; the drivers make connections with passengers and provide companionship. Ms. Wall stated that their volunteers are very committed, go above and beyond, and truly care about the clients. She reported that the Mount Prospect customer base is growing - last year, even with pandemic, Mount Prospect residents were 17% of all rides. In a normal year, they serve 50 people with 550 rides. Ms. Wall explained that the agency does not charge any fees, only suggests a donation, so the funding helps cover the costs of those who cannot donate.

Commissioner Fitzgerald asked if volunteers are able to see the same clients again. Ms. Wall replied that the organization has an online scheduling system and volunteers can select clients for repeat rides.

Suzanne Ploger / Journeys - The Road Home / 1140 E Northwest Hwy, Palatine

Ms. Ploger thanked the Commission for hosting the agencies and stated that Journeys is a comprehensive service organization serving the homeless and those at-risk of homelessness. Their service area is the north section of Cook County – 10 townships and 37 towns. Ms. Ploger noted that Journeys serves Mount Prospect residents and has a number of PADS locations in town. She explained that the traditional PADS sites were closed in March 2020 and clients were moved into hotels for quarantine; over 100 people were placed in hotel rooms and remain there today. Ms. Ploger noted their day center is fully open and operational now, and they continue to find housing for clients. She recounted that a client recently called the Executive Director to thank the agency for connecting her to services to get stabilized. Ms. Ploger stated the agency supports the community and the community supports the agency. She looks forward to continued work with the Village.

Carrie Estrada / Northwest CASA / 415 Golf Rd, Arlington Heights

Ms. Estrada thanked the Commission and stated the mission of the organization is to end sexual violence and empower survivors, which the agency does through crisis intervention, legal and medical advocacy, trauma therapy, and prevention education. All services are free of charge and offered in English and Spanish. Ms. Estrada described each of their programs: the crisis hotline is available 24/7 and is staffed by trained volunteers and staff; medical advocacy is provided by staff members that meet the client at the hospital to walk them through evidence collection and reporting to police; legal advocacy assigns a staff person to help the client navigate the legal system; trauma counseling is available to anyone and provided by clinicians and volunteers. Ms. Estrada emphasized that all services are free and their goal is to remove all financial barriers to receiving support. She concluded with a description of the prevention education in schools, which consists of teaching children about body safety, consent, by-stander intervention, and how to report abuse.

Chairman Donnelly thanked the participants for their work in the community.

Hearing no questions, Chairman Donnelly asked for a motion to approve the draft 2021 Action Plan and proposed budget. Commission Fitzgerald made a motion and Commissioner Szymczak seconded the motion.

Upon Roll Call Ayes: Olson, Fitzgerald, Mizwicki, Szymczak, Donnelly  
Nays: None

Planning and Zoning Meeting - June 10, 2021  
Joseph Donnelly, Chair

CDBG 2021 Action Plan

The Planning and Zoning Commission gave a positive recommendation (5-0) to the Village Board.

Chairman Donnelly asked if there were any citizens to be heard.

Chairman Donnelly swore in Agostino Filippone, of 620 West Bunting, who wished to formally thank the Planning and Zoning Commission for their efforts and kindness towards him. Mr. Filippone continued to say that he learned from each Commissioner and thanked the Village staff for their work to put the Commissioners and Board Members in a position to make the best decisions for the community.

Hearing no further discussion, Commissioner Donnelly made a motion to adjourn seconded by Commissioner Fitzgerald and the meeting was adjourned at 7:48 pm.

  
Antonia Lalagos  
Development Planner

Minutes of the July 6, 2021 Village Board Meeting



**MINUTES OF THE REGULAR MEETING OF THE  
MOUNT PROSPECT VILLAGE BOARD  
Tuesday, July 6, 2021 – 7:00 p.m.  
Village Hall  
50 S. Emerson St.  
Mount Prospect, IL**

The following message appeared on the meeting agenda:

*Those who are unable to join us live may submit comments or questions to [kagoranos@mountprospect.org](mailto:kagoranos@mountprospect.org). Comments received in this manner will be summarized by the Mayor at the appropriate time during the meeting.*

*As always, you may also join us via [livestream](#) or view the meeting on Comcast or WOW channel 17.*

**1. CALL TO ORDER**

Mayor Hoefert called the meeting to order at 7:10 p.m. in the Boardroom at Village Hall, 50 S. Emerson St. Mount Prospect, IL.

**2. ROLL CALL**

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Peggy Pissarreck, Trustee Richard Rogers, Trustee Agostino Filippone, Trustee Terri Gens, Trustee John Matuszak and Trustee Colleen Saccotelli  
Absent: None

**2a.** Pledge of Allegiance - Led by Trustee Gens

**2b.** Invocation - Trustee Matuszak provided the invocation.

**3. APPROVAL OF MINUTES**

3.1 Motion by Colleen Saccotelli, second by John Matuszak to approve the minutes of the regular meeting of the Village Board - June 15, 2021

Yea: Agostino Filippone, Terri Gens, John Matuszak, Colleen Saccotelli, Peggy Pissarreck, Richard Rogers

Nay: None

*Final Resolution: Motion Passed*

**4. MAYORS REPORT**

No report.

**5. COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD**

Mayor Hoefert acknowledged the large gathering of citizens in attendance and reminded those wishing to speak to be respectful of everyone's time.

A total of twenty (20) residents and non-residents addressed the Board to express opinions regarding the Police Department's use of the thin blue line flag image on the uniforms worn by the officers of the Mount Prospect Police Department. The Board heard viewpoints both in support and opposition regarding the Police patch issue. There were several citizens still waiting to speak when Mayor Hoefert closed the public comment portion of the meeting at 8:28 p.m. Mayor Hoefert stated ample time was devoted to this matter during the past few meetings and the messages of those who spoke were clear.

Mayor Hoefert stated he understands both sides of the issue and appreciates the emotions and passion of those who expressed their opinions. Mayor Hoefert stated the Board will discuss the Police patch at a Committee of the Whole meeting in the near future to seek a resolution. Mayor Hoefert thanked all those in attendance for sharing their views.

Before Mayor Hoefert called for a brief recess at 8:31 p.m., Trustee Pissarreck read a brief statement to express her concerns regarding the Police patch.

Mayor Hoefert resumed the meeting at 8:36 p.m.

## **6. CONSENT AGENDA**

Trustee Saccotelli requested item 6.5 be removed from the consent agenda for separate discussion. Upon unanimous agreement by the Village Board, item 6.5 was removed from the consent agenda.

6.1 Monthly Financial Report - May 2021

6.2 List of Bills - June 9, 2021 to June 29, 2021 - \$6,935,684.94

6.3 Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance decreases the number of Class "F-3" Liquor Licenses by one (1) TVAGAL LLC d/b/a/ Minta Social Lounge located at 125 Randhurst Village Drive, Mount Prospect, IL.  
*Ordinance No. 6572*

6.4 Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance decreases the number of Class "F-3" Liquor Licenses by one (1) Tavern On Elmhurst Inc. d/b/a Tavern On Elmhurst located at 2200 S. Elmhurst.  
*Ordinance No. 6573*

6.5 Motion to accept State Contract joint purchasing results for the purchase of one (1) new 2022 International HV607 cab and chassis at a cost not to exceed \$80,670.  
**Removed from the Consent Agenda for separate discussion**

6.6 Motion to accept Sourcewell joint purchasing results for the purchase of three (3) new Thompson Pump 6" self-priming cast iron trash pumps at a cost not to exceed \$69,989.

6.7 Motion to accept bid for 2021 Backyard Drainage Program in an amount not to exceed \$142,806.

6.8 Motion to accept bid for Fire Station 12 and Booster Pumping Station 16 Parking Lot Improvements in an amount not to exceed \$82,500.

6.9 Motion to approve change order for Rand/Kensington/Route 83 Intersection Improvements Phase 1 Study in an amount not to exceed \$151,322.

6.10 Motion to continue the 2nd reading of an ORDINANCE GRANTING APPROVAL OF THE FINAL PLAT OF RESUBDIVISION FOR THE RANDHURST CENTER RESUBDIVISION NO. 2 to the July 20, 2021 regular meeting of the Village Board.

Motion by Colleen Saccotelli, second by Richard Rogers to approve the consent agenda amended by the removal of item 6.5

Yea: Agostino Filippone, Terri Gens, John Matuszak, Colleen Saccotelli, Peggy Pissarreck, Richard Rogers

Nay: None

*Final Resolution: Motion Passed*

*6.5 Motion to accept State Contract joint purchasing results for the purchase of one (1) new 2022 International HV607 cab and chassis at a cost not to exceed \$80,670.*

Director of Public Works Sean Dorsey provided information regarding the replacement of Dump Truck 2727. Mr. Dorsey stated the subject truck is used by Public Works for snow and ice control, leaf pickup, hauling, and towing. The truck to be replaced is seventeen (17) years old and based on the Village's detailed comprehensive replacement policy, is recommend for replacement. Mr. Dorsey stated the proposed replacement vehicle is an International Model HV607 SBA cab and chassis. Mr. Dorsey stated the Peterbilt platform is preferred but issues with previous International trucks have been addressed and improved and are a better value overall. Mr. Dorsey stated the engine in the proposed International purchase is the same engine currently featured in Peterbilt trucks.

Due to an error in current price quotes, the initial cost submitted for approval of \$80,670 was incorrect. The correct cost of the proposed truck is approximately 2% higher, \$82,276 and was the reason Mr. Dorsey suggested the Board remove this item from the consent agenda. Mr. Dorsey added the truck will be equipped with a dump body, snow plows, salt spreader and pre-wet equipment.

Mr. Dorsey stated the proposed replacement vehicle is available for purchase through a State of Illinois joint purchasing contract. Mr. Dorsey stated staff recommends the purchase of the 2022 International HV607 SBA Cab and Chassis.

There was no further discussion.

Motion by Trustee Saccotelli, seconded by Trustee Rogers to accept State Contract joint purchasing results for the purchase of one (1) new 2022 International HV607 cab and chassis at a cost not to exceed \$82,276.

Yea: Agostino Filippone, Terri Gens, John Matuszak, Colleen Saccotelli, Peggy Pissarreck, Richard Rogers

Nay: None

*Final Resolution: Motion Passed*

## **7. OLD BUSINESS**

None.

## **8. NEW BUSINESS**

### **8.1 A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR (PY) 2021 ACTION PLAN**

Community Development Planner Antonia Lalagos presented the 2021 Action Plan for the Community Block Grant Program.

Ms. Lalagos provided background information, stating the Village is an entitlement community that has received an annual allocation from the Department of Housing and Urban Development for the Village's Community Development Block Grant Program (CDBG) since 1981. Ms. Lalagos provided details regarding eligible activities for the 2021 program year and stated CDBG funds must be used to benefit low/moderate income residents. Ms. Lalagos presented details regarding the 2021 Action Plan which runs for the period of October 1, 2021 through September 30, 2022.

Ms. Lalagos stated that funding for the Action Plan is derived from three (3) sources: the annual grant allocation, program income and carryover funds. The Department of Housing and Urban Development has allocated an estimated \$285,139 for CDBG programs in 2021. Ms. Lalagos stated there are additional funds from carryover funds and program income that total \$507,770.

Ms. Lalagos stated that HUD places a 15% cap on spending for public service activities and 15% of the previous program year. Based on these guidelines, the Village is estimating \$42,770 is available in program year 2021. Ms. Lalagos stated non-Village agencies and Village Department can request funds for CDBG eligible activities and are subject to review by Village staff and the Planning and Zoning Commission. Ms. Lalagos added that public services funded through CDBG are very limited and special consideration is given to agencies who meet certain criteria.

Ms. Lalagos provided details regarding the proposed 2021 CDBG Budget.

Ms. Lalagos discussed the timeline for the Action Plan that began with a 30-day public review period followed by approval by the Planning and Zoning Commission. If the Action Plan is approved by the Village Board, staff must submit the 2021 Action Plan to HUD by August 15, 2021. HUD has 45 days to review and approve the 2021 Action Plan.

In response to a question from the Board, Ms. Lalagos stated funding for sidewalk improvements that do not meet CDBG criteria are drawn from Public Work's general budget.

There was no further discussion.

Motion by Richard F Rogers, second by Terri Gens to approve the CDBG program year 2021 Action Plan

Yea: Agostino Filippone, Terri Gens, John Matuszak, Colleen Saccotelli, Peggy Pissarreck, Richard Rogers

Nay: None

*Final Resolution: Motion Passed*

*Resolution No. 27-21*

## **9. VILLAGE MANAGER'S REPORT**

After hearing several hours of testimony from residents over the past three Board meetings, Village Manager Michael Cassady requested direction from the Board regarding the matter of the Police patch.

Mayor Hoefert stated the Board has committed to a Committee of the Whole meeting dedicated to this topic. The purpose and goal of this meeting is for the Board to discuss the matter to ultimately provide direction to the Village Manager for resolution.

Trustee Filippone requested a Special Meeting of the Village Board in lieu of a Committee of the Whole which would allow the Village Board to take formal action as to re-design or maintain the existing Police patch.

Trustee Saccotelli stressed the importance of a date certain for the Committee of the Whole meeting to discuss and deliver a decision on this matter, expressing concern that this is impeding business.

Village Attorney Lance Malina provided guidance on options. Mr. Malina stated an ordinance removing administrative authority from the Village Manager regarding uniform design cannot be adopted at a Committee of the Whole meeting. Action of this nature requires approval and adoption at a regular meeting of the Village Board. Mr. Malina reminded that the Village operates under a strong manager form of government. Mr. Malina stated informal direction can be provided by the Board to the Village Manager and staff at Committee of the Whole meetings.

Mr. Cassady stated he will support direction from the Board if a consensus of at least 4 votes is delivered.

Mayor Hoefert stated he does not support legislative action to remove the Village Manager's administrative authority regarding department uniform oversight.

Trustee Matuszak supports a Committee of the Whole meeting and suggested the discussion include a policy of neutrality.

In response to a question from the Board, Assistant Village Manager Nellie Beckner stated a Committee of the Whole Board discussion is necessary to provide staff with clear direction so they may prepare a viable draft ordinance for formal board consideration.



Mayor Hoefert stated the intent of the upcoming Committee of the Whole meeting is to provide direction to the Village Manager.

9.1 As submitted  
No further discussion

**10. ANY OTHER BUSINESS**

Trustee Matuszak expressed gratitude to the Lions Club and to the Special Events Commission for hosting a successful 4<sup>th</sup> of July festival and parade. Mayor Hoefert concurred and expressed his appreciation to the Lions Club for their support and commitment to the community of Mount Prospect.

Trustee Gens thanked the Mount Prospect Police Department for keeping everyone safe during the long holiday weekend.

Trustee Hoefert announced Coffee with Council will meet on Saturday (July 10).

**11. ADJOURNMENT**

With no further business to discuss, Mayor Hoefert asked for a motion to adjourn. Trustee Rogers, seconded by Trustee Saccotelli motioned to adjourn the meeting. Upon unanimous roll call vote of the Village Board, the July 6, 2021 regular meeting of the Village Board adjourned at 9:03 p.m.

Respectfully submitted,

Karen M. Agoranos

**Resolution Approving Annual Action Plan**

**MAYOR**  
Paul Wm. Hoefert

**TRUSTEES**  
Agostino Filippone  
Terri Gens  
John J. Matuszak  
Peggy Pissarreck  
Richard F. Rogers  
Colleen E. Saccotelli



**VILLAGE MANAGER**  
Michael J. Cassady

**VILLAGE CLERK**  
Karen Agoranos

Phone: 847/392-6000  
Fax: 847/392-6022  
[www.mountprospect.org](http://www.mountprospect.org)

**Village of Mount Prospect**  
50 South Emerson Street, Mount Prospect, Illinois 60056

STATE OF ILLINOIS     )  
                                          ) SS  
COUNTY OF COOK         )

I, Karen M. Agoranos, do hereby certify that I am the duly appointed Village Clerk of the Village of Mount Prospect and as such, am keeper of the records and files of said Village.

I do further certify that attached hereto is a true and correct copy of RESOLUTION NO. 27-21, "A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 2021 ACTION PLAN" passed at the regular meeting of the Mayor and Village Board of Trustees held July 6, 2021, as it appears in the official records and files of the Village of Mount Prospect.

Dated this 7<sup>th</sup> day of July, 2021.

*Karen M. Agoranos*  
Karen M. Agoranos  
Village Clerk  
Village of Mount Prospect  
Cook County, Illinois

(Seal)

**RESOLUTION NO. 27-21**

**A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM YEAR 2021 ACTION PLAN**

**WHEREAS**, the Village of Mount Prospect is an entitlement community that receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) for our Community Development Block Grant Program; and

**WHEREAS**, the Village of Mount Prospect is required to submit an Annual Action Plan to HUD which proposes eligible activities for the upcoming program year for the time period of October 1, 2021 to September 30, 2022; and

**WHEREAS**, the Village of Mount Prospect anticipates allocation of Community Development Block Grant funds in the amount of \$285,139 for Program Year 2021; with estimated carryover funds and program income, the total anticipated amount available for projects is \$507,770; and

**WHEREAS**, the Mayor and Board of Trustees have determined that approving the Community Development Block Grant Program Year 2021 Action Plan is in the best interest of the Village.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:**

**SECTION ONE:** The Mayor and Board of Trustees of the Village of Mount Prospect hereby approve the Community Development Block Grant Program Year 2021 Action Plan attached hereto and made part of this resolution as Exhibit "A":

**SECTION TWO:** As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with all the Consortium members, are submitting their Annual Action Plans as a joint and coordinated document to the U.S. Department of Housing and Urban Development. The Mayor and Board of Trustees of the Village of Mount Prospect hereby authorize the Village Manager to prepare and forward to Cook County a submission of Mount Prospect's 2021 Action Plan in accordance with Federal guidelines. This Plan includes an application for PY 2021 federal Community Development Block Grant funds.

**SECTION THREE:** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.


AYES: Gens, Filippone, Matuszak, Pissarreck, Rogers, Saccotelli

NAYS: None

PASSED and APPROVED this 6th day of July, 2021.

  
Paul Wm. Hoefert, Mayor

ATTEST:

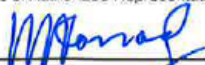
  
Karen M. Agoranos, Village Clerk

**Grantee SF-424 and Certifications**

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="08/13/2021"/>	4. Applicant Identifier: <input type="text" value="MC-17-0027"/>	
5a. Federal Entity Identifier: <input type="text" value="B-21-MC-17-0027"/>	5b. Federal Award Identifier: <input type="text" value="B-21-MC-17-0027"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="Village of Mount Prospect"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="36-6006011"/>	* c. Organizational DUNS: <input type="text" value="0695076970000"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="50 S Emerson St"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Mount Prospect"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="IL: Illinois"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="60056-3218"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Community Development Dept"/>	Division Name: <input type="text" value="Planning Division"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Antonia"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Lalagos"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Development Planner"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="847-818-5302"/>	Fax Number: <input type="text" value="847-818-5329"/>	
* Email: <input type="text" value="alalagos@mountprospect.org"/>		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14-218"/> <p>CFDA Title:</p> <input type="text" value="Community Development Block Grant (CDBG)"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="B-21-MC-17-0027"/> <p>* Title:</p> <input type="text" value="Community Development Block Grant (CDBG) Program"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="Village of Mount Prospect Community Development Block Grant Program Year 2021 Action Plan"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	6 & 10
* b. Program/Project	6 & 10
Attach an additional list of Program/Project Congressional Districts if needed.	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date:	10/01/2021
* b. End Date:	09/30/2022
<b>18. Estimated Funding (\$):</b>	
* a. Federal	285,139.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	142,631.00
* f. Program Income	80,000.00
* g. TOTAL	507,770.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix:	<input type="text"/>
* First Name:	Michael
Middle Name:	<input type="text"/>
* Last Name:	Cassady
Suffix:	<input type="text"/>
* Title:	Village Manager
* Telephone Number:	847-818-5267
Fax Number:	847-392-6022
* Email:	mcassady@mountprospect.org
* Signature of Authorized Representative:	
* Date Signed:	07/07/2021

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

07/20/2021  
Date

Village Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature of Authorized Official

07/20/2021  
Date

Village Manager  
Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
 Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)  
 Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Village Manager
APPLICANT ORGANIZATION Village of Mount Prospect	DATE SUBMITTED 07/07/2021

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